

Date:

Ref. No.

JAPAN INTERNATIONAL COOPERATION AGENCY

JICA XXX OFFICE

Attention: Chief Representative

Ladies and Gentlemen:

REQUEST FOR REVIEW OF BIDDING PROCEDURE

Reference : Grant Agreement, dated 署名日(signed date of the G/A), for プロジェクト名(name of the Project)

In accordance with the relevant provisions of the Grant Agreement under reference, we hereby submit for your review the bidding procedure as per follows;

- Procurement procedures other than competitive bidding
- Public announcement for prequalification
- Selection of prequalification
- Bidding procedures
- Analysis of technical proposals
- Analysis of bid prices
- Analysis of bid prices for price negotiation (direct contract after failure of bid)

Please see the details as per attached sheet.

We should be grateful if you would notify us of your concurrence.

Very truly yours,

[Signature]
[Name of the signer]

[Title of the signer]
[Name of the executing agency]

cc:
Director General
Financial Cooperation Implementation Department
Japan International Cooperation Agency

Attached sheet for review on the procedures for procurement (No. 1)

1. Procurement Method

- Limited Competitive Bidding
 Direct Contract

2. Applicable Clause(s) of the Procurement Guidelines for the Japanese Grants (Type I)

[Note: Select the applicable clause of Section 1.03 (Procedures Other than Competitive Bidding).]

[注: Section 1.03 の該当条項を選ぶ。]

3. Reason for Selecting Procurement Method in detail

[Note: In case of Limited Competitive Bidding, describe the criteria for selecting the candidates.]

[注: 指名競争入札の場合、指名基準についても説明すること。]

4. Name of the Nominated Firm(s)

5. Information on the Bidding/Direct Contract

(1) Estimated Amount

(2) Scope of the Bidding/Contract

[Note: Describe the scope of the bidding/contract.]

[注: 入札又は契約内容を記述すること。]

Attachment: Procurement Schedule

[END]

Attached sheet for review on the public announcement for prequalification (No. 2)

1. Size and Type of the Contract

(1) Type of Contract/Bidding Package (Lot)

- Combination of construction works and procurement of equipment
- Construction works
- Procurement of equipment including installation works
- Other ()

(2) Information on the Bidding

(a) Size of the Bidding (including ratio of construction and procurement)

(b) Scope of the Bidding

[Note: Describe the scope of the bidding.]

[注: 入札内容を記述すること。]

2. Type of Prequalification

(1) Type of Prequalification Criteria

- Pattern A (Pass/Fail grading for all the criteria) すべての基準項目について合否判定
- Pattern B (Pass/Fail grading for the criteria of eligibility and financial conditions only) 適格性及び財務状況についてのみ合否判定
- Combination of Pattern A and B AとBの混合

(2) Reason for Selecting the above Type of Criteria

[Note: Describe the reason for selecting the above Type of Criteria.]

[注: 上記類型を選んだ理由を記述すること。]

3. Overview of Qualification Criteria

[Note: Describe the criteria and the requirements for prequalification and explain its reason and justification for setting each criteria and requirement. See the following clauses on the detail of explanation on the criteria and the requirement.]

[注: 事前資格審査の基準及び要件、各基準及び要件の理由及び妥当性について説明すること。]

(1) Eligibility

[Note: Check the column if the criteria and requirement on the eligibility are properly specified in accordance with the G/A and the Procurement Guidelines for the Japanese Grants (Type I). Describe the modification from JICA's format of

prequalification, if any.]

[注: 適格性要件について、G/A 及び調達ガイドラインに基づき、適切に規定されていれば、チェックを入れること。JICA の定める PQ 審査書類様式からの修正があれば、その点を説明すること。]

- (a) Eligible Nationality
- (b) Conflict of Interest
- (c) Ineligibility determined by JICA

(2) Corporation Nature

(a) Type of Business Enterprise/Joint Venture(JV) or Consortium

[Note: Describe type of business enterprise to be eligible for the bid (including the eligible combination of type of business enterprise in case of JV or Consortium).]

[注: 本入札に適格とする企業形態(JV 又はコンソーシアムの場合の企業形態の適格な組み合わせを含む)及びその妥当性について説明すること。]

(b) Required licenses

[Note: Describe the required category and business type of licenses under the Construction Business Act or other laws and regulations.]

[注: (本件入札において)要求される建設業許可その他の法令に基づく営業許可の区分、業種について説明すること。]

(3) Financial Status

[Note: Describe the modification from JICA's form of prequalification documents, if any.]

