

# Anti-Corruption Policy Guide

**- Zero Tolerance against Corruption -**



Ministry of Foreign Affairs of Japan  
Japan International Cooperation Agency

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The Ministry of Foreign Affairs (MOFA) of Japan and the Japan International Cooperation Agency (JICA) have stressed that all the parties involved in Japan's Official Development Assistance (ODA) must adhere to all anti-corruption and compliance requirements. This guide shows the major points of the anti-corruption policy and actions.

In addition, Japan is a member state of the OECD Convention on Combating Bribery of Foreign Public Officials in International Business Transactions and has taken measures including introduction of criminalization of bribery of a foreign public official.

## **Consultation Desk on Anti-Corruption**

### **1) MOFA Website**

<https://www3.mofa.go.jp/mofaj/gaiko/oda/fusei/> (Japanese)

[https://www.deliver.mofa.go.jp/m/oda\\_fusei\\_en](https://www.deliver.mofa.go.jp/m/oda_fusei_en) (English)

### **2) Japanese Embassies**

[http://www.mofa.go.jp/mofaj/gaiko/oda/kaikaku/f\\_boshi/taishikan.html](http://www.mofa.go.jp/mofaj/gaiko/oda/kaikaku/f_boshi/taishikan.html) (Japanese)

### **3) JICA's Consultation Desk on Anti-Corruption**

<https://www2.jica.go.jp/ja/odainfo/index.php> (Japanese)

<https://www2.jica.go.jp/en/odainfo/index.php> (English)

### **4) JICA's Overseas Offices**

<http://www.jica.go.jp/about/structure/overseas/index.html> (Japanese)

<http://www.jica.go.jp/english/about/organization/overseas/index.html> (English)

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**Guide Holder Name :** \_\_\_\_\_



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## **1. Anti-Corruption**

Any fraud and corruption related to Japan's ODA, including bribery, are not tolerated. You may refer to JICA's Anti-Corruption Guidance, which explains JICA's definition of fraud and corruption as well as the actions which JICA expects the relevant parties to take in order to prevent fraud and corruption.

JICA's Anti-Corruption Guidance:

[http://www.jica.go.jp/english/our\\_work/types\\_of\\_assistance/c8h0vm0000011dfv-att/anti\\_corruption\\_guidance.pdf](http://www.jica.go.jp/english/our_work/types_of_assistance/c8h0vm0000011dfv-att/anti_corruption_guidance.pdf)

## **2. Required actions by Companies and Other Organizations (including subcontractors) Participating in Japan's ODA ("Participating Companies")**

- to refuse firmly any fraudulent and corrupt offer;
- not to offer money or any other benefit to a related person of a partner government and its executing agencies in order to obtain improper advantage;
- not to commit any fraudulent practices which impede fair competition; and
- to submit promptly information regarding any matter that is likely to be fraud or corruption in connection with Japan's ODA activities, to the Consultation Desk listed hereto.

## **3. Required actions by Partner Governments and their Executing Agencies**

- to refuse firmly any fraudulent and corrupt offer;
- not to request money or any other benefit from the Participating Companies, in return for providing improper advantage;
- not to delay deliberately the verification and/or approval of the contract, payment, or deliverables, and any other procedures related to Japan's ODA project without any justifiable reason, as well as not to request Participating Companies to finance the cost to be borne by partner governments and their executing agencies such as daily allowances, accommodation fees, transportation expenses, and car fares; and
- to submit promptly information regarding any matter that is likely to be fraud or corruption in connection with Japan's ODA activities, to the Consultation Desk listed hereto.

## **4. Measures and Actions possibly taken by MOFA/JICA**

(Against Participating Companies engaged in fraud and corruption)

- to make the person or the entity ineligible to participate in any tender for Japan's ODA-related contracts for up to 36 months
- to impose 20% of the contract amount as a penalty with regard to a technical cooperation project or a study ordered by JICA on the person or the entity engaged in the bribery of foreign public officials

(Against Partner Governments and their Executing Agencies engaged in fraud and corruption)

- to exempt Japan's ODA-related contracts of those who engaged in fraud and corruption from Japan's ODA support or funding and request partner governments to return any financial assistance received in relation to ODA project concerned
- to suspend Japan's ODA project
- to request partner governments to investigate the incident and take strict measures against violators