

Reg. No. FJ01

Pacific Leaders' Educational Assistance for Development of States
(Pacific-LEADS) 2nd Batch
APPLICATION FORM

1. Declaration of desired university placement

(1) Every applicant **MUST** specify first, second and third choice of Universities and the respective Field of Studies. Please fill in the necessary information by reference to "List of Universities" (Annex 3).

Priority	Graduate School Code	Name of selected University and Graduate School	Program and Degree(See "4 .Program and Degree" of Detailed University Information)	Supervisor of Choice	Field of Study
Example	12A	***University, Graduate School of***	Information and Computer Science/ Master of Science in Engineering	Professor *****	
1	38	Okayama University, Graduate School of Environmental and Life Science	Global Science Course/ Master of Agriculture, Master of Environmental Science	Professor *****	Environmental Science
2	57A	University of Tsukuba, Life and Environmental Science	Master's Program in Environmental Science/ Master of Environmental Science	Professor *****	Environmental Science
3	18	Kumamoto University, Science and Technology	International Joint Education Program for Science and Technology (IJEP)/Master of Science	Professor*****	Environmental Science

(2) If disqualified by the universities of first, second and third-choice at the 3rd selection, JICA might choose the other appropriate universities for you. To grant JICA the authority to choose other university for you, please sign your name below.

I, Mekere Leok, give JICA full authority to choose the university at which I will study in Japan.

Field of Study * Please choose ONE.	<input type="radio"/> Environmental Science <input type="checkbox"/> Marine Science <input type="checkbox"/> Meteorology <input type="checkbox"/> Natural disaster / Disaster prevention science <input type="checkbox"/> Tourism <input type="checkbox"/> Politics <input type="checkbox"/> Economics <input type="checkbox"/> Sociology <input type="checkbox"/> Education <input type="checkbox"/> Engineering <input type="checkbox"/> Agriculture
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* HANDWRITTEN FORMS will not be accepted

*Please fill in the printed name and the signature all the pages on the bottom of right-hand corner.

Reg. No. _____

2. Personal Information

1. Title

**Pacific Leaders' Educational Assistance for Development of States
(Pacific-LEADS)**

Attach the Applicant's
photograph (taken
within the last three
months) here
Size: 4x3cm

2. Number (NOT need to fill in, JICA will inform after selection procedures)

J																			
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3. Information about the Applicant

1) Name of Applicant (as in the passport)

Family Name

M	E	K	E	R	E														
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First Name

L	O	E	A	K															
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Middle Name

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2) Nationality (as shown in the passport)	Fiji		5) Date of Birth (as of April 1 st , 2016 for the 2 nd Batch participants)			
3) Sex	<input type="radio"/> Male	<input type="checkbox"/> Female	Date	Month	Year	Age
4) Religion	Hinduism		23	January	1983	32

6) Passport/Visa

Passport possession	<input type="radio"/> Yes	<input type="checkbox"/> No	Expiry date of passport	Date	Month	Year
				18	August	2022

7) Present Position and Current Duties

Organization	Ministry of Lands Mineral Resources						
Department / Division	Mineral Resource Department						
Present Position	Manager						
Date of employment by the present organization	Date	Month	Year	Date of assignment to the present position	Date	Month	Year
	1	January	2013		1	January	2013

8) Type of Organization

<input type="radio"/> National Governmental	<input type="checkbox"/> Local Governmental	<input type="checkbox"/> Public Enterprise
<input type="checkbox"/> Private (profit)	<input type="checkbox"/> NGO/Private (Non-profit)	<input type="checkbox"/> University
<input type="checkbox"/> Other ()		

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9) Contact Information

Home	Address: ***Street, ***District, ***City,***Province, Country	
	TEL: +(Country Code)-***-***-***(Home)	Mobile (Cell Phone): +(Country Code)-***-***-***
	E-mail:*****@gmail.com	
Office	Address: ***Street, ***District, ***City,***Province, Country	
	TEL: +(Country Code)-***-***-***(Home)	Mobile (Cell Phone): +(Country Code)-***-***-***
	E-mail: *****@gmail.com	
Contact person in emergency	Name: Mekere Tanoa Relationship to you: Brother	
	Address: ***Street, ***District, ***City,***Province, Country	
	TEL: +(Country Code)-***-***-***(Home)	Mobile (Cell Phone): +(Country Code)-***-***-***
	E-mail: *****@gmail.com	