[注: JICA の PQ (審査) 書類様式からの変更点を説明すること。]

(4) Overseas experience in construction work

[Note: Describe the required number of overseas experience in construction work (including the minimum contract price of each experience or total contract price)]

[注: (本件入札において)要求される海外での工事实績(各実績の最小契約金額又は総工事出来高を含む)について説明すること。]

(5) Similar experience in construction work

[Note: Describe the required type and number of similar experience in construction work (including the minimum contract price of each experience or total contract price), and its justification.]

[注: (本件入札において)要求される類似工事实績(各実績の最小契約金額又は総工事出来高を含む)について説明すること。]

(6) Number of qualified engineers

[Note: Describe the number of qualified engineers and qualification, and its justification.]

[注: 本件入札において)要求される技術者数及び専門分野(資格)について説明すること。]

(7) Other Criteria and Requirement(s)

[Note: Describe other criteria and requirement(s) if required in the bid.]

[注: 本件入札において)について要求するその他の基準及び要件について、説明すること。]

(8) Joint Ventures or Consortium

[Note: Indicate how Joint Ventures or Consortium meet each requirement.]

[注: 各要件においてJV 又はコンソーシアムの場合にどのように満たすべきか記載すること。]

Factor	Compliance Requirements		
	All Member Combined	Each Member	One Member
(1) Eligibility	N/A	Must meet requirement	N/A
(2) Corporation Nature			
1) Type of Business Enterprise			
2) Required licenses			
(3) Financial Status	N/A	Must meet requirement	N/A
(4) Overseas experience in construction work	Must meet requirement	N/A	N/A
(5) Similar experience in construction work	Must meet requirement	N/A	N/A
(6) Number of qualified engineers			
(7) Other Criteria			

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4. Prospective Qualified Bidders

[Note: Indicate number and name of prospective qualified bidders.]

[注: 上記資格審査基準を満たす想定される有資格者数及び社名を記すこと。]

Appendix: Procurement Schedule,
 Draft of Notice for Prequalification
 Draft of Prequalification Documents

[END]

Attached sheet for review on the selection of prequalification (No. 3)

1. Details of evaluation result of prequalification

Refer to the following table for the details of the evaluation results.

審査結果の詳細については以下の表を参照。

2. List of qualified and disqualified applicants

(1) Qualified applicants

(2) Disqualified applicants

[注:Name of applicants shall be official and written in English and Japanese. 名称(社名)は正式名称で英・和双方記載すること]

Appendix: Procurement Schedule,

[END]

Table Evaluation Result of Prequalification

Factor	Requirement *	Joint Venture	Name of Applicants			
			<i>[Insert name of applicant]</i>	<i>[Insert name of applicant]</i>	<i>[Insert name of applicant]</i>	<i>[Insert name of applicant]</i>
(1) Eligibility		Each Member				
(a) Eligible Nationality	Nationality in accordance with 1.1 (1)	Each Member				
(b) Conflict of Interest	Not having conflict of interest in 1.1 (2)	Each Member				
(c) Ineligibility determined by JICA (Corruption and Fraudulent Practices)	Not having been determined ineligible by JICA, as described in 1.1(3)	Each Member				
(2) Corporation Nature		Each Member				
(a) Type of Business Enterprise	<i>[Describe the type of business enterprise]</i> in accordance with 2.	<input type="checkbox"/> All Members Combined <input type="checkbox"/> Each Member <input type="checkbox"/> One Member				
(b) Required licenses	<i>[Describe the required category and business type of licenses for construction business under the Construction Business Act required for executing the work]</i> in accordance with	<input type="checkbox"/> All Members Combined <input type="checkbox"/> Each Member <input type="checkbox"/> One Member				

	2.					
(3) Financial Status	The submitted documents must demonstrate sound financial conditions in accordance with 3.	Each Member				
(4) Overseas experience in construction work	Experience under contracts in the role of prime contractor (single entity or JV member) or subcontractor for at least the last [insert number] years.	All Members Combined				
(5) Similar experience in construction work	Experience under contracts in the role of prime contractor (single entity or JV member) or subcontractor for at least the last [insert number] years.	All Members Combined				
(6) Number of qualified engineers	[insert number] of [name of the type of required license of qualified engineers]	<input type="checkbox"/> All Members Combined <input type="checkbox"/> Each Member <input type="checkbox"/> One Member				
(7) Other Requirement(s)		<input type="checkbox"/> All Members Combined <input type="checkbox"/> Each Member <input type="checkbox"/> One Member				

* **Note:** The number in this table corresponds to the clause in the prequalification documents. 上記表の番号は事前資格審査の条項に対応する。

[END]

Attached sheet for review on bidding procedures (No. 4)

Review and check the draft of the bidding documents in accordance with this checklist and checklist for the Contract and describe the result of review and check by filling out these checklists.

