

Guidelines of Application Form for the Pacific-LEADS Program

The attached form is to be used to apply for the Pacific-LEADS of the Japan International Cooperation Agency (JICA), which are implemented as part of the Official Development Assistance Program of the Government of Japan. Please complete the application form while referring to the following and consult with the respective country's JICA Office in your country for further information.

1. Parts of Application Form to be completed

1. **Personal Information**
2. **Educational Background**
3. **Work Experiences**
4. **Details of Current and Previous Employment**
5. **Career Plan after Graduation**
6. **Declaration of desired university placement**
7. **Research Plan**
8. **Medical History**
9. **Declaration**

2. How to complete the Application Form

In completing the application form, please be advised to:

- (a) carefully read the General Information (G.I.) for Pacific-LEADS, and confirm if the objectives and contents are relevant to yours,
- (b) use a typewriter/personal computer in completing the form, **HANDWRITTEN FORMS** will not be accepted,
- (c) fill in the form in **English**,
- (d) use or "x" to fill in the () check boxes,
- (e) sign all the pages on the bottom of right-hand corner and the Declaration,
- (f) attach a picture of yours,
- (g) attach additional page(s) if there is insufficient space on the form,
- (h) prepare the necessary document(s) described in the General Information (G.I.), and attach it (them) to the form,
- (i) confirm the application procedure stipulated by JICA office, and
- (j) submit the original application form with the necessary document(s) to JICA.

Any information that is acquired through the activities of the Japan International Cooperation Agency (JICA), such as the candidate's name, educational record, and medical history, shall be properly handled in view of the importance of safeguarding personal information.