

Annex III

Example: Selection of Consultants

[Appendix 5 to technical evaluation report ]

(i) Experience of the Consultants relevant to the assignment

[Insert name of Consultant ]

(i)-a

Experience of detailed design and construction supervision in mountain road tunnel project in countries other than the Client's country, with tunnel length more than 2000m, tunnel cross section more than 50 sq. m, constructed by New Tunneling Method, completed in the last ten (10) years (April 2011 - March 2021)

No.	Name of Project applicable to the criteria <sup>1</sup>	Number of Project applicable to the criteria	Allocation (point)	Grade	Rate (%)	Score
1			5		0	0
2						
3						
4						
5						

Criteria and Points System for (i)-a)

Total No. of Project	Grade	%
>=5	Excellent	100
>=3	Good	90
2	Average	70
1	Below Average	40
0	Poor	0

(i)-b)

Experience of detailed design and construction supervision in mountain road tunnel project in South Asian countries, completed in the last ten (10) years (April 2011 - March 2021)

No.	Name of Project applicable to the criteria <sup>1</sup>	Number of Project applicable to the criteria	Allocation (point)	Grade	Rate (%)	Score
1			5		0	0
2						
3						
4						
5						

Criteria and Points System for (i)-b)

Total No. of Project	Grade	%
>=5	Excellent	100
>=3	Good	90
2	Average	70
1	Below Average	40
0	Poor	0

(i)-c)

Experience of consultancy services more than USD 3 million in any project financed by Japanese ODA Loans, completed in the last ten (10) years (April 2011 - March 2021)

No.	Name of Project applicable to the criteria <sup>1</sup>	Number of Project applicable to the criteria	Allocation (point)	Grade	Rate (%)	Score
1			5		0	0
2						
3						
4						
5						

Criteria and Points System for (i)-c)

Total No. of Project	Grade	%
>=5	Excellent	100
>=3	Good	90
2	Average	70
1	Below Average	40
0	Poor	0

Name of Evaluator: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

1 Only the number of projects required for evaluation is listed in the table.

Annex III

[Appendix 6 to technical evaluation report ]

(ii) Adequacy of the proposed methodology and work plan in responding to the Terms of Reference

[Insert name of Consultant ]

Criteria and Points System						
Criteria		Allocation (point)	Grade	Rate (%)	Score	Remarks
(a)	Technical Approach and Methodology	10			0.0	
1	Understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output	5		0	0.0	
2	Explanation of the problems being addressed and their importance, and the technical approach the Consultant would adopt to address them Explanation of the methodologies it proposes to adopt and the compatibility of those methodologies with the proposed approach	4		0	0.0	
3	Explanation of staffing for training <sup>1</sup>	1		0	0.0	
(b)	Work Plan	10			0.0	
1	Proposal of the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and delivery dates of the reports including a list of the final documents including reports, drawings, and tables to be delivered as final output Its consistency with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan	10		0	0.0	
(c)	Organization and Staffing	10			0.0	
1	Proposal of the structure and composition of its team	5		0	0.0	
2	Main disciplines of the assignment, the Key Experts and Non-Key Experts, and proposed technical and administrative support staff	5		0	0.0	
(ii) Total		30			0.0	

<sup>1</sup> If so required in the TOR and if not evaluated in the other criteria "Suitability of the transfer of knowledge (training) programme".

Grade	Rate (%)
Excellent	100
Good	90
Average	70
Below Average	40
Poor	0

Name of Evaluator: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Annex III

[Appendix 7 to technical evaluation report ]

(iii) Key Experts’ Qualifications and competence for the assignment

[Inset name of Consultant ]

