**ANNEX 2**

**For All Applicants**

**Supplemental Report to be attached to the Application Form**

**1. Format**

The report should be type written in English on A4 size paper (21 cm by 30 cm).

The maximum length is 4 pages (35 lines per page in 12-point font with margins of at least 2.5

cm on all sides).

**2. Submission deadline**

April 5th (Friday), 2019 (with Application Form)

**3. Contents**

Please cover the following items as much as possible, including tables and charts if necessary.

|  |
| --- |
| **Name of applicant**  **Name of organization and country**  1. Urban problems to be solved in your country/city.  2. Your country’s past achievement of the application of the LR system includingprogress of the proposals which the previous participants in this program made.  3. Issues and problems of LR that you and your organization are facing.  4. Needs of improvement or application of the LR system in your country/city. |

**4. Important Notice**

- Before preparation for the report, please discuss it with your supervisors.

- This report will be used for **selection of candidates**.

**Annex 3**

**For Accepted Applicants (Participants) Only**

**Inception Report**

**1. Format**

The report should be typewritten in English on A4 size paper (21 cm by 30 cm), formatted in digital data, within 15 pages.

**2. Way to Submit**

**・Deadline:**May 28th (Tuesday), 2019,

・The Report should be sent to JICA Tokyo International Center by preferably by e-mail to [tictee@jica.go.jp](file:///\\win\shared\420_東京国際センター\2_部内全員\120_総務課\01_部内共有\22.%20研修コースフォルダ\05%20経済基盤開発・環境課\総合都市交通計画・プロジェクト\2010\08.%20研修員レポート\tictee@jica.go.jp).

**3. Contents**

Please cover the following items as much as possible, including tables and charts if necessary.

|  |
| --- |
| **Contents**   1. **Your Name / Organization / Country** 2. **About your organization** 3. Roles and responsibilities of the organization 4. Organization chart 5. Your responsibilities    * + - 1. Your post          2. Outline of the job you are in charge of 6. **Current situation of LR (※This item should mainly be focused.)**   **<Countries that are implementing LR>**  3.1 Outline of LR in your country  - Objectives and background of LR in your country  - History of the application of LR to your the country and the current situation of the LR system (the past achievement)  - Organizations in charge of LR  - Legal basis of LR  - Mechanism of LR including the land system (ownership and registration) and city planning system  3.2 Outline of a typical LR project(s)  - Please show examples of a typical LR project(s) with:  1) Project profile (location, area, project duration, number of landowners and land lots, implementation body, layout plan, financial plan, etc.)  2) LR mechanism (transfer of property right, compensation, land expropriation, etc.)  3) Project procedure  4) Keys to success, issues and problems  3.3 Overall issues and problems of LR in your country  3.4 Your country’s past achievement in terms of the solution of the above issues and problems including progress of the proposals which the previous participants in this program made.  3.5 Specific purpose of your participation in this program to promote LR in your country.  **<Countries that are considering the application of LR to your countries>**  3.1 The current situation in terms of LR in your country  - Possible/Expected objectives and background of LR in your country  - Organizations in charge of LR  - History of the application of LR to your country  - Past achievements of the study on LR  3.2 Issues and problems to introduce LR to your country including legal matters and the land system (ownership and registration)  3.4 Your country’s past achievement in terms of the solution of the above issues and problems including progress of the proposals which the previous participants in this program made.  3.5 Specific purpose of your participation in this program to promote LR in your country |

1. **The Purpose of Preparation of Report:**

All participants are required to prepare the report to share the following points with Japanese advisors as well as other participants.

- “the LR mechanism and system in respective countries”

-“the issues and problems of LR that participants are facing”

1. **Important Notice:**

Based on the Interim Report, all the participants are also required to deliver a presentation with visual material (e.g. MS Power Point) at the beginning of the Program in Japan.

Further information will be shared with the notice of acceptance.