

Inception Report Instruction

****Only accepted candidates are required to prepare an Inception Report (Instructions for making an Inception Report will be provided with the notice of acceptance.). The Inception Report should be sent to JICA by November 1, 2022, preferably by e-mail.**

We will share the instructions for the preview.

【Submission of Inception Report (Deadline: November 1, 2022)】

Inception Report Presentation is scheduled on November 14th from 10:30am to 12:00pm(JAPAN TIME)

To make easier giving a presentation and questioning about Inception Report online, each participant shall use a uniform format.

The specific procedure is as follows.

1. Each participant should fill in your information on the right column of the Inception Report. You can add new lines as necessary
2. JICA/IDI will upload all submitted Inception Report to a shared storage so that all participants can view them. The URL link of shared storage files will be provided separately.
3. Each participant should read Inception Reports of other participants and if he or she has any questions or comments about their reports, he or she should write them in the attached "Inception Report (comment).docx", and send it to JICA preferably by e-mail to Miki. Nishioka2@jica.go.jp with the subject "Inception Report Comment" by **November 1, 2022.**
4. JICA/IDI will arrange the submitted Comment Sheets for each presenter and send them to him or her.
5. The discussion on Inception Reports during the training will be based on the Comment Sheets, therefore participants are requested to prepare a response for questions from others.

****The same procedure will be used for the preparation and draft of the Course Review Report at the end of the training.**

INCEPTION REPORT

1 Introduction of myself

11 Name	(Full Name & Nickname)
12 Career after graduation until present.	

2 Introduction of my country

21 Name	
22 Location	(Mark on the map show below page.)
23 Capital city	
24 Surface Area	
25 Population	
26 Currency	
27 Nominal GDP	(in USD)
28 Per capita GDP	(in USD)
29 Natural Conditions	(climate, precipitation, geology, topography, rivers)

3 Introduction of my Organization

31 Name	
32 Objectives	
33 Organization chart	(Write on the last page.)
34 My position in it & daily work	
35 Challenges in your current work	

4. Please provide 3 policies and measures for dam safety management in your countries.

<ul style="list-style-type: none">•••

5. Please describe 3 practical methods of maintenance of dams in your countries

<ul style="list-style-type: none">•••

6. Please describe 3 practical methods to conduct inspections of dams in your countries

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7. Overview of meteorological and hydrological observation systems in your country. (Including the organizations to manage the observation system and to store the past observation data, if possible)

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8. Analyze issues that need to be solved, give possible reasons and your idea for solving, in order to improve the safety management of dams.

No	Issues	Reasons (Policy aspects, Technical aspects, Organizational aspects, etc.)	What to do for it. (Your ideas for improvement and solutions)
1		<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ ▪ ▪
2		<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ ▪ ▪
3		<ul style="list-style-type: none"> ▪ ▪ ▪ 	<ul style="list-style-type: none"> ▪ ▪ ▪

9. Current/future dam related projects in your country and supports from international/ foreign organizations*(if any)

* World Bank, ADB: Asian Development Bank, AIIB: Asian Infrastructure Investment Bank, JICA, KOICA: Korea International Cooperation Agency, USAID etc.

(22) My Country Location (Mark circle on this map)



(33) Organization chart

JICA Knowledge Co-Creation Program **Dam Safety Management**
INCEPTION REPORT COMMENT SHEET

YOUR NAME _____

Writer's Name	Topic Number	Q/C	Comments
	*1	*2	

*1: ex "23" means "Capital city"

*2: Q: Questions / C: Comments