**Annex**

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ANNEX-1

FORMAT OF “BASIC INFORMATION” (for screening)

Comprehensive Disaster Risk Reduction (JFY 2022)

BASIC INFORMATION

＊Please use attached form[ ANNEX-1] and submit in three to four A4 sheets.

＊Hand writing reports are not acceptable.

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| Preparation of Basic Information |
| Each applicant is required to submit this Basic Information together with the Application Form. This will be used for screening of applicants. Applications without completed Basic Information will not be considered as duly qualified. |

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| --- | --- |
| (1) | Your name （Country） |
|  |
| (2) | Your organization, department, division, section and/or unit.  |
|  |
| (3) | Your current functional title and duties(Please describe your occupation and professional responsibilities in 2021) |
|  |
| (4) | Please attach/show an organogram of your organization and the whole DRR system that shows roles of respective departments/organizations in your country |
|  |
| Information regarding DRR situation in your country / organization |
| (5) | List the three regions/cities in your country with the greatest economic damage and the human suffering from disasters. Please also indicate the source of these information. |
|  |
| (6) | Please list the types of disasters in the order of the greater economic damage to the regions/cities related to your organization. |
|  |
| (7) | (Only if there is an established local DRR plan mentioned in (6)) Disaster types covered by the plan and the structure of the plan.Please give further information of the DRR plan mentioned in (6).＊Please briefly describe the situation of the local DRR plan.Please circle all the disaster types covered by the current local DRR plan.Disaster type: windstorm, landslide, earthquake, volcano, tsunami, snow damagePlease circle all the compositions included in the local DRR plan.Composition: geographical conditions, weather conditions, history of the disaster, roles of relevant agencies, mitigation project plan (ordinances, structural measures, etc.), preparedness measures (training, education, stockpiling, etc.), emergency response plan (disaster information gathering and communication, personnel deployment, evacuation, shelter operations, etc.), disaster recovery plan |
|  |
| (8) | Which of the area/city you answered in (7) would you particularly like to cover in the workshop for local DRR plan formulation?＊Particular priority is given to planning of urban areas where population and economic assets are concentrated, with the aim of reducing economic damage.＊Participants will work in groups at the workshop. Your suggested area/city may not be necessarily selected since it will be selected by the lecturer. |
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| (9) | The reason of (8)  |
|  |

**ANNEX-2**

**Country Report**

 Accepted participants will carry out the presentation of Country Report (preferably in Microsoft Power Point) for about ten (10) minutes per one person (country) at the first phase of the program period. The audience will be other participants and Japanese officers including the lecturers from concerned institutions. If there are multiple participants from your country, please collaborate with each other after the notice of acceptance to create one presentation material.

 **Please summarize your Country Report to ten (10) Power Point slides (at most) for the presentation before the program starts.**

**Contents of the Country Report**

* 1. **Information of participant**
1. Name
2. Country
3. Organization / Department
4. Position
	1. **Your responsibilities and duties**
5. Roles of your organization and organization chart
6. Functions of the department/section that you belong to
7. Your responsibilities and duties at current position
8. Your experiences related to DRR in your current or previous positions
	1. **National and local plan/strategy for DRR in your country**
9. Outline of National plan/strategy for DRR (including year of issue)
10. Budget allocation for DRR
11. Outline of local plan/strategy/regulation for DRR (including year of issue)
12. Annual Plan of DRR
	1. **Current situation of implementing the Sendai Framework for Disaster Risk Reduction (SFDRR) 2015-2030 in your country**

 Please briefly explain about recent activities and/or discussions in your countries

 on each priority of “Sendai Framework for Disaster Risk Reduction” as below.**Sendai Framework for Disaster Risk Reduction 2015-2030**

<https://www.unisdr.org/we/coordinate/sendai-framework>

**The Four Priorities for Action**

Priority 1: Understanding disaster risk

Priority 2: Strengthening disaster risk governance to manage disaster risk

Priority 3: Investing in disaster risk reduction for resilience

Priority 4: Enhancing disaster preparedness for effective response, and to “Build Back Better” in recovery, rehabilitation and reconstruction

**The Seven Global Targets**

(a) Substantially reduce global disaster mortality by 2030, aiming to lower average per 100,000 global mortality rate in the decade 2020-2030 compared to the period 2005-2015.

(b) Substantially reduce the number of affected people globally by 2030, aiming to lower average global figure per 100,000 in the decade 2020 -2030 compared to the period 2005-2015.

(c) Reduce direct disaster economic loss in relation to global gross domestic product (GDP) by 2030.

(d) Substantially reduce disaster damage to critical infrastructure and disruption of basic services, among them health and educational facilities, including through developing their resilience by 2030.

**(e) Substantially increase the number of countries with national and local disaster risk reduction strategies by 2020.**

(f) Substantially enhance international cooperation to developing countries through adequate and sustainable support to complement their national actions for implementation of this Framework by 2030.

(g) Substantially increase the availability of and access to multi-hazard early warning systems and disaster risk information and assessments to the people by 2030.

* 1. **Recognized Issues or problems on DRR in your country**
1. Types of disaster in descending order of “Frequency”
2. Types of disaster in descending order of “Damage”
3. The worst-affected disaster in (recent) history and its brief summary
4. Your concerned priority action for improvement of DRR

e.g., Plan, Structure, Human resource development, Central level, Local level, Community based approaches, etc.

* 1. **Step 0 (zero) of Local DRR Plan (Accepted Participants only. Please include this item into your Country Report Presentation)**

(1) As step 0 (zero) of Local DRR Plan workshop, please include the profile of the target municipality, and the type of disaster (flooding of river or sediment related disaster)

Profile:

* Name of the city/municipality,
* Location map in your country
* Population composition
* Major industry
* Critical infrastructure (government institution, school, hospital, etc.)
* Major risk of disaster(flooding of river or sediment related disaster)

 Note: This course focuses only on flooding of river and sediment related disaster as types of disaster.

If your country has multiple participants, participants will select 1 city as the group for the local DRR plan formulation exercise.

(2)Please describe the roles of government institutions in addressing the type of disaster that you have selected in the above(1).

(3)What kind of typical countermeasures (structural and non-structural) have been taken and are planned for DRR? Please include its financial resources as well.