



# **【Online & In Japan】 Knowledge Co-Creation Program (Group & Region Focus)**

**GENERAL INFORMATION ON**

**WATER RELATED DISASTER RISK REDUCTION  
課題別研修「水災害被害の軽減に向けた対策」  
JFY 2020**

**NO. 201902289-J001 / ID. 201902289**

**Course Period Online: From November 30, 2020 to January 22, 2021**

**Course Period in Japan: From May 13, 2021 to May 28, 2021**

**(In the context of the COVID-19 pandemic, please note that there is still a possibility the course period will be changed, shortened, or the course itself will be cancelled.)**

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

**'JICA Knowledge Co-Creation Program (KCCP)' as a New Start**

In the Development Cooperation Charter which was released by the Japanese Cabinet on February 2015, it is clearly pointed out that *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* We believe that this 'Knowledge Co-Creation Program' will serve as a center of mutual learning process.

# **I. Concept**

## **Background**

Water related disasters have caused serious damage worldwide in recent years. Followed by rapid global warming, it is expected that climate change will further aggravate the impacts of those disasters, particularly in developing countries. There is a pressing need for those countries to enhance their knowledge and capacities for effective disaster risk reduction in order to confront water related disasters and mitigate the damage.

Japan has long accumulated its know-how on disaster risk reduction through the past experience. The Hyogo Framework for Action, which was adopted in 2005, calls for capacity building of high disaster risk countries, while stressing the importance of enhancing international and regional support for those countries through proactive approaches, such as technology transfers. The Hyogo Framework was followed by the Sendai Framework for Disaster Reduction 2015-2030 which in 2015 recognized the role of governments and other stakeholders to reduce the risk of disasters. Japan's knowledge and approaches could be a help for developing countries where large-scale water related disasters have frequently occurred over the past years.

The goal of this course is to develop participants' capacity for water related disaster risk reduction. In particular, participants will acquire practical knowledge on flood control, river management, and sediment control<sup>1</sup>. Through lectures, practices and workshops, participants are expected to learn skills and approaches to prevent and mitigate disasters, and also methods to recover and reconstruct from the losses.

## **For what?**

This program aims to develop participants' capacity to manage water related disasters and contribute to mitigate flood and sediment disasters in their countries.

## **For whom?**

This program targets administrative officials responsible for water related disaster risk reduction, flood control, sediment control and watershed management.

## **How?**

In this program, participants shall have opportunities to identify approaches and strategies for managing water related disasters. The program offers lectures/practices (online) and field trips (in Japan), which focus on Japan's knowledge and technologies for flood control as well as the experiences and approaches in disaster risk reduction. Through the course, participants will formulate Action Plans on water related disaster risk reduction for their countries based on the methodologies and ideas acquired online and in Japan.

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<sup>1</sup> Water related disasters, such as tsunami, storm surge, or drought, are beyond the scope of this program.

## **II. Description**

**1. Title (J-No.): Water Related Disaster Risk Reduction (J19-04064)**

**2. Course Period:**

November 30, 2020 to January 22, 2021 (Online Program)

May 13, 2021 to May 28, 2021 (In Japan Program)

※In the context of the COVID-19 pandemic, please note that there is still a possibility the In Japan Program will be cancelled and replaced by Online Program.

**3. Target Regions or Countries:**

Malaysia, India, Pakistan, Sri Lanka, Fiji, Mexico, Brazil, Afghanistan, Kenya, Liberia, Somalia, Mauritania, Mozambique, and Niger

**4. Eligible / Target Organization:**

Central or local government organizations responsible for water related disaster risk reduction, flood control, sediment control, or watershed management

**5. Course Capacity (Upper limit of Participants):**

14 participants

The participants for the "Online" and "In Japan" program should be the same people.

**6. Language to be used in this program:** English

**7. Course Objective:**

The program aims to strengthen participants' own capabilities to make/develop policies and implement measures to reduce water related disaster damages through learning policies and systems on flood control and disaster risk reduction in Japan.

**8. Overall Goal:**

Countermeasures against water related disaster are to be taken in a participant's organization based on Action Plan developed in this course.