本チェックリストに基づき、入札図書案を確認し、その結果を本チェックリストに記載する形で記述すること。契約書(案)については、契約書のチェックリストについても提出すること。

Items/Check points	Document Reference	Result
A. General Information on G/A		
(1) Does the name of Executing Agency as the Client/Buyer correspond to the one specified in the G/A and the Consulting Agreement? 発注者である実施機関の名称は G/A 及びコンサルタント契約と一致しているか。	<i>Bid Notice</i> Invitation for Bids ITB 1(1)	<input type="checkbox"/>
(2) Does the name of the Project correspond to the one specified in the G/A? プロジェクト名は G/A の名称と一致しているか。	<i>Bid Notice</i> Invitation for Bids ITB 1(1)	<input type="checkbox"/>
(3) Does the name of the Recipient Government correspond to the one specified in the G/A? 相手国政府名は G/A と一致しているか。	<i>Bid Notice</i> Invitation for Bids ITB 2(1)	<input type="checkbox"/>
(4) Is the signed date of the G/A correct? G/A 署名日は正しいか。	<i>Bid Notice</i> ITB 2(2)	<input type="checkbox"/>
B. General Information on the Bid		
(1) Is the information on the Consultant is properly stated? コンサルタントに関する情報は適切に記載されているか。	Invitation for Bids	<input type="checkbox"/>
(2) Type of Bids <input type="checkbox"/> A. Construction <input type="checkbox"/> B. Construction and Procurement Combined <input type="checkbox"/> C. Procurement of Equipment (complex or large number of items of equipment, large scale of installation works are involved) <input type="checkbox"/> D. Procurement of Equipment (other) Is sufficient time interval (for the Bid categorized into A, B and C, at least sixty (60) days and for other bids (D), forty five (45) days) allowed for preparation and submission of bids? 入札準備から提出までに十分な期間は猶予されているか (十分な期間とは、A, B 及び C に分類される入札は少なくとも 60 日間、それ以外(D)の入札は 45 日間を意味する)。		<input type="checkbox"/>
(3) Description and Justification on packages (lots)/size of bid (contracts) ロット分けの概要及び妥当性 [Note: Explain the description and justification on dividing package (lots).] [注: 入札 (契約) の規模、ロット分け (パッケージング) の概要及び妥当性を説明すること。]		

C. Bid Notice		
(1) Is there no clause to require the bidder to have a branch office or an agent? 支店または代理店を要求する条項はないか。		
(2) Is there no clause to restrict formation of Joint Venture/Consortium? JV・コンソーシアムの結成を制限する条項はないか。		
(3) Eligibility		
Are the following clause properly stipulated in accordance with the Applicable Guideline? 以下の条項は調達ガイドラインに基づいて適切に規定されているか。		
- Not having conflicts of interest 利益相反の禁止	<i>Bid Notice</i> ITB 4(2)	
- Satisfying the requirements of eligible nationality in accordance with the G/A G/Aに基づく調達適格国籍の要件を満たしていること	<i>Bid Notice</i> ITB 4(3)	
- Not having been determined to be ineligible by JICA (Corrupt and Fraudulent Practice) JICAによって措置を受けていないこと	<i>Bid Notice</i> ITB 4(4)	
Other <input type="checkbox"/> Following Prequalification PQ 実施済み案件 <input type="checkbox"/> Without Prequalification PQ 未実施案件 - Type of Business Enterprise: [<i>Note: Describe type of business enterprise to be eligible for the bid (including the eligible combination of type of business enterprise).</i>] [注：本件入札で適格とする企業形態の類型を説明すること(適格とする企業形態の組み合わせを含む)]	<i>Bid Notice</i> ITB 4(5)	
(4) Is the fee of bidding documents reasonably set? 入札図書の販売料金は適切に設定されているか。	<i>Bid Notice</i> <i>Invitation for Bids</i>	
D. Invitation for Bids		
(1) Is the time, date and place of delivery of the bidding documents clearly stated? Is sufficient duration of delivery (distribution) is secured? 入札図書の配布(販売)日時及び場所は明確に規定され、十分な(配布)期間が確保されているか。		
(2) Is the time, date and place of submitting the Bid is clearly stated? 応札書類の提出日時及び場所は明確に規定されているか。	ITB 17 (2)	
(3) Is the time, date and place of opening the Technical Bids is clearly stated? 技術札の開札日時及び場所は明確に規定されているか。	ITB 19 (1)	

E. Instruction to Bidders		
Chapter 1: General		
(1) Is the clause on “Description of the Project and Scope of the Bid” consistent with the G/A and the Consultant Agreement? プロジェクトの内容及び入札の範囲は G/A 及びコンサルタント契約と整合しているか。	ITB 1(1)	
(2) Is the clause on the “Reference to Japanese Grant Scheme” properly stated in accordance with the Applicable Guideline? 「日本の無償資金協力スキームに関する言及」に関する条項は、調達ガイドラインに基づき適切に規定されているか。	ITB 2	
(3) Is the Applicable Guidelines precisely stated in the BDS and corresponding to the one specified in the G/A? 適用される調達ガイドラインは BDS に正しく規定され、G/A に定められているものと一致しているか。	ITB 2 (2)	
(4) Is the clause on the “Corrupt and Fraudulent Practice” properly stipulated in accordance with the G/A and the Applicable Guidelines? 「腐敗又は不正行為」に関する条項は、G/A 及び調達ガイドラインに基づいて適切に規定されているか。	ITB 3	
(5) Eligible Source Countries See the table -1.	ITB 6	
Chapter 2: Bidding Documents		
(1) Composition of Bidding Documents (Reference Document) Check the below column if the format of price confirmation sheet is included in the Bidding Documents. <input type="checkbox"/> Format of Price Confirmation Sheet	ITB 7	
(2) Inquiry of Bidding Documents Is the 2 nd Inquiry allowed for A, B or C in “B. (2) Type of Bid”? 「(B(2)) 入札の形態」において、A、B 又は C に該当する入札については、2 回目の質疑応答が許されているか。	ITB 9	
(3) Is sufficient time secured (at least seven (7) days) from deadline for notifying addenda to the day of submission of the Bid? アデندا通知期限から応札書類提出日まで十分な期間が確保されているか (少なくとも 7 日間)。	ITB 10	
(4) Is it clearly stated how to resolve the discrepancy between “Original” and “Copy”, the figures entered in words and in numerals is clearly stated (Supremacy of “Original” and figures in words shall be clearly stated)? 「オリジナル」と「コピー」、文字表記と数字標記の齟齬の対応について明確に記述されているか (「オリジナル」、文字表記の優先が明記されていること)。		
Chapter 3: Preparation and Submission of Bid		
(1) Is language of the Bid selected from English, French or Spanish? 応札書類の言語は英語、仏語または西語のうちいずれかから選択されているか。	ITB 13	

<p>(2) Are any additionally required documents for Technical Bids and Price Bids indispensable for bid evaluation, if any? Is it clearly stated what contents to be covered in the documents and how to evaluate it in the bidding documents? 技術札及び価格札で追加で要求している書類があれば、これら書類は評価に必要な書類であるか。同書類に記載すべき内容及び評価方法は入札図書に明確に規定されているか。 <i>[Note: Describe the details of additional required documents.]</i> <i>[注：追加要求書類の詳細について説明すること。]</i></p>	ITB 14	
<p>(3) Is the clause clearly mentioned that bid price shall be stated in Japanese Yen on the basis of the lump sum price and shall be firm and final? 応札価格及びすべての価格は日本円、ランプサム（総価契約）価格にて表示しなければならないこと、不変で最終であることが明確に規定されているか。</p>	ITB 15	
<p>(4) Is the terms of validity of the Bids not changed from sixty (60) days? 応札書類の有効期限は 60 日から変更されていないか。 <i>[Note: Explain the reason if changed from 60 days.]</i> <i>[注：60 日から変更した場合は理由を説明すること。]</i></p>	ITB 16	
<p>(5) Is the way of submission restricted to “submitted in person”? 提出手段は手交に限定されているか。</p>	ITB 17 (4)	
<p>(6) Is the clause clearly mentioned that any bid received after the closing time shall be rejected and returned unopened? （応札書類の）締切時間後に提出された応札書類は拒否され、未開封のまま返却される旨の条項は明記されているか。</p>	ITB 17 (5)	
<p>(7) Is the clause clearly mentioned that alternative bid shall not be allowed? 二重応札は認められない旨の条項は明記されているか。</p>	ITB 17 (6)	
<p>(8) Is the clause clearly mentioned that the bidder is neither allowed to modify nor withdraw the bid after the closing time? 応札者は締切日時以降の取り下げ及び内容変更は認められない旨の条項は明記されているか。</p>	ITB 17 (7)	
Chapter 4: Opening of Bid		
<p>(1) Is the procedure for “Single-Stage Two-Envelope Bidding” properly specified in accordance with the Applicable Guidelines and modified from JICA’s form? Especially, is it clear that only the bidders who have submitted substantially responsive Technical Bids and who have been determined as being qualified shall be invited for the opening of the Price Bids? 「一段階二札方式」の手続きが調達ガイドラインに従って規定されているか、JICA の様式からの変更はあるか。特に技術札が（入札図書に）実質的に合致し、合格であると決定された応札者のみが価格札開札に案内されることが明確であるか。</p>	ITB 20 (1) –(7)	

