

# Steps of survey

## i. Discussion in WG2

Gap analysis is conducted by comparing **Kaizen handbook** and **Status Matrix**, which shows the country-specific curriculum of Classroom Training (CRT) and In-Company Training (ICT) for developing consultants and training and consulting services for companies.



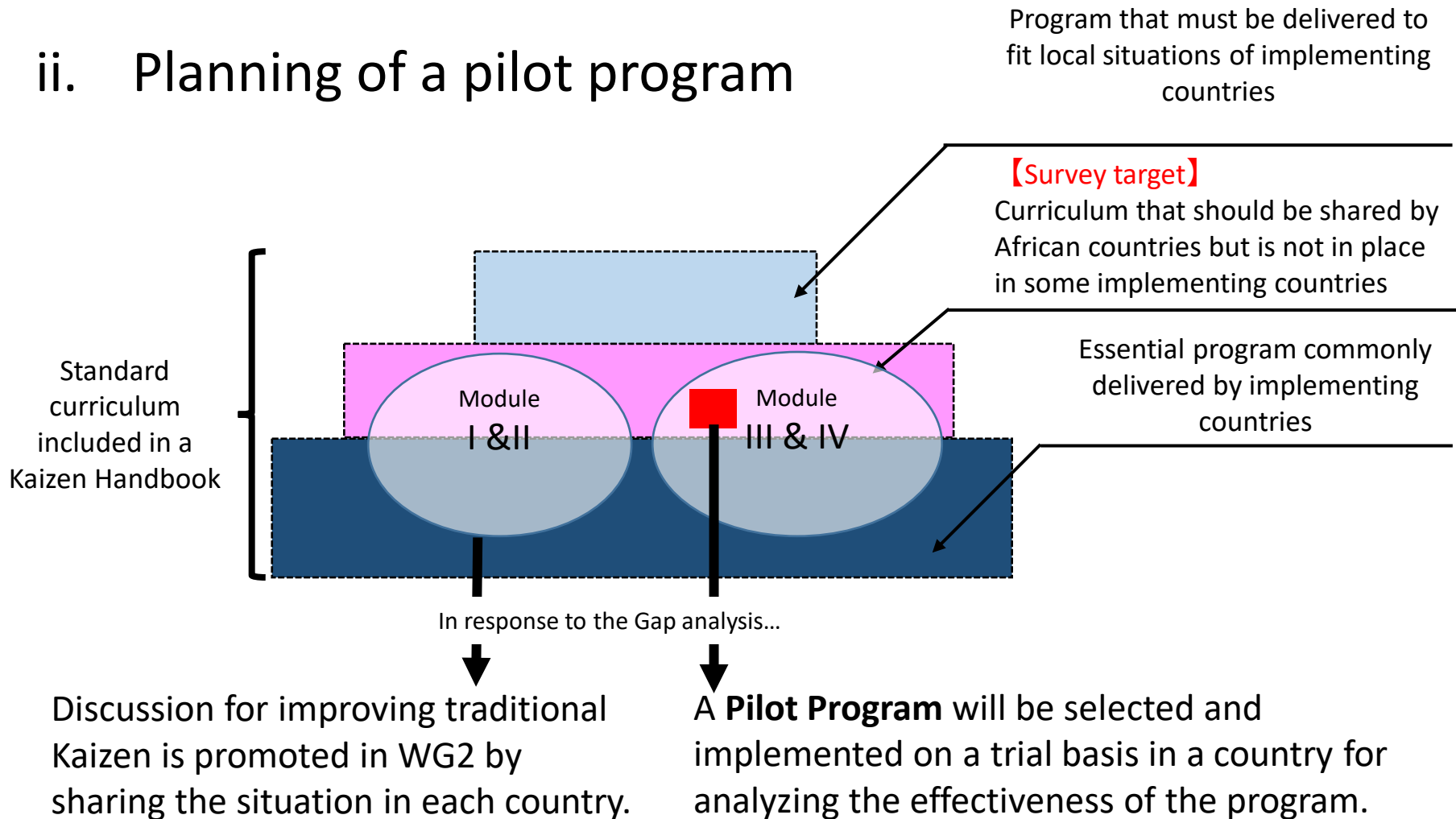
↔  
Compare

Status Matrix (Example)

Classification	No	Title	Contents	Category	Time	Country
						0
						Status
Module I (Basic Kaizen)	1	Productivity and Quality	Concept of productivity How to measure productivity Measures to improve productivity Roles of productivity Productivity movement of Japan What is quality View of QC concept Quality of service QC How to promote QC Quality improvement in Japan	A+	6	
			Basic concept of Kaizen Basic concept of QC Steps for Kaizen SS implementation			

# Steps of survey

## ii. Planning of a pilot program



# Steps of survey

## iii. Piloting on Site

### a. Selection of pilot country and organization

In implementing a pilot program, one country will be selected in Africa

### b. Implementation of a pilot program

For testing the program, an expert will provide CRT and ICT to consultants.

### c. Measurement and assessment of the impact

The impact of the pilot program will be assessed by collecting questionnaires from and conducting an interview

## iv. Direction after the pilot program implementation

### a. Evaluation results of the pilot program will be shared in WG2 as a resource for mutual learning.

### b. e-learning contents will be discussed

# Steps of survey

Discussion in  
WG2

Gap analysis  
comparing between Kaizen Handbook and Status Matrix

## Implementation of the pilot program

Determine a pilot program

Implementing  
organization of the  
pilot program

Provide CRT and  
collect qualitative data

Select consultants

Pilot companies  
(Approx. four)

Provide ICT and  
collect qualitative data

PJ team  
experts

Compile evaluation results

Share evaluation results

Share the progress of pilot program

Facilitate discussion on e-learning application

Based on the standardized curriculum, prepare draft specifications necessary to make these e-learning materials.