## 9. Expected Module Outputs and Contents:

This program consists of the following components. Details are given below:

<b>1)</b> <b>Preliminary Phase in a participant's home country: October 2020 to November 2020</b> Participating organizations make required preparation for the Program in the respective countries.		
Outputs	Activities*	
Output 1: To clarify issues through analyzing damages, policies and plans on water related disaster in their countries.	Participants analyze damages and countermeasures/ plans on water related disasters in their countries, summarize the results and make <b><u>Inception Report</u></b> on them by <b><u>November 17, 2020 together with application form.</u></b>	
<b>(2)</b> <b>Core Phase "online": November 30, 2020 to January 22, 2021</b> <b>Core Phase "in Japan": May 13, 2021 to May 28, 2021</b> Participants attend the Program implemented online and in Japan. This phase consists mainly of lectures which contribute to capacity building of participants on policy planning and implementation.		
Outputs	Subjects/Agendas*	Methodology
Output 2: To understand basic concepts and theories on flood control and disaster risk reduction as essential knowledge of river management.	<ul style="list-style-type: none"> <li>- Lectures with basic subjects related with river planning and strategy on flood control and disaster risk reduction in Japan</li> <li>- Sample subjects: rivers in Japan and outline of river governance; river management policy and plan; dam projects and systems; hydrological observation and water disaster monitoring / prediction; flood fighting; climate change adaptation; maintenance of Flood control facilities; and IWRM,</li> </ul>	<u>ONLINE</u> Lecture
Output 3: To understand cases of implementation of flood control measures (Preparedness, Mitigation and Reconstruction) in Japan.	<ul style="list-style-type: none"> <li>- Practical workshop for flood and/or hydraulic analysis software and system</li> <li>- Site visits to flood control facilities (river governance, dam management, flood fighting, or hydrological observation)</li> </ul>	<u>ONLINE</u> Lecture Exercise  <u>IN JAPAN</u> Site visit
Output 4: To design policies to solve issues on river management in their countries based on the knowledge acquired in this course.	<ul style="list-style-type: none"> <li>- Draft, present and discuss <b><u>Action Plan</u></b> for effective disaster risk reduction in participants' countries.</li> </ul> <p>*Action plans are to be made at the end of online training period</p>	<u>ONLINE</u> Workshop Presentation Discussion

\*Please note that those listed components are subject to change.

### **III. Conditions and Procedures for Application**

#### **1. Expectations from the Participating Organizations:**

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to use the project for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the program to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

#### **2. Nominee Qualifications:**

Applying Organizations are expected to select nominees who meet the following qualifications.

##### **(1) Essential Qualifications**

- 1) Current Duties: a member of central or local government organization in charge of water related disaster risk reduction, flood control, sediment control, or watershed management. The nominee should be in a mid-level to managerial position, and/or is expected to be in the near future, involved in the decision making process of planning/development and implementation of policies in the relevant field.
- 2) Job Experience: has a working experience over five (5) years in the field of water related disaster risk reduction, flood control, sediment control or watershed management
- 3) Educational Background: be university graduate or equivalent.
- 4) Language: proficient in spoken and written English which is equal to TOEFL CBT 213 or more. This program includes active participation in discussions and development of Action Plan, thus requires high competence of English ability both in conversation and composition. Attach an official certificate for English ability such as TOEFL and TOEIC to the application form if possible.
- 5) To be proficient in Microsoft Word, Excel and Power Point.
- 6) Health: must be in good health, both physically and mentally, to participate in the Program in Japan. Participants will carry out "Town Watching" activity which involves walking up to 5 kilometers (2-3 hours) outside. Note the

weather at this time of the year in Japan is expected to be hot and humid. Participants need to have physical strength to carry out this activity in group.

- 7) Pregnant applicants are not recommended to apply due to the potential risk of health and life issues of mother and fetus.
- 8) Computer skill: be proficient in MS Word, Excel and Power Point, and have basic skill on internet operation (ex: Zoom, You Tube, google drive, G-suite)
- 9) Stable internet connection (5Mbps) and personal computer with web camera and microphone:

If there are any concerns, JICA overseas offices can support for setting up participants' IT environment (ex. PC lending, venue arrangement etc.)

10) Participation in online classes at working hours

The online programs will be offered in two ways;

- Webinar class (Ex. using zoom): discussion, presentation
- On-demand class (video learning): lecture

The webinar classes will be set during working hours in local time in participating countries.

The On-demand classes can be attended anytime during the course period. (Please refer to Annex 2 and 3)

## **(2) Recommendable Qualifications**

- 1) Work: be able to work at least 2 years after the course to execute Action Plan.
- 2) Age: be between the ages of twenty-eight (28) and forty (40) years.
- 3) Gender Consideration: JICA is promoting Gender equality. Women are encouraged to apply for the program.

## **3. Required Documents for Application**

**(1) Application Form**: available at **the JICA office (or the Embassy of Japan)**.

**(2) Photocopy of passport**: to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

\*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

**(3) Nominee's English Score Sheet**: to be submitted with the application form. If you have any official documentation of English ability. (e.g., TOEFL, TOEIC, IELTS)

#### 4. Procedures for Application and Selection :

##### (1) Submission of the Application Documents and Inception report:

Closing date for application at the JICA Center in JAPAN: **November 17, 2020.**

**Each applicant is required to write Inception Report (shown as ANNEX 1) and submit it together with the Application Form.**

Note: Please confirm the closing date set by the respective country's JICA office or Japanese Embassy to meet the final date in Japan. Late applications are not considered for selection.

##### (2) Selection:

After receiving the documents through proper channels from your government, the JICA office (or the embassy of Japan) will conduct screenings, and then forward the documents to the JICA Center in Japan. Selection will be made by the JICA Center in consultation with concerned organizations in Japan. *The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.* **Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.**

##### (3) Notice of Acceptance

Notification of results will be made by the JICA office (or the Embassy of Japan) **not later than November 20, 2020**

#### 5. Conditions for Attendance:

- (1) To strictly adhere to the program schedule.
- (2) Not to change the program topics.
- (3) Not to extend the period of stay in Japan.
- (4) Not to be accompanied by family members during the program.
- (5) To return to home countries at the end of the program in accordance with the travel schedule designated by JICA.
- (6) To refrain from engaging in any political activities, or any form of employment for profit or gain.
- (7) To observe Japanese laws and ordinances. If there is any violation of said laws and ordinances, participants may be required to return part or all of the expenditure depending on the severity of said violation.
- (8) To observe the rules and regulations of the accommodation and not to change the accommodation designated by JICA.

**(9)** Not to record or share the online contents without permission.



## IV. Administrative Arrangements

### 1. Organizer:

(1) **Name:** JICA Tsukuba Center (JICA TSUKUBA/ TBIC)

(2) **Contact:** Mr. Nagai Shinsei (tbictp@jica.go.jp)

### 2. Implementing Partner:

Infrastructure Development Institute Japan (IDI)

### 3. Travel to Japan:

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan will not be covered.

### 4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Tsukuba Center (JICA TSUKUBA/ TBIC)

Address: 3-6 Koyadai, Tsukuba, Ibaraki, 305-0074, Japan

TEL: 81-29-838-1111 FAX: 81-29-838-1119

(where “81” is the country code for Japan, and “29” is the local area code)

If there is no vacancy at JICA Tsukuba (TBIC), JICA will arrange alternative accommodations for the participants. Please refer to facility guide of TBIC at its URL,

[http://www.jica.go.jp/english/about/organization/domestic/pdf/tsukuba\\_facility.pdf](http://www.jica.go.jp/english/about/organization/domestic/pdf/tsukuba_facility.pdf)

### 5. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, meals, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets.)

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSU-IN GUIDE BOOK,” which will be given before departure for Japan.

### 6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country’s JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

## V. Other Information

### 1. Computer:

Participants are required to bring their own laptop/notebook computers for workshop for analytical software, preparation of Action Plan presentation, and for communication by e-mail. **Please note that text materials will be provided only electronically.** Participants will not receive printed copies. If participants wish to refer to the materials during the program, they need to bring their own computers.

### 2. Relevant data and statistics in your country:

Participants should collect and bring data and information of their countries in the relevant field for preparing Action Plan and presentation slides.

### 3. Certificate:

Participants who have successfully completed the program will be awarded certificates by JICA.

### 4. Allowance:

Allowances, such as accommodation, living, clothing, and shipping allowances, will be deposited to participants' temporary bank account in Japan after 2 to 5 days after their arrival in Japan. It is advisable that participants bring some cash and exchange it at the airport in order to cover necessary expenses for the first few days.

### 5. More information about JICA Tsukuba

You can check our location, facility and services on our website and social media.

✧ JICA Tsukuba website [<https://www.jica.go.jp/tsukuba/english/office/index.html>]

✧ JICA Tsukuba Facebook [<https://www.facebook.com/jicatsukuba>]

You can find posts about on-going KCCPs and stories of ex-participants on our Facebook page.



## ***VI. ANNEX:***

ANNEX 1: Guideline for Inception Report (To be submitted with the Application Form.)

ANNEX 2: Online course period schedule (tentative)

ANNEX 3: Time difference and groups

## *For Your Reference*

### **JICA and Capacity Development**

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

### **Japanese Development Experience**

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



***CORRESPONDENCE***

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

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