<p>(2) Is the clause mentioned that the bidders are requested to submit the prices again immediately after the first bid opening in the event that all bid prices offered exceed the ceiling price? 全ての応札価格が予定価格を超過した場合、1回目の価格札開札後直ちに価格札を再度提出することを求められる旨記載されているか。</p>	ITB 20 (8)	
<p>(3) Is the way of determining a prioritized bidder clearly stated in case there are two or more bids at the same price within the ceiling price (i.e. determined by drawing lots)? 予定価格内に同一価格が提示された場合の第一交渉権者の決定方法（例. くじ引きによる決定）が定められているか。</p>	ITB 20 (9)	
<p>(4) Is the possibility of price negotiation for price reduction with the bidder submitting the lowest price on the second bidding mentioned if the bid prices in the second bidding are exceeding the ceiling price? 二回目の入札が予定価格を超えた場合、最低価格を提示した応札者との間で価格見直しのための価格交渉を行う可能性が言及されているのか。</p>	ITB 20 (10)	
Chapter 5: Evaluation of Bid and Award of Contract		
<p>(1) Is the clause clearly mentioned that the bidder whose offer substantially conforms to the Specifications and other conditions of the Bidding Documents, and who offers the lowest price within the ceiling price, shall be designated as the successful bidder? 仕様及びその他の入札図書の条件に実質的に合致し、予定価格内の最低価格を提示した応札者が落札者となる旨、明確に規定されているか。</p>	ITB 26 (1)	
<p>(2) Is the clause clearly mentioned that the Client/Buyer shall issue a notification of award to the successful bidder within the period of validity of bids in writing after completion of the evaluation? 発注者は応札書類の有効期限内に書面にてアワードの通知を行わなければならない旨規定されているか。</p>	ITB 26 (2)	
<p>(3) Are the clauses on “Notification to Unsuccessful Bidders and Debriefing” properly stipulated in accordance with the Appropriate Guidelines? 「失注者への通知と失注者にかかる照会」に関する条項が適切に規定されているか。</p>	ITB 26 (2) (4)	
<p>(4) Is the deadline for signing the contract clearly stated? 契約署名の期限が明確に規定されているか。</p>	ITB 27 (1)	
<p>(5) Is the amount of the Performance Security sufficient to protect {the Client/Buyer} in case of breach of the contract by the Contractor? 受注者による契約不履行から発注者を保護するのに十分な保証が要求されているか。</p>	ITB 28	
Chapter 6: Common Conditions		
<p>(1) Are the clauses on “Safety procedure”, “Quality Assurance” and “Protection of Environment” properly incorporated? 「安全の手続き」、「品質保証」及び「環境保護」に関する条項は適切に規定されているか。</p>		

