

Date:  
Ref. No.

JAPAN INTERNATIONAL COOPERATION AGENCY  
JICA XXX OFFICE  
Attention: Chief Representative  
CC:  
Director General  
Financial Cooperation Implementation Department  
Japan International Cooperation Agency

## Notice concerning Progress of the Project

Reference: *[insert the name of the Project]*

In accordance with the Article 6 (3) of the Grant Agreement, I would like to report on the progress of the Project up to the following stages:

Please see the details as per attached Project Monitoring Report (PMR).

Very truly yours,

**[Signature]**

*[Name of the signer]*

*[Title of the signer]*

*[Name of the executing agency]*

**[Option]<sup>1</sup>**

On behalf of the *[name of the executing agency]*

**[Signature]**

*[Name of the signer]*

Chief Consultant

*[Name of the Consultant]*

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<sup>1</sup> 受贈国実施機関がコンサルタントに対し「直接 JICA へ PMR を提出する権限」を与えていている場合は、このオプションにより、PMR を直接 JICA に提出願います。なおその場合、施主に CC: を入れてください。