Criteria and Points System											
Key Experts		Allocation (point)	Classification	Allocation (%)	Qualification Criteria	Result			Rate (%)	Score	
						Degree/Number/ Language Proficiency	unit	Grade			
a	Team Leader	12	General	30	Master degree in Civil Engineering		-		0	0.0	0.0
			Adequacy	20	Experience in Road or Tunnel Construction Project		Year		0	0.0	
				20	Experience of construction supervision for Road or Tunnel Construction Project in ICB contract		Project		0	0.0	
				20	Experience of Road or Tunnel Construction Project as Team Leader		Project		0	0.0	
			Familiarity	5	Language (English) Proficiency		-		0	0.0	
				5	Familiarity and Experience in the country		Year		0	0.0	
b	Road engineer	7	General	30	Master degree in Civil Engineering		-		0	0.0	0.0
			Adequacy	20	Experience in Road Construction Project as Road Engineer		Year		0	0.0	
				20	Experience in Tunnel Construction Project as Road Engineer		Year		0	0.0	
				20	Experience of Road or Tunnel Construction Project in ICB contract		Project		0	0.0	
			Familiarity	5	Language (English) Proficiency		-		0	0.0	
				5	Familiarity and Experience in the country		Year		0	0.0	
c	Transport economist	6	General	30	Bachelor degree in Economy		-		0	0.0	0.0
			Adequacy	20	Experience in Road Construction Project as Transport Economist		Year		0	0.0	
				20	Experience in Tunnel Construction Project as Transport Economist		Year		0	0.0	
				20	Experience of Road or Tunnel Construction Project in ICB contract		Project		0	0.0	
			Familiarity	5	Language (English) Proficiency		-		0	0.0	
				5	Familiarity and Experience in the country		Year		0	0.0	
d	Environment specialist	6	General	30	Bachelor degree in Economy		-		0	0.0	0.0
			Adequacy	20	Experience in Road Construction Project as Environment Specialist		Year		0	0.0	
				20	Experience in Tunnel Construction Project as Environment Specialist		Year		0	0.0	
				20	Experience of Road or Tunnel Construction Project in ICB contract		Project		0	0.0	
			Familiarity	5	Language (English) Proficiency		-		0	0.0	
				5	Familiarity and Experience in the country		Year		0	0.0	
e	Road engineer	6	General	30	Bachelor degree in Civil Engineering		-		0	0.0	0.0
			Adequacy	20	Experience in Road Construction Project as Road Engineer		Year		0	0.0	
				20	Experience in Tunnel Construction Project as Road Engineer		Year		0	0.0	
				20	Experience of Road or Tunnel Construction Project in ICB contract		Project		0	0.0	
			Familiarity	5	Language (English) Proficiency		-		0	0.0	
				5	Familiarity and Experience in the country		Year		0	0.0	

Criteria and Points System												
Key Experts		Allocation (point)	Classification	Allocation (%)	Qualification Criteria	Result			Rate (%)	Score		
						Degree/Number/ Language Proficiency	unit	Grade				
f	Transport economist	5	General	30	Bachelor degree in Economy		-		0	0.0	0.0	
			Adequacy	20	Experience in Road Construction Project as Transport Economist		Year		0	0.0		
				20	Experience in Tunnel Construction Project as Transport Economist		Year		0	0.0		
				20	Experience of Road or Tunnel Construction Project in ICB contract		Project		0	0.0		
				Familiarity	5	Language (English) Proficiency		-		0		0.0
			5		Familiarity and Experience in the coutry		Year		0	0.0		
g	Environment specialist	5	General	30	Bachelor degree in Environment		-		0	0.0	0.0	
			Adequacy	20	Experience in Road Construction Project as Environment Specialist		Year		0	0.0		
				20	Experience in Tunnel Construction Project as Environment Specialist		Year		0	0.0		
				20	Experience of Road or Tunnel Construction Project in ICB contract		Project		0	0.0		
				Familiarity	5	Language (English) Proficiency		-		0		0.0
			5		Familiarity and Experience in the coutry		Year		0	0.0		
h	Social specialist	3	General	30	Bachelor degree in Sociology		-		0	0.0	0.0	
			Adequacy	20	Experience in Road Construction Project as Social Specialist		Year		0	0.0		
				20	Experience in Tunnel Construction Project as Social Specialist		Year		0	0.0		
				20	Experience of Road or Tunnel Construction Project in ICB contract		Project		0	0.0		
				Familiarity	5	Language (English) Proficiency		-		0		0.0
			5		Familiarity and Experience in the county		Year		0	0.0		
Total		50								0.0		

Grade	Rate (%)
Excellent	100
Good	90
Average	70
Below Average	40
Poor	0

Name of Evaluator: \_\_\_\_\_
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Annex III

[Appendix 8 to technical evaluation report ]

(iv) Suitability of the transfer of knowledge (training) program

[Insert name of Consultant ]

Criteria and Point System					
Criteria		Allocation (point)	Grade	Rate (%)	Score
(a)	Relevance of training program	2		0	0.0
(b)	Training approach and methodology	1		0	0.0
(c)	Qualifications of trainers	2		0	0.0
(ii) Total		5			0.0

Grade	Rate (%)
Excellent	100
Good	90
Average	80
Below Average	70
Poor	60

Name of Evaluator: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Annex III

[Appendix 9 to technical evaluation report ]

Summary Technical Evaluation Sheet (Individual)

[Insert name of Consultant ]