<p>(2) {For the Grant including contingencies} Are major items and specified materials clearly specified in BDS? (予備的経費が贈与金額に含まれている場合) 主要工種及び特定資材の具体的名称は BDS に明確に記載されているか。</p>		
F. Others		
<p>(1) Have the Client/Buyer and the Recipient country fulfilled the obligations to be completed before the Bid specified in the G/A? - Opening of the Banking Arrangement (B/A) - Approval of IEE/EIA - Implementation of EIA - Securing effective access to and possession of the Site. - Obtaining the planning, zoning, building permit 発注者及び相手国政府は、入札前までに達成すべき G/A に規定する義務は履行済みであるか。</p> <p><i>[Note: Describe the implementation status of the obligation specified in Schedule-4 in the G/A not limited to those mentioned above. If the items is not completed, the expected date of completion shall be mentioned.]</i> [注：上記に記載しているものだけでなく、G/A の Schedule 4 にて規定されている義務の履行状況を説明すること。未履行の場合は履行予定を記述すること]</p> <p>Has the Authorization to Pay for the Consultant Agreement been issued? コンサルタンต์契約の支払授權書は発行されているか。</p>		
<p>(2) Is the clause properly stipulated on the memorial tablet and sticker (Japanese National Flag/ODA Mark)? 銘板及びステッカー（日章旗マーク、ODA シンボルマーク）に関する条項は規定されているか。</p>		
<p>(3) Are there no equipment and material whose brand name, catalogue numbers or similar classifications is designated in the specifications or other bidding documents? Fill the necessary information in Table-2 in accordance with the Applicable Guidelines, if any. 商標名、カタログ番号又は製品名を仕様その他入札図書にて指定する機材は含まれていないか。含まれている場合、調達ガイドラインに基づき、表 2 の必要な情報を記載すること。</p>		
<p>(4) Are there any custom-designed equipment required for an advance payment in the contract? Fill the necessary information in Table-3 if, if any. 契約において前払が必要となる注文生産機材は含まれているか。含まれている場合、表 3 の必要な情報を記載すること。</p>		

Appendix: Checklist for the Contract
Draft of Bidding Documents
Procurement Schedule

[END]

Table-1 [E. Instruction to Bidders, Chapter 1: General (5)]

[Note: Describe the name of equipment and eligible source countries, and necessity of including third country(ies) when the Client/Buyer considers it necessary to include the country of origin other than the recipient country or Japan as the eligible source countries. Include the same information for the equipment and materials concerned in the Bids for construction works if the BDS specifies the clause on “the Eligible Source Countries” is applied for the bid]

[注：調達適格国に日本又は相手国以外の原産地を含めることが必要と考える場合、機材、調達適格国の名称、第三国を含める必要性を説明すること。施設建設入札についても、BDSに「調達適格国」条項が当該入札に適用されると規定された場合には該当する機材及び資材に関する情報を含めること。]

No.	name of equipment	eligible source countries	Necessity of including third country(ies)
			<input type="checkbox"/> quality assurance <input type="checkbox"/> economic rationality <input type="checkbox"/> bid competitiveness
			<input type="checkbox"/> quality assurance <input type="checkbox"/> economic rationality <input type="checkbox"/> bid competitiveness
			<input type="checkbox"/> quality assurance <input type="checkbox"/> economic rationality <input type="checkbox"/> bid competitiveness
			<input type="checkbox"/> quality assurance <input type="checkbox"/> economic rationality <input type="checkbox"/> bid competitiveness
			<input type="checkbox"/> quality assurance <input type="checkbox"/> economic rationality <input type="checkbox"/> bid competitiveness
			<input type="checkbox"/> quality assurance <input type="checkbox"/> economic rationality <input type="checkbox"/> bid competitiveness
			<input type="checkbox"/> quality assurance <input type="checkbox"/> economic rationality <input type="checkbox"/> bid competitiveness

[END]

Table-2 [F. Others, (3) Designation of Brand Names]

[Note: Describe the following information on the equipment concerned. In addition, explain how to secure the bid competitiveness of the bid (i.e. Confirming supply guarantee for the prospective bidders from the manufacturer, dividing the package (lot) for the equipment concerned.]

[注: 該当する機材について、以下の情報を説明せよ。加えて、入札の競争性を確保する方法について説明すること(例. 製造者からの応札予定者への供給証明の確認、当該機材のロット分け)]

- (1) name of equipment
- (2) name of brand name, catalogue numbers or similar classification
- (3) necessity of designating the brand name in accordance with the Applicable Guidelines
 - (a) procurement of particular spare parts;
 - (b) procurement of equipment that the Recipient wishes to maintain standardization of its equipment;
 - (c) procurement of the equipment that the Recipient wishes to maintain the continuity of the services of the equipment due to safety of operation and maintenance

[Note: Describe the details of applicability of the above clause of the Applicable Guideline and non-substitution potential, including the following information.]

[注: 調達ガイドラインの上記条項の適用可能性及び代替不可能性に関する詳細を説明すること。]

- (4) the way of securing bid competitiveness

[END]

Table-3 [F. Others, (3) equipment to be eligible for advance payment (special equipment)]

(1) name of equipment

(2) Type of equipment

(a) equipment mentioned in Article 2 of Temporary Special Provisions of “Cabinet Order on Budgets, the Settlement of Accounts, and Accounting” in Japan

「予算決算及び会計令臨時特例」第 2 条で定めるもの

【Note: The above mentioned contract for the procurement of the equipment in the following categories.

