



Knowledge Co-Creation Program (Young Leaders) Philippines

Primary/Secondary Education (Education Administration) B

初／中等教育（教育行政）B



photo: JICA

Course Number: 202210372J001


Course Period: July 11- July 28, 2023



NOTE: Adobe Acrobat Reader DC and Google Chrome are recommended as PDF viewer. JAWS and NVDA are recommended as screen reader.


NOTE: If there are any difficulties in reading this document, please contact JICA Office in your country or JICA Center in Japan.

NOTE: Depending on the circumstances, some or all of the program periods may be changed or cancelled after the application has been accepted.



How can the quality of education lost in the pandemic be restored?

To Develop a locally adapted methodology
for schooling
through learning knowledge and skills
from the experiences of Japan.



Outline



This program is designed for the central or local government officers engaged in primary/secondary education administration, and faculty members/teachers up to 35 years of age to learn about Japanese practice in education administration.

The sessions will be held face-to-face in Hiroshima, Japan.

All sessions are carried out in English.

The period of the program is from **July 11 to July 28, 2023.**

Course Capacity:
13 participants



photo:JICA

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, stated that “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” We believe that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

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For What?

Background

The “Knowledge Co-Creation Program (Young Leaders)” is conducted by JICA (the Japan International Cooperation Agency) under a technical cooperation scheme of the Government of Japan, with the purpose of promoting human resource development in developing countries. Under the program, young leaders, who will become nation-building leaders in the future, are invited to Face-to-Face Program to be provided with opportunities to:

- 1) develop their specialties through experiencing and learning knowledge and skills in Japan, and
- 2) increase their willingness to resolve issues on their own.

Objectives

Through participation in this program, the participants are expected:

The objective is to learn how Philippines school education flexibly responded to the critical learning loss and tried to change to a new form (variability) and in what way it can be restored to its original level of achievement (resilience).

The aim is to deepen awareness of the autonomous movement of local education through learning the Japanese way of education, and to develop a new, locally adapted methodology.

To Whom?

Job Areas and Organizations

This course mainly targets central or local government officers engaged in primary/secondary education administration, and faculty members/teachers up to 35 years of age.

The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

Targeted Country

Philippines

Participants who have successfully completed the program will be awarded a certificate by JICA.

When?

Program in Japan



Face-to Face Program Period

From July 11, 2023

To July 28, 2023

Where?

This course is carried out face to face, organized by JICA Chugoku Center. JICA Chugoku center is located in the Chugoku region including in Hiroshima, Okayama, Shimane, Tottori and Yamaguchi prefecture. For detail, see page 15.



How?

How to Learn

- Preliminary assignment
- Lectures
- Discussion
- Workshop
- Presentation
- Q&A Session
- Field Visit



Discuss



Experience



Interact



Present



Study



Listen



Watch

Language

English

Commitment to the SDGs



Program Structure

This program consists of the following components.

- (1) Lectures regarding:
 - a. Understanding the education systems in Philippines and Japan,
 - b. Educational Practice Concepts and Planning Methods,
- (2) Observations of:
 - a. the primary or secondary school,
 - b. board of education,
 - c. company etc.
- (3) Discussions with government officer and teachers, etc.

<Model Schedule of the Program> (*Schedule might be change)

DAY	DATE		CONTENT
1	July11	Tue	Travel from the Philippines to Japan
2	12	Wed	Opening Ceremony, Course Orientation Report presentation Learning about the Pandemic in the Philippines
3	13	Thu	Primary or Secondary School visit 1
4	14	Fri	Primary or Secondary School visit 2 etc.
5	15	Sat	
6	16	Sun	
7	17	Mon	
8	18	Tue	Lectures related to Philippines
9	19	Wed	Lectures related to effective practices
10	20	Thu	Lectures and Learning Outcome Creation Mechanism Concept Workshop
11	21	Fri	Lectures and Simulation Workshop
12	22	Sat	
13	23	Sun	
14	24	Mon	Site visit to company and board of education etc.
15	25	Tue	Developing a plan for educational practices and preparation
16	26	Wed	Action plan report presentation
17	27	Thu	Evaluation session, Closing ceremony
18	28	Fri	Return to the Philippines from Japan

Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
 - (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
-

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

All applicants must satisfy the following:

- 1) Nomination: be nominated by the Central or local Government officers engaged in primary/secondary education administration, and faculty members/teachers.
- 2) Experience: Those who have practical job experiences of minimum three years in the above relevant field.
- 3) Age: be from twenty (20) to thirty-five (35) years of age and be expected to become leaders in their specialized fields in the future.
- 4) Language: have a competent command of spoken and written English.
- 5) Health: must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History

(QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

(2) Specific Qualifications for program participation

- 1) Have a device such as laptop PC that meets the conditions of the attached "Required Specification of Devices for Program in KCCP".
- 2) Have PC operation skills (including application software operations such as Microsoft Office and ZOOM etc.) required to participate in this program.
- 3) Have availability for participation in all program shown in the above tentative program.
- 4) Gender Equality and Women's Empowerment : women are encouraged to apply for the program. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

- (1) **Application Form:** The Application Form is available at the JICA overseas office (or the Embassy of Japan)
* If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.
- (2) **Photocopy of Passport:** You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.
*The following information should be included in the photocopy:
Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date
- (3) **Job Report:** Job Report on the main issues concerning the targeted field in his/her job to be submitted with application form. Detailed information is provided in the ANNEX.

