**ANNEX-1** FORMAT OF “BASIC INFORMATION” (for screening)

**Strategy for Resilient Societies against Natural Disasters (JFY 2020)**

**BASIC INFORMATION**

|  |
| --- |
| Preparation of Basic Information |
| Each applicant is required to submit this Basic Information together with the Application Form. This will be used for screening of applicants, and applications without completed Basic Information will not be considered as duly qualified. |

|  |  |
| --- | --- |
| (1) | Your name （Country） |
|  |
| (2) | Your Organization, Department, division, section and/or unit. |
|  |
| (3) | Your current functional title and duties  (Please describe your occupation and professional responsibilities in 2020) |
|  |
| (4) | Please attach/show an organogram of your organization and whole disaster management system that shows roles of respective departments/organizations in your country |
|  |
| **Information regarding DRR situation in your country / organization** | |
| (5) | Information on types of disasters and damages caused by natural disasters |
|  |
| (6) | 1) Total national budget  2) Budget allocation for DRR (expressed both as ratio(percentage) in total national budget as well as in total amount-in USD($)) |
|  |
| (7) | Current national/local DRR plans/strategies and related laws and regulations (Please attach the DRR plans/strategies, and important related laws and regulations in digital and printed format, if available in English.) |
|  |
| (8) | Problems at your organization that need to be solved and current activities to solve the problems in each phase of Disaster Management Cycle (Mitigation, Recovery & Reconstruction, Relief & Response and Preparedness). |
| [Mitigation] |
| [Recovery & Reconstruction] |
| [Relief & Response] |
| [Preparedness] |
| (9) | Challenges and desired improvements in your organization and those of the whole DRR system |
|  |
| (10) | Your personal expectation to this program. / Your organization’s expectation to this program |
|  |