Date:

Ref. No.

JAPAN INTERNATIONAL COOPERATION AGENCY

JICA XXX OFFICE

Attention: Chief Representative

CC:

Director General

Financial Cooperation Implementation Department

Japan International Cooperation Agency

Report concerning the Completion of the Project

Reference: *[insert the name of the Project]*

In accordance with the Article 6 (3) of the Grant Agreement, I would like to report on the completion of the Project:

Please see the details as per attached Project Completion Report (PCR).

Very truly yours,

***[Signature]***

*[Name of the signer]*

*[Title of the signer]*

*[Name of the executing agency]*

|  |
| --- |
| **[Option][[1]](#footnote-1)**  On behalf of the *[name of the executing agency]*  **[Signature]**  *[Name of the signer]*  Chief Consultant  *[Name of the Consultant]* |

1. *受贈国実施機関がコンサルタントに対し「直接JICAへPCRを提出する権限」を与えてている場合は、このオプションにより、PCRを直接JICAに提出願います。なおその場合、施主にCC:を入れてください。* [↑](#footnote-ref-1)