Minutes of Meeting
for
Project for the Master Plan Study
on Multiple-Airport Development
for Greater Jakarta Metropolitan Area
in
The Republic of Indonesia

Agreed upon between

Directorate General of Civil Aviation (DGCA),
Ministry of Transportation (MOT)
and
Japan International Cooperation Agency (JICA)

Jakarta, March 22, 2010

Mr. Hiroyuki Ueda
Leader
Detailed Planning Survey Team
Japan International Cooperation Agency (JICA)

Mrs. Arfiyanti Samad
Secretary Directorate General of Civil Aviation
Ministry of Transportation
In response to the request from the Government of the Republic of Indonesia (hereinafter referred to as “the GOI”), letter of Director General of the Debt Management, Ministry of Finance dated November 7, 2008 titled “Japanese Technical Cooperation 2009 and Grant Aid 2010”, the Japan International Cooperation Agency (hereinafter referred to as “JICA”) dispatched the Detail Planning Survey Team, headed by Mr. Hiroyuki Ueda (hereinafter referred to as “the Survey Team”), to the Republic of Indonesia in March 2010, to discuss and agree on the Scope of Work (hereinafter referred to as “S/W”) for “Project for Master Plan Study on Multiple-Airport Development for Greater Jakarta Metropolitan Area in the Republic of Indonesia” (hereinafter referred to as “the Study”).

During its stay in the Republic of Indonesia, the Survey Team carried out field surveys in the study area, and had a series of discussions with Directorate General of Civil Aviation (hereinafter referred to as “DGCA”), Ministry of Transportation, and other authorities concerned.

The Minutes of Meeting have been prepared for a better understanding of the S/W agreed upon between Indonesian side and the Survey Team.

The main items discussed and agreed by both sides are summarized as follows. A list of participants is attached as the Attachment.

1. **Effectuation of the Scope of Work**

Both sides confirmed that signed the S/W for the Study would be in effect after official approval of the both governments.

2. **Title of the Study**

Both sides agreed that the title of the Study will be changed to “Project for Master Plan Study on Multiple-Airport Development for Greater Jakarta Metropolitan Area in the Republic of Indonesia”.

3. **Phased Implementation of the Study**

Both sides agreed that the Study will be conducted in the following phases:

- **Phase Ia:** Identification of Issues on Airport Development for Greater Jakarta Metropolitan Area
- **Phase Ib:** Formulation of the Airport System Plan for Greater Jakarta Metropolitan Area
- **Phase II:** Preparation of Development Plans for Possible New Airport and Exiting Jakarta Soekarno-Hatta Airport

Phase II of the Study will be conducted on condition that the Ministry of Transport (MOT) of the GOI agrees on the airport system plan for Greater Jakarta Metropolitan Area as recommended in the Study. On completion of the Phase I of the Study, minutes of agreement will be prepared and signed by the both sides stating that the MOT will coordinate with related government agencies to incorporate the recommended airport system plan into the national development plans. In the case where no agreement is made, the both sides will discuss and agree on changes in the direction of the study including termination of the Study with Phase I.
4. **Target Year**

Both sides agreed that the long-term target year for the airport system plan and airport development plans for the new airport and existing Jakarta SH Airport would be year 2030. Extension of the long-term target year up to 2040 may be considered if necessary. The airport system plan and airport development plans should have intermediate target years to constitute phased development.

5. **Study Area**

Both sides agreed that the Study area was as shown in the Scope of Work.

6. **Study Period**

The total Study period is estimated as approximately 15 months, 9 months for Phase I and 6 months for Phase II.

7. **Steering Committee**

Both sides agreed that DGCA would be the executing agency of the Study. It was also agreed that DGCA would organize a Steering Committee to discuss the reports of the Study and to facilitate coordination among relevant organizations. Both sides agreed that the expected members of the committee are as follows:

- Ministry of Transportation (MOT) - Secretariat General
- Ministry of Transportation (MOT) - Directorate General of Civil Aviation (DGCA)
- National Development Planning Agency (BAPPENAS)
- Coordinating Ministry of Economic Affairs (CMEA)
- Ministry of Public Works (PU) – Directorate of Highways (BINAