Date: / /

To: JICA Tokyo Center

Partnership Program Division 1

**Lecture for International Understanding Application Form**

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| --- | --- |
| Organization |  |
| Representative | 　　　　　　　　　　　　　　　　　　　　　　 |
| Contact Person | 　　　　　　　　　　　　　　　　　　　　　　　 |
| Address/Contact | 〒 |
| TEL： | FAX： |
| E-mail： |
| Request　day | Day/Month/Year  |
| Request time | Class time ：(Start) 　 　：　　　　～(Finish) 　 　： 　　Speaking time for speaker ：(Start)　　　：　　　～　(Finish) 　　　：　　　　 |
| Site | Time： | Place： |
| Participator | Grade： | Number of Student： |
| Site detail | Name of place： |
| [ ]  Class room　 [ ]  Gymnasium　 [ ]  Hall　　[ ]  Other〔　　　　　　　　　　　　　〕※Please make a check in the appropriate box. |
| Transportation ：　Nearest station/bus stop ( ) About 　〔　　　　　　min 〕 from 【　　　　　　　　　　　　　station / bus stop　】　　　　　　　　　Route ： ※ Please attach the map of site.  |
| Useable　materials | [ ]  PC（Installed Power point）\*USB □connectable or □not connectable[ ]  Projector/Screen 　 [ ]  Microphone[ ]  Video　　[ ]  CD Player　[ ]  Board (White/ black)[ ]  Terrestrial globe [ ]  World map [ ]  Other〔　　　　　　 　　　　　〕※Please make a check in the appropriate box |
| Honorarium / Transportation fee | Honorarium: \ Transportation fee: \ Method of payment [ ]  Bank transfer [ ]  Cash[ ]  Please bring your “Social Security and Tax Number”[ ]  Please bring your Bank account No. |
| Have you made use of JICA international program? | [ ]  First time | [ ]  We used before　　　　　When？\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_※Please make a check in the appropriate box |

|  |
| --- |
| **Subject / Unit** |
| Prior / Follow-up learning | 〔Prior〕〔Follow-up〕 |
| **Content / Request details** |
| Theme / Title |  |
| Purpose of Lecture |  |
| Content |  |
| Number of Lecturer |  |
| Do you need an interpreter? | [ ]  YES ※Number of interpreter　（　　　） 　 [ ]  NO※If YES, It is also necessary to pay honorarium for interpreters. |
| Remarks |  |
| Response deadline | Day/Month/Year※It usually takes one month to decide the lecturer.　We recommend that you apply well in advance to secure meeting time. |

■　We need those papers;

　(1) Application form (This paper)

 (2) Map of site

(3) Syllabus (if you have)

送付先：　　 Email: jica-demae@mediasoken.jp

TEL: 03-6434-5280　　　　FAX: 03-6665-8852

JICA東京　出前講座事務局　株式会社メディア総合研究所　内

※お電話での問い合わせは9：30～18：00の時間帯にお願いいたします。