- construction of ship, marine engine and top hamper

- manufacturing of airplane, engine and parts of airplane

- manufacturing vehicle, training equipment, communication equipment and electronic devices]

[注:例. 船舶、船舶用機関、船舶のぎ装品、航空機、航空機用機関、航空機部品、車両、施設機器、訓練機器、通信機器、電子機器の建造、製造、改造又は修理をさせる場合で納入までに長期間を要するとき]

(b) equipment operated as integrated system or such as plant or medical equipment

プラント・医療機器等システムとして使用される機器類

(c) custom-made or build to order equipment

受注生産又は改造を要する設備を含む機材

(3) Compliance with all the requirement for advance payment

Estimated total cost for the (special) equipment concerned will cost not less than thirty (30) million Japanese Yen in one lot

該当する特殊機材の積算金額の総合計が 3,000 万円以上であること。

Construction or manufacturing of the (special) equipment (by the deadline of shipment or delivery) required not less than four (4) month.

建設又は製造(船積又は引渡し期限まで)に 4 か月以上要すること。

Note: After signing the contract, the contractor shall submit to the Consultant, the evidence that the contract between the contractor and the manufacturer include the clause on the advance payment.

契約署名後、受注者はコンサルタントにメーカーとの契約において前金払いの条項がある旨の資料を提出すること。

[END]

Attached sheet for review on the technical proposals (No. 5)

1 Attendee (See the attendance list as attached in Appendix -1.)

- (1) Client/Buyer
- (2) Consultant
- (3) Bidders
- (4) Observer from JICA

[注: Bidders shall be limited to those who submit the bid. Name of applicants shall be official and written in English and Japanese. 応札書類を提出しなかった者は記載しないこと。名称(社名)は正式名称で英・和双方記載すること。]

2. Details of Analysis of Technical Proposals (Bids)

2-1-2 Construction Works

(1) Availability of Required Documents for Technical Bids (See the check list of submitted documents as attached in Appendix-2.)

- (2) Appropriateness of Technical Bids
 - (a) Construction Schedule
 - (b) Personnel Dispatch Schedule 施工要員計画
 - (c) Any other documents required in the BDS

2-1-Procurement of Equipment 機 材

(1) Availability of Technical Bids required in Bidding Documents (See the check list of submitted documents as attached in Appendix -2.)

- (2) Appropriateness of Technical Bids
 - (a) Implementation Schedule
 - (b) Personnel Dispatch Schedule
 - (c) Specification List for Equipment

2-2 Overview of Clarification to Bidders

[Note: Describe the details of clarification to bidders, if any.]

「注: クラリフィケーションを行った場合、その詳細を説明すること。」

2-3 Name and Reason for Disqualification for Bidder 失格理由

[Note: Describe the name of disqualified bidders and each reason for disqualification, if any.]

「注: 失格の評価を行った場合、失格者の名前及びその理由を(失格者ごとに)説明すること。」

3. Name of Qualified Bidders

Based on the above evaluation result, we would like to provide the following bidders with the notice of qualified bidder who have submitted substantially responsive Technical Bids and who have been determined as being qualified to attend the opening of the Price Bids.

Also, we would like to notify other bidders in writing who have been rejected on the grounds of their Technical Bids being substantially non-responsive to the requirements of the Bidding Document and return their Price Bids unopened.

[Note: List the name of qualified bidders.]

[注: 合格した応札者の名称を記載すること。]

Appendix: Photocopy of Attendance List
 Photocopy of Checklist for the Technical Bids (応札書類チェックリスト)
 Procurement Schedule

[END]

Attached Sheet for Review on the analysis of bid prices (No. 6)/Attached sheet for review on the analysis of bid prices for price negotiation (direct contract after failure of bid)

1. Attendee 出席者(See the attendance list as attached in Appendix -1.

- (1) Client/Buyer
- (2) Consultant
- (3) Bidders
- (4) Observer from JICA

2. Result of Opening Price Bid 入札結果

2-1 Predetermined Bid Price (See the form as attached in Appendix-2.)