※Please write a Job Report in English

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office.**

(All required material must arrive at JICA Chugoku Center in Japan by **June 19, 2023**)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than June 26, 2023.**

(4) Conditions for Attendance:

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing

partners to provide the program or establishments,
(7) not to engage in political activities, or any form of employment for profit,
(8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "3.Expenses", "Administrative Arrangements",
(9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
(10) not to drive a car or motorbike, regardless of an international driving license possessed,
(11) to observe the rules and regulations at the place of the participants' accommodation, and
(12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.
(13) to comply with the use conditions of copyrighted works by each copyright holder, when using texts and other materials distributed for KCCP. Especially, participants are strictly prohibited to record lessons or use provided contents during the program without lecturers' permissions.

5. Additional Document to Be Submitted by Accepted Candidates

Before starting the program, only accepted candidates are required to prepare preliminarily assignment and presentation material by participant. Please make and submit the presentation material with Microsoft Power Point based on your preliminarily assignment.

The details will be informed with notice of acceptance.

-The preliminarily assignment and Presentation (PPT) should be sent to JICA by June 30, 2023, preferably by e-mail to cictp@jica.go.jp

Administrative Arrangements

1. Organizer (JICA Center in Japan)

- (1) **Center:** JICA Chugoku Center (JICA CHUGOKU)
 - (2) **Program Officer:** Ms. MURAKAMI Yayoi (cicttp@jica.go.jp)
-

2. Implementing Partner

- (1) **Name:** HIROSHIMA UNIVERSITY
Center for the Study of International Cooperation in Education (CICE)
 - (2) **URL:** [Top | Center for the Study of International Cooperation in Education, Hiroshima University \(hiroshima-u.ac.jp\)](http://top | Center for the Study of International Cooperation in Education, Hiroshima University (hiroshima-u.ac.jp))
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3. Travel to Japan

- (1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
 - (2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus, traveling time to outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.
-

4. Accommodation in Japan

Basically, JICA will arrange the following accommodation for the participants in Japan.

JICA Chugoku Center (JICA CHUGOKU)
Address: 3-3-1, Kagamiyama, Higashi-hiroshima, Hiroshima, 739-0046, Japan
TEL: +81-82-421-6310 FAX: +81-82-420-8082
(where “81” is the country code for Japan, and “82” is the local area code. Please refer to facility guide of JICA Chugoku at its URL.

If there is no vacancy at JICA Chugoku, JICA will arrange alternative accommodation for the participants.

5. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, outfits, and shipping and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSU-IN GUIDE BOOK,” which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/accept

6. Pre-departure Orientation

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of “Knowledge Co-Creation Program and Life in Japan” and “Introduction of JICA Center” are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception(Front desk), Lobby, Office, Accommodation(Room), Amenities(Hand dryer), Bathroom(Shower and Toilet), Toiletries, Restaurant, Laundry Room(Washing machine, Iron), ICT Room(Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood.

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
Part II: Introduction of JICA Centers in Japan	
JICA Chugoku	https://www.jica.go.jp/chugoku/english/office/index.html

If the link of these URLs has expired, please access the URL below and search the necessary information from the key word.

<https://www.youtube.com/user/JICAChannel02>

7. Reference

PDF: KENSHU-IN GUIDE BOOK

For more detailed terms and conditions

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/c8h0vm0000011i07-att/guide_en.pdf



Video: JICA Predeparture Briefing

For more information on life in Japan and KCCP

<https://www.youtube.com/watch?v=SLurfKugrEw>



Website: JICA

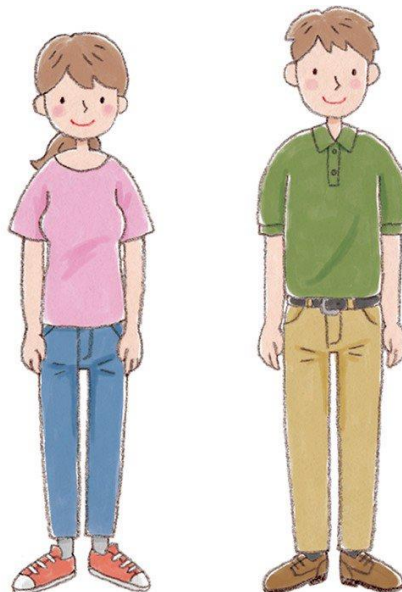
English/French/Spanish/Russian

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html



Season: Summer

Attire:



Annex

Job Report

Course Title : Primary/Secondary Education (Education Administration) B

Country: Philippines

Name: _____

1. Describe the general situation of Education Administration in your country.
2. Describe the issues that your country facing regarding Education Administration.
3. Describe the issues that you are facing regarding Education Administration.
4. Describe what you want to learn through the KCCP course.

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.

This information pertains to one of the JICA Knowledge Co-Creation Programs (Young Leaders) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.



Correspondence

For enquiries and further information, please contact the JICA office or Embassy of Japan.

Further, address correspondence to:

JICA Chugoku Center (JICA CHUGOKU)

Address: 3-3-1, Kagamiyama, Higashihiroshima, Hiroshima 739-0466, Japan

TEL: +81-82-421-6310 FAX: +81-82-420-8082

("81" is the country code for Japan, and "82" is the local area code)