

Date:
Ref. No.

JAPAN INTERNATIONAL COOPERATION AGENCY
JICA XXX OFFICE

Attention: Chief Representative

Ladies and Gentlemen:

REQUEST FOR REVIEW OF MODIFICATION PROCEDURE

Reference : Grant Agreement, dated 署名日(signed date of the G/A), for プロジェクト名
(name of the Project)

In accordance with the relevant provisions of the Grant Agreement under reference,
we hereby submit for your review the modification procedures as per follows;

- Allocation of the remaining balance [or contingencies] of the Grant
- Extension of the contract period
- Modification from the original design

Please see the details as per attached sheet.

We should be grateful if you would notify us of your concurrence.

Very truly yours,

[Signature]
[Name of the signer]

cc

Director General
Financial Cooperation Implementation Department
Japan International Cooperation Agency

Attached Sheet for Review on the Allocation of the remaining balance [or contingencies] of the Grant (No. 1)

1. Applicable Conditions for using remaining balance or contingency in “Guidelines on the grant for contingencies”

- (1) Force Majeure (e.g. deterioration in the security situation, natural disaster)
- (2) Unexpected Environmental Conditions, etc.
- (3) Changes of Economic/Market Conditions
- (4) Losses Caused by Delay or Default on the Obligation of the Recipient

2. Reason for allocation of the remaining balance [or contingencies]

3. Expected amount of allocation of the remaining balance [or contingencies] of the Grant

4. Procurement method

(1) Proposed procurement method

- Competitive Bidding
- Limited Competitive Bidding
- Direct Contract

(2) Applicable Clause(s) of the Procurement Guidelines

[Note: Select the applicable clause of Section 1.03 (Procedures Other than Competitive Bidding) in case procedure other than competitive bidding is requested.]

[注: 競争入札以外の場合、調達ガイドライン Section 1.03 の該当条項を記載する。]

(3) Reason for Selecting Procurement Method in detail

END

Attachment-Consultant's Analysis and Opinion

Attached Sheet for Review on the extension of the Extension of the contract period (No. 2)

1. Proposed Extension the Agreement/Contract Period

(1) Consultant: the end date of the Service Completion Period

Original xx/xx/20xx ~ xx/xx/20xx

Modified xx/xx/20xx ~ xx/xx/20xx

(2) Contractor/Supplier: Time for Completion

Original xx/xx/20xx ~ xx/xx/20xx

Modified xx/xx/20xx ~ xx/xx/20xx

2. Reason for the extension period of Contract/Applicable Clause(s) of the Agreement/Contract

END

Attachment-Consultant's Analysis and Opinion

(注:積算根拠は和文での提出可)

Attached Sheet for Review on Modification from the original design (No. 3)

1. Contents of modification of the design

(1) Category of major modification provided in the Procurement Guidelines for the Japanese Grants (Type I)

- (a) change in decline of quality and/or functions of products and services defined in outline (basic) design or detailed design ;
- (b) change in increase of amount of contract; and
- (c) change of project sites

(2) Detail of modification from the design

2. Reason for modification from the original design

(1) Reason for modification from the original design in detail

(2) Applicable Clause(s) of the Procurement Guidelines for the Japanese Grants (Type I)

- (a) The drawings and specifications contain any inaccuracies or deficiencies ;
- (b) The drawings and specifications contain ambiguous or unclear expressions;
- (c) The actual natural or artificial conditions including, but not limited to, land configuration, nature of soil, ground water, and limiting factors for the execution of the construction or procurement works at the project site are different from those expressed in the drawings and specifications;
- (d) Unforeseeable special situations occur in the conditions that are not specified in the drawings and specifications;
- (e) The necessity of restoring the scope reviewed and scale-downed during the detailed design in order to meet budgetary limit constrained by the amount of the Grants; and
- (f) Other modifications which will not change the basic concept and plan of the original plan where JICA deems it appropriate.

3. Estimated amount of the Modification Cost

END

Attachment-Consultant's Analysis and Opinion

(注:設計変更概要表、積算根拠は和文での提出可)