*****million ***** thousand ***** Japanese Yen (JPY***,***,***)

{2-2 Minimum Price determined by the Client/Buyer } 最低価格)

*****million ***** thousand ***** Japanese Yen (JPY***,***,***)

[Note: Indicate the minimum price set by the Client, if any. If the minimum price is not set by the Client/Buyer, delete this clause.]

「注：最低価格を設定した場合、記載すること。設定しない場合は削除すること。」

2-3 Lowest Bid Price 最低応札金額 (See the form as attached in Appendix-3.)

*****million ***** thousand ***** Japanese Yen (JPY***,***,***)

2-4 Comparison of Price Bid

Predetermined Bid Price		Lowest	2 nd Lowest	3 rd Lowest	4 th Lowest	
	Name of Bidder					
Yen (100.00%) *	1 st Price Bid	Yen (. %)	Yen (. %)	Yen (. %)	Yen (. %)	Yen (. %)
	2 nd Price Bid	Yen (. %)	Yen (. %)	Yen (. %)	Yen (. %)	Yen (. %)

* Comparison with the predetermined price

NOTE: Use official name of bidder to be made public as described in the above by JICA.

3. Analysis of Price Bid of the Lowest Bidder

[Note: Describe the details of analysis of Price Bid only in the following cases:

- (a) Asking clarification of the Price Bid,
- (b) Conducting detailed price analysis in case the bid price is below minimum price determined by the Client.

[注：(最低価格応札者) 価格札の分析の詳細について、以下の場合のみ説明すること。]

- (a) 価格札についてクレンジケーションを行った場合
 (b) 発注者の設定した最低価格を下回り、詳細な価格分析を行った場合]

See the comparison between the predetermined price and the lowest bid.

[Note: Prepare the comparison table based on the item of expenses in the cost estimation.]

[注：詳細設計積算時の費目に基づいて比較表を作成すること。]

Items	Lowest Bid Price (Yen) B	Predetermined Bid Price (Yen) A	B/A (%)
Construction Cost			
Direct Construction Cost			
Direct Temporary Works			
Indirect Cost			
-Common Temporary Works			
-Field Overhead Expenses			
-General Overhead Cost			
Cost of Procurement of Equipment			
Equipment			
Installation Works			
Transportation & Packing			
Dispatch of engineer/technical staff			
Total			

4. Analysis and Result of Price Negotiation

[Note: Add the information on the price negotiation only in case of direct contract after failure of bid.]

[注：不落随契の場合のみ本情報（価格交渉の分析（経緯）及び結果）を追記すること。]

Appendix: Photocopy of Attendance List
Photocopy of List of Bid Prices (応札価格一覧)
Photocopy of Confirmation of Predetermined Price (予定価格確認書)
Procurement Schedule

[END]

Appendix: Procurement Schedule

➤ プロジェクト名(name of the Project)

(1) Date of advertising for the prequalification notice /bid notice:

(2) Name of newspaper for advertisement

(3) Period of distribution of prequalification document

[Note: At least three (3) business days shall be secured for distribution of the prequalification documents (including date of advertising for the prequalification notice).]

[注:PQ 審査書類配布期間は少なくとも3 営業日(PQ 公示日を含む)確保すること。]

(4) Number and name of recipient of prequalification document

(5) Deadline for submission of prequalification documents by applicants

[Note: Deadline for submission by applicants shall be at least (3) three business days after the following day of final day of distribution of prequalification documents.]

[注:審査書類提出期限は配布期間の最終日から少なくとも3 営業日後とすること。]

(6) Number and name of applicants for prequalification 事前資格審査書類提出者数及び名称

(7) Number and name of prequalified applicants 事前資格審査合格者数及び名称

(8) Period of distribution of bidding documents 入札図書配布年月日

[Note:: At least three (3) business days (including date of advertising for the bid notice) shall be secured for distribution of the bidding documents.]

[注:入札図書配布期間は少なくとも3 営業日(入札公示日を含む)確保すること。]

(9) Number and name of purchasers of bidding documents

(10) Deadline of inquiry about bidding documents (1st, 2nd)

(11) Response to the above inquiry (1st, 2nd)

(12) Deadline for addenda of bidding documents

(13) Deadline and venue for submission of bid and opening of technical bid

(14) Number and name of bidders 応札者数及び名称

(15) Date and venue of opening of price bid

(16) Date of notification of award

(17) Date of signing contract

➤ Completion of all the bids for the Project [Yes/No]

(remaining lot: Construction/Procurement (Lot. No.XX))

[注:Name of applicants shall be official and written in English and Japanese. 名称(社名)は正式名称で英・和双方記載すること]