Criteria and Points System			
No.	Criteria	Allocation	Score
(i) Experience of the Consultants relevant to the assignment			
a	Experience of detailed design and construction supervision in mountain road tunnel project in countries other than the Client's country, with tunnel length more than 2000m, tunnel cross section more than 50 sq. m, constructed by New Tunneling Method, completed in the last ten (10) years (April 2011 - March 2021)	5.0	0.0
b	Experience of detailed design and construction supervision in mountain road tunnel project in South Asian countries, completed in the last ten (10) years (April 2011 - March 2021)	5.0	0.0
c	Experience of consultancy services more than USD 3 million on any project financed by Japanese ODA Loans, completed in the last ten (10) years (April 2011 - March 2021)	5.0	0.0
(i) Total		15.0	0.0
(ii) Adequacy of the proposed methodology and work plan responding to the Terms of Reference			
a	Technical approach and methodology	10.0	0.0
b	Work plan	10.0	0.0
c	Organization and staffing	10.0	0.0
(ii) Total		30.0	0.0
(iii) Key Experts' qualifications and competence for the assignment			
a	Team Leader	12.0	0.0
b	Road engineer	7.0	0.0
c	Transport economist	6.0	0.0
d	Environment specialist	6.0	0.0
e	Road engineer	6.0	0.0
f	Transport economist	5.0	0.0
g	Environment specialist	5.0	0.0
h	Social specialist	3.0	0.0
(iii) Total		50.0	0.0
(iv) Suitability of the transfer of knowledge (training) program			
a	Relevance of training program	2.0	0.0
b	Training approach and methodology	1.0	0.0
c	Qualifications of trainers	2.0	0.0
(iv) Total		5.0	0.0
Total (i + ii + iii + iv)		100.0	0.0

Name of Evaluator: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Annex III

[Appendix 9 to technical evaluation report ]

Summary Technical Evaluation Sheet (Overall)

[Insert name of Consultant ]

Criteria and Points System								
No.	Criteria	Allocation	Evaluator A	Evaluator B	Evaluator C	Evaluator D	Evaluator E	Average Score
(i) Experience of the Consultants relevant to the assignment								
a	Experience of detailed design and construction supervision in mountain road tunnel project in countries other than the Client's country, with tunnel length more than 2000m, tunnel cross section more than 50 sq. m, constructed by New Tunneling Method, completed in the last ten (10) years (April 2011 - March 2021)	5.0	0.0	0.0	0.0	0.0	0.0	0.0
b	Experience of detailed design and construction supervision in mountain road tunnel project in South Asian countries, completed in the last ten (10) years (April 2011 - March 2021)	5.0	0.0	0.0	0.0	0.0	0.0	0.0
c	Experience of consultancy services more than USD 3 million on any project financed by Japanese ODA Loans, completed in the last ten (10) years (April 2011 - March 2021)	5.0	0.0	0.0	0.0	0.0	0.0	0.0
(i) Total		15.0	0.0	0.0	0.0	0.0	0.0	0.0
(ii) Adequacy of the proposed methodology and work plan in responding to the Terms of Reference								
a	Technical approach and methodology	10.0	0.0	0.0	0.0	0.0	0.0	0.0
b	Work plan	10.0	0.0	0.0	0.0	0.0	0.0	0.0
c	Organization and staffing	10.0	0.0	0.0	0.0	0.0	0.0	0.0
(ii) Total		30.0	0.0	0.0	0.0	0.0	0.0	0.0
(iii) Key Experts' qualifications and competence for the assignment								
a	Team Leader	12.0	0.0	0.0	0.0	0.0	0.0	0.0
b	Road engineer	7.0	0.0	0.0	0.0	0.0	0.0	0.0
c	Transport economist	6.0	0.0	0.0	0.0	0.0	0.0	0.0
d	Environment specialist	6.0	0.0	0.0	0.0	0.0	0.0	0.0
e	Road engineer	6.0	0.0	0.0	0.0	0.0	0.0	0.0
f	Transport economist	5.0	0.0	0.0	0.0	0.0	0.0	0.0
g	Environment specialist	5.0	0.0	0.0	0.0	0.0	0.0	0.0
h	Social specialist	3.0	0.0	0.0	0.0	0.0	0.0	0.0
(iii) Total		50.0	0.0	0.0	0.0	0.0	0.0	0.0
(iv) Suitability of the transfer of knowledge (training) program								
a	Relevance of training program	2.0	0.0	0.0	0.0	0.0	0.0	0.0
b	Training approach and methodology	1.0	0.0	0.0	0.0	0.0	0.0	0.0
c	Qualifications of trainers	2.0	0.0	0.0	0.0	0.0	0.0	0.0
(iv) Total		5.0	0.0	0.0	0.0	0.0	0.0	0.0
Total (i + ii + iii + iv)		100.0	0.0	0.0	0.0	0.0	0.0	0.0

Name of Evaluator: \_\_\_\_\_

Signature: \_\_\_\_\_

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