# **Annex I**

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## **Inception Report**

**For nominees**

* Inception Report is a part of your application documents. Submission is required in order for you to apply for this course. **Those candidates who fail to submit Inception Report by the deadline is not considered for the selection**.
* Please note that **those applicants whose reports do not follow the instructions below may be disqualified from the selection, or asked to revise the reports**.
* The report should be typewritten in English (single-spaced, font size 11).

**Format**

Your report must be typed (single-spaced, font size 11) in English

|  |  |
| --- | --- |
| **1. Basic information** | |
| 1.1 Name |  |
| 1.2 Country |  |
| 1.3 Email address | \*JICA might contact you on this email address prior to your departure. Please write an address you check regularly. |
| 1.4 Organization |  |
| 1.5 Position (Title) |  |

|  |
| --- |
| **2. Basic information of the organization** |

2.1 Duties of your organization

Please explain the outline of duties of your organization focusing on activities for agricultural and rural DX / Smart Food Chain.

2.2 Organizational chart

Attach an organizational chart and circle your department/position.

|  |
| --- |
| **3. Current Status of Agricultural and Rural DX / Smart Food Chain** |

* 1. Current status and issues of agriculture and rural DX / FVC in your own country
  2. Position of agriculture and rural DX / SFC in agricultural policy, status of efforts, issues
  3. What kind of SFC construction are you aiming for?

\* Describe the SFC-related technologies that you want to introduce, after considering and discussing within your organization.

**\*\*\* For accepted candidates \*\*\***

* Participants are expected to make oral presentation (for 15-20 minutes including discussion) of Inception Report at the beginning of the program. Accepted candidates are thus required to prepare Microsoft **PowerPoint** presentation slides of Inception Report. The number of the slides will be around 5 to 6.