Date:

JAPAN INTERNATIONAL COOPERATION AGENCY

JICA XXXXX OFFICE

Attention: Chief Representative

CC:

Director General

Financial Cooperation Implementation Department

Japan International Cooperation Agency

**REQUEST FOR REVIEW OF PROCUREMENT PROCEDURE**

Reference: *[name of the Project]*

In accordance with the relevant provisions of the Grant Agreement for the Project above, I hereby request for your review and concurrence with the **“Extension of the Contract Period”**.

1. Proposed Extension Period:

Original: Up to ## day of [month], 202#

Modified: Up to ## day of [month], 202#

2. Reason for the Extension:

Please contact our Consultant for detail.

We should be grateful if you would notify us of your concurrence of this procurement procedure.

Very truly yours,

***[Signature]***

*[Name of the signer]*

*[Title of the signer]*

*[Name of the executing agency]*

|  |
| --- |
| **[Option][[1]](#footnote-1)**On behalf of the *[name of the executing agency]***[Signature]** *[Name of the signer]*Chief Consultant*[Name of the Consultant]* |

1. *受贈国実施機関（施主）がコンサルタントに対し「直接JICAへ提出する権限」を与えてている場合は、このオプションを使用してください。なおその場合、施主にCC:を入れてください。* [↑](#footnote-ref-1)