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3. Educational Background

Level	Name of School / Department	Location (City and Country)	Number of years of schooling you have attended	From /To (Month/Year)	Academic Degree
Example	*** University Faculty of ***	Nairobi, Kenya	4 Years	<u>9/1999 to 6/2003</u> Month/Year Month/Year	Bachelor of ***
Primary Education	***Primary School	Fiji, Suva	6 years	<u>9/ 1990 to 6/ 1996</u> Month/Year Month/Year	
Lower Secondary Education	***Secondary School	Fiji, Suva	3 years	<u>9/ 1996 to 6/ 1999</u> Month/Year Month/Year	
Upper Secondary Education	***High School	Fiji, Suva	3 years	<u>9/ 1999 to 6/ 2002</u> Month/Year Month/Year	
Higher Education (University level)	***University, Faculty of ***	Fiji, Suva	4 years	<u>9/ 2002 to 6/ 2006</u> Month/Year Month/Year	Bachelor of ***
Other Higher Education (except training)				<u> / to /</u> Month/Year Month/Year	
Other Higher Education (except training)				<u> / to /</u> Month/Year Month/Year	
Total Years of Education: <u> 16 </u> year(s)					

(1) Language Proficiency (required)

1) State your level of English proficiency					
Listening	() Excellent	(○) Good	() Fair	() Poor	
Speaking	(○) Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	(○) Fair	() Poor	
Writing	() Excellent	(○) Good	() Fair	() Poor	
Certificate (Examples: TOEFL, TOEIC)	TOEFL iBT85				
2) Mother Tongue	Fijian, English				
3) Other languages (<u>Hindi</u>)	() Excellent	(○) Good	() Fair	() Poor	

- Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
- Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
- Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
- Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

(2) Have you ever been awarded a scholarship for studying abroad?

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Name of Applicant: Mekere LeokSignature of Applicant: Mekere Leok

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*Please fill in the printed name and the signature all the pages on the bottom of right-hand corner.

Yes Name of the Scholarship:
Country where you studied:
Duration From (month/year)to (month/year)

No

(3) Are you currently applying for any scholarship(s), other than Pacific-LEADS?

Yes Name of the Scholarship(s):

No

(4) Have you ever participated in any program in your country or abroad including any offered by JICA?

Yes Name of the course:

Country you visited:

Name of the institution or agency:

Duration From (month/year) to (month/year)

No

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4. Work Experiences

Provide the information of your work experience starting with the most recent one. Write it on a separate sheet of A4 sized paper if space is not enough. Full-time jobs, Part-time jobs and jobs before graduation from university can be included.

(1) Work Experience (as of application)

Organization	Department	Position	Period of Working	From /To (Month/Year)	Full-time or Part-time	** Type
Ex. Ministry of ***	*** Section, *** Directorate	Head	4 years	9/1999 to 8/2003 Month/Year Month/Year	Full	A
(Most recent)						
Ministry of Land Mineral Resources	Mineral Resources, Dept.	Manager	2 year 8 months	1/2013 to Present Month/Year Month/Year	Full	B
Ministry of Land Mineral Resources	Project Coordination Unit	Project Coordinator	6 year 4 months	9/2006 to 12/2012 Month/Year Month/Year	Full	B
				/ to / Month/Year Month/Year		
				/ to / Month/Year Month/Year		

**For the type of organization, please choose from the followings:

- A. Private Sector B. Ministry/Governmental Institution
 C. Higher Education and TVET(Technical and Vocational Education and Training) Institutions D. Others

Total years of full-time job experience: 9 year(s) _____ month(s)

Total years of part-time job experience: _____ year(s) _____ month(s)

(2) Name of your current employer: **Ministry of Land Mineral Resources**

*Do not abbreviate the name.

(3) Name of current department: **Mineral Resources, Dept.**

*Do not abbreviate the name.

