



UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

Id 1723583976828160

VMAM Id 1723583976828160

Opportunity Type (Online/Onsite) Onsite

Opportunity Title Programme Officer

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

Host Entity	UNFPA
Country of Assignment	Rwanda
Duty station	Kigali,
Volunteer Category	International UN Volunteer Specialist
Number of UN Volunteers	1
Duration	24m
Possibility of Extension	No
Expected Start Date	10/01/2023
Sustainable Development Goal	3. Good health and well-being
Disabilities	No

DOA Details

Organisation mission and objectives UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA expands the possibilities for women and young people to lead healthy and productive lives. UNFPA helps to ensure the wider availability of reproductive health and youth-friendly HIV prevention services through a framework of appropriate national policies, strategies, and guidelines. It backs high-quality, disaggregated data to guide policymaking and planning. Programmes also strengthen responses to gender-based violence and help to empower women in rural areas. Since UNFPA started working in 1969, the number - and rate - of women dying from complications of pregnancy or childbirth has been halved. Families are smaller and healthier. Young people are more connected and empowered than ever before. Update

Assignment context The IUNV will support SRH, adolescent and youth program monitoring, data collection, documentation, and communication around results. The programme officer plays a key role for donor report and linkage between Japan Government and country office.

Task description

Under the direct supervision of the UN Volunteer will undertake the following tasks:

- The UNV Programme officer will support the monitoring of UNFPA maternal, SRH and adolescents and youth programme implemented in collaboration with Implementing partners including preparation and data collection process of various monitoring and evaluation exercises under clear guidance from the direct supervisor;
- Strengthen, create and document knowledge about current and emerging trends in Adolescent Health, by analyzing programmes, projects, strategies, approaches and ongoing experience of lessons learnt and best practices and share with colleagues and external partners;
- The UNV programme officer will support, the documentation and communication around results from UNFPA maternal, SRH and adolescent and youth programme including collaboration with communication teams to development SRH, adolescent and youth human stories and best practices;
- Support the office in maintaining and fostering partnerships around maternal health, SRHR, including Family Planning, Adolescent Sexual Reproductive Health including resources mobilization and produce timely donor report;
- Strengthen collaboration with JICA through engagement in JICA Technical Cooperation Project and other available platforms;
- Support adolescent and youth unit to strengthen programme innovation and financing including engagement of private sector to ensure adolescent and youth sexual and reproductive health are expanded and reach adolescent and youth services at all levels;
- Ensure programme interventions around A&Y are informed by available evidence and the UNFPA Strategic Plan;
- Provide the ongoing CPD evaluation process and ensure adolescent and youth component is well streamlined in the new Country Programme Document;
- Report to supervisor any possible/potential constraints to program implementation and recommend solutions to overcome such obstacles;
- Perform other duties as and when required by UNFPA Representative/Deputy UNFPA representative / direct supervisor.

• Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day).
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country.
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities.
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.
- Assist with the UNV Buddy Programme for newly arrived UN Volunteers.
- Promote or advise local groups in the use of online volunteering or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Eligibility Criteria

Age 27-80

Nationality INTERNATIONAL

Additional eligibility criteria

This assignment is funded by JICA, therefore only former Japan Overseas Cooperation Volunteers (JICA-JOCV) who could get recommendation by JICA-JOCV Secretariat are eligible to apply. Please check your application eligibility on the JICA website (https://www.jica.go.jp/volunteer/obog/career_support/unv/index.html). The assignment is planned to start October/November 2023.

DOA Requirements

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Required education level

Bachelor degree or equivalent

Area(s) of specialisation

in public health, social sciences, demography, development studies or other related fields.

Required experience

Required experience 3

Required skills and experience public health, project management and monitoring and evaluation relevant to sexual and reproductive health, gender, population and development.

Language

Language	Language skills	Language requirement
English	Fluent	Yes

Area of Expertise

- Health

Driving license required No

Type of driving licenses

**Competencies
and values**

- Accountability: mature and responsible; ability to operate in compliance with organizational rules and regulations.
- Commitment to continuous learning: initiative and willingness to learn new skills and stay abreast of new developments in area of expertise; ability to adapt to changes in work environment.
- Planning and organizing effective organizational and problem-solving skills and ability to manage a large volume of work in an efficient and timely manner; ability to establish priorities and to plan, coordinate and monitor (own) work; ability to work under pressure, with conflicting deadlines, and to handle multiple concurrent projects/activities.
- Teamwork and respect for diversity: ability to operate effectively across organizational boundaries; ability to establish and maintain effective partnerships and harmonious working. relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity and gender.
- Communication: proven interpersonal skills; good spoken and written communication skills, including ability to prepare clear and concise reports; ability to conduct presentations, articulate options and positions concisely; ability to make and defend recommendations; ability to communicate and empathize with staff (including national staff), military personnel, volunteers, counterparts and local interlocutors coming from very diverse backgrounds; ability to maintain composure and remain helpful towards the staff, but objective, without showing personal interest; capacity to transfer information and knowledge to a wide range of different target groups;

Other information

Living conditions and other remarks

The Republic of Rwanda is a landlocked country in the Great Lakes region of east-central Africa, bordered by Uganda, Burundi, the Democratic Republic of the Congo and Tanzania. With almost 11 million people, Rwanda supports the densest population in continental Africa most of whom engages in subsistence agriculture and 39% of the population live below the international poverty line of USD 1.25 a day. Rwanda is a verdant country of fertile and hilly terrain and bears the title "Land of a Thousand Hills". The country has received considerable international attention due to its 1994 genocide, in which between 800 000 and one million people were killed. In 2008, Rwanda became the first country in history to elect a national legislature in which a majority of members were women. The country now has many international visitors and is regarded as a safer place for tourists. The principal form of public transport in the country is shared taxi, with express tarmacked routes linking the major cities and local services serving most villages along the main roads of the country. Housing prices differ considerably depending on what sort of living standards you have. You can live with a local person for very cheap, take a room in a share house for anywhere from \$250 to \$600, or rent an entire house to yourself for a lot more. The nicer the house (and there are plenty of mansions), the higher the rent, obviously. A modern apartment could cost as much as \$1,000 or more.

national policies and frameworks; (b) building the institutional capacity of the health sector; (c) increasing the access of youth to sexual and reproductive health services and information; (d) strengthening the capacity of public institutions to integrate population and development issues into national policies and frameworks; and (e) strengthening the capacity of community and faith-based organizations, parliamentarians and the media to address population and development issues. During the 7th country programme, UNFPA provided technical support to the development of the first integrated Reproductive, Maternal, Newborn, Child, and Adolescent Health policy and to the review of the Reproductive Health law. UNFPA was instrumental in the institutionalization of Maternal Death Surveillance and Response in all health facilities and the integration of Comprehensive Sexuality Education that focuses on adolescent sexual and reproductive health needs and rights into the pre-primary, primary and secondary curriculum. UNFPA supported the 2012 Population and Housing Census, the 2015 Demographic & Health Survey and the development of a Demographic Dividend profile which was used to inform the National Strategy for Transformation and the Health Sector Strategic Plan. The seventh Country Programme assessment showed that UNFPA achieved all targets in the intervention districts, except for Karongi, Rusizi and Nyamasheke where the contraceptive prevalence rates and skilled birth attendance rates are still below national average.

<https://www.unv.org/>