**Annex I**

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| Name of Training Course | Renewable Energy in Grid -Mainly on Photovoltaic-(A) (202208418J001) |
| Name of Applicant |  |
| Email address |  |
| Name of Country |  |

***Job Report***

**Remarks 1**: The Report should be **typewritten in English** (11-point font, A4 size paper) and total pages of the report should be limited to 4 pages (not including organization chart).

**Remarks 2**: Each one of you is required to have presentation of 10 minutes based on this Job Report at the early stage of training in order to share knowledge and background with other participants as well as instructors. Visual materials such as PowerPoint and pictures may be helpful for your presentation to bring with you.

**Remarks 3**: The following is an example of the contents of the Job Report;

1. **Energy Situation in your country (up to 1 page)**
* Primary energy consumption rate (circle graph)
* Energy self-sufficient rate
* Electric power consumption rate (circle graph)
* Electrification cover rate
* Gap between electric power supply & demand
* Electricity charges (for residence & Industry), Coke charge (for 350 ml can)
* Enactment & enforcement situation of renewable energy law and/or regulation
1. **Organization and main tasks (up to 1 page)**
2. Main tasks of the organization
3. Organization chart:

Please draw a chart of your organization including the department (section) names with the number of staffs in it and mark where you are positioned.

(The chart should be attached and not be counted in this page limit.) Please describe a duty of each department (section) briefly.

1. Brief description of your assignments
2. Problems in your job
3. **Expectations for the training course (up to 1 page)**
4. Your purpose of participating in this course
5. Subjects of the course which you are interested in the most
6. How do you expect to apply skills and knowledge that you will gain through the module (refer to Annex III) to tackle problems in your home country?
7. Other matters which you are expecting to obtain from the course
8. **Have you ever learned the following subjects in your work? We want to know your work experience. Please check either “Yes” or “No”. If your answer "Yes", please fill in "Years" column as to the length of your application on the respective items.**

|  |  |  |  |
| --- | --- | --- | --- |
| subjects | Yes | No | Years |
| 1) Energy policy, law, or regulation |  |  |  |
| 2) Renewable energy without PV generation |  |  |  |
| 3) PV system promotional activities |  |  |  |
| 4) Installation of PV generation facilities |  |  |  |
| 5) Electrical power network system and/or micro-grid |  |  |  |
| 6) Microsoft Excel (Important for software exercises) |  |  |  |
| 7) Others |  |  |

If you check 7) others, please specify subject associated with solar power technology, not covered in items 1) to 6)