(4) Your Current Occupation (including Position Title) **Manager**

(5) Work address:

***Street, ***District, ***City, ***Province, Country

* HANDWRITTEN FORMS will not be accepted*Please fill in the printed name and the signature all the pages on the bottom of right-hand corner.(6) Work phone: **+(Country Code)-***-***-*****Fax: **+(Country Code)-***-***-*******(7) Confirmation of the nomination by the applicant's current organization**

On behalf of our organization, I agree to nominate this person, who is expected to be reinstated after completing the Master's course and internship in Japan.

Date:	Signature:	
Name:	Official Stamp	
Designation / Position:		
Department / Division		
Telephone:	E-mail:	

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5. Details of Current and Previous Employment

Please describe your responsibilities in your current and previous work within 150 words. if more space is needed, please write on separate sheets of A4 sized paper. Make sure to sign on each page.

(Current Work)

As Manager of Mineral Resources Department, I am doing.....

(Previous Work)

As Project Coordinator, I am doing.....

*Please fill in the printed name and the signature all the pages on the bottom of right-hand corner.

6. Career Plan after Graduation

In connection with the fields of study of your choice shown on page 1, please describe your idea /plan to utilize the knowledge, skills and experiences to be acquired through Pacific-LEADS after returning to your home country in 400-500 words.

Please be reminded of the aim of Pacific-LEADS which expects the participants to contribute to resolution of development issues in the Pacific Islands Countries and improving the relationships between their countries and Japan.

If more space is needed, please write on separate sheets of A4 sized paper. Make sure to sign each page.

After completing my research and internship in Japan, I would like to.....

7. Research Plan

- (1) To confirm the field of your research, choose the Item No. and Research Field from Annex 5, List of Categories, Areas, Disciplines and Research Fields.

Research Field	Item No.
Design and evaluation of sustainable and environmental conscious system	1062

*[Item No.] is very important to avoid mismatching between your research plan and your desired university.

- (2) Write a brief research plan of your proposed Master's thesis in 700 or more words (minimum 3 pages). At the selection, this research plan will be used by the faculty members of the Japanese university to evaluate your academic ability and motivation. Make sure to sign each page.

- (3) Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a) TITLE of your Master's thesis

(b) INTRODUCTION (1 paragraph):

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c) MAIN BODY (approximately 3 paragraphs):

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted. Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.

Not to digress from the topic and to explain in brief what you want to learn in the Japanese university you chose.

!! IMPORTANT !!

- ✓ It must be demonstrated that your academic background and job experience are sufficient enough to engage in and complete the Master's course in Japan. In this regard, it is essential for you to select a research theme which is associated with your current or future assignment in your organization.
- ✓ It is desirable for you to discuss with your organization to get supporting references, such as a policy and/or strategic paper of the organization.
- ✓ You must have a good understanding of the Master's courses offered by the universities of your choice. The description in the research plan is used to evaluate whether the course is capable of supporting applicant's research.
- ✓ You should write the research plan in light of the requirements and characteristics of the Master's course. It is strongly recommended to contact the faculty before submitting the

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applications in order to know whether or not the universities of your choice can accept the research plan.

(d) CONCLUSION (1 paragraph):

To stress the most important point(s) of your research plan, and your future work. Necessary to include the followings:

- The skills which you wish to obtain in Japan.
- How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after returning to your home country. The focus should be on what difference will be made to your country/organization by your research and how to foster close connection with Japan.

8. Medical History

(1) Present Medical Status

(a) Do you currently use any medicine or are you under any treatment for your illness?

<input type="radio"/> No	<input type="checkbox"/> Yes: Name of illness (_____), Name of medicine (_____)
<i>If yes, please attach your doctor's letter (preferably, written in English) that describes current status of your illness and agreement to join the program.</i>	

(b) Are you pregnant?

<input type="radio"/> No	<input type="checkbox"/> Yes: Months of pregnancy (_____ months)
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(c) Are you allergic to any medication or food?

<input type="radio"/> No	<input type="checkbox"/> Yes: What are you allergic to? (_____)
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(d) Please indicate any needs arising from disabilities that might necessitate additional support or facilities.

<input type="checkbox"/>	(_____)
<i>Note: Disability does not lead to exclusion of persons with disability from the program. However, upon the situation, you may be directly inquired by the JICA official in charge for a more detailed account of your condition.</i>	

(2) Past Medical History

(a) Have you had any significant or serious illness?

<input type="radio"/> No	<input type="checkbox"/> Yes: Please specify (_____)
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(b) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

<input type="radio"/> No	<input type="checkbox"/> Yes: Please specify (_____)
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(3) Other Medical Problems

If you have any medical problems that are not described above, please indicate below.

<input type="checkbox"/>	None
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9. Declaration

I, (print your full name) Mekere Leoak,

declare that I apply for the Pacific Leaders' Educational Assistance for Development of States (Pacific-LEADS) with a full understanding of the "General Information for Pacific-LEADS" (hereinafter referred to as the "Guidelines for the Application Form" Annex1.), especially the articles stipulated below:

(1) APPLICATION

1. all the information answered and provided in this application form by me is true and accurate to the best of my knowledge and ability. My application will be cancelled if any information is proven to be false.
2. all the information provided by me in this application form had been approved by my supervisor in my organization.
3. an application form which is incomplete or missing any necessary document(s) will be deemed ineligible and not considered.
4. the selection procedure and results rest entirely with JICA as the secretariat of Pacific-LEADS. No inquiries or objections by applicants regarding the result of the selection process will be considered.

(2) OBJECTIVE OF THE PROGRAM

When I am accepted for the program, I agree

1. that the objective of the program which is written in G.I. Therefore, I will participate in observation tours of organizations, summer internship, as designated by JICA,
2. that I am required to contribute to the development of my nation's relationship with Japan after completing the Master's course and Internship in Japan,
3. that the objective of the program is not provision of employment in Japan upon completion of the program.
4. that the objective of the program is to foster young leaders who play a vital role towards the resolution of development challenges in Pacific Islands Countries, as well as to further strengthen the relationships between their countries and Japan. Therefore, I fully understand that I am expected to be reinstated by the current organization and to contribute to further development of my home country after completing the Master's course and internship in Japan.

(3) JICA's GUIDELINES

When I am accepted for the program, I agree

1. to invite my family (spouse and children only) on my own responsibilities for all expenses and necessary procedures after 6 months upon arrival in Japan to follow JICA's Guidelines,
2. all the information answered in 8. MEDICAL HISTORY is true, and to accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program,
3. to understand that if I am pregnant, I will discontinue the program and return home for the security of mother and fetus health following the consultation by JICA,

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4. to carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the Japanese Government regarding the program,
5. to follow the program, and abide by the rules of the institution or establishment that implements the program,
6. to refrain from engaging in political activity or any form of employment for profit or gain
7. to return to my home country at the end of the activities in Japan on the designated flight schedule arranged by JICA,
8. to discontinue the program if JICA and the applicant's current organizations agree on any reason for such discontinuation and not to claim any cost or damage due to the said discontinuation;
9. to consent to waive exercise of my copyright holder's rights for documents or products that are produced during the course of the program, against duplication and/or translation by JICA, as long as they are used for the purposes of the program;
10. to approve the privacy policy and the copyright policy in the 'Guidelines of Application Form', (Annex1.) mentioned to the following:
 - JICA's information Security Policy in relation to Personal Information Protection
 - JICA will properly and safely manage personal information collected through this application form in accordance with JICA's privacy policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgation, loss or damages of such personal information.
 - Unless otherwise obtained approval from an applicant itself or there are valid reasons such as disclosure under laws and ordinances, etc., and except for the following (a) - (c), JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in the following (a) – (c) and will not use for any purpose other than the following (a) – (c) without prior approval of an applicant itself.
 - (a) To provide Pacific-LEADS to the participants.
 - (b) To provide Pacific-LEADS to the participants from developing countries under the Citizens' Cooperation Activities.
 - (c) In addition to (a) and (b) above, if the government of Japan or JICA determines necessary in the course of technical cooperation.
11. to observe Japanese laws and ordinances during my stay. (including, for example, such as 'Sexual Harassment') during my stay, if I violate, will return the total amount or a part of the expenditure required for Pacific-LEAS depending on the extent of the violation,
12. to understand that JICA does not assure issuance of Japan entry visa even after JICA decide to accept me. I understand the Embassy of Japan will decide it according to necessary formalities upon the submission of visa application from each participant,

Signature: Mekere Leoak

(*Please sign at the bottom of all the pages including this page)

Date: (day) 21 /(month) 10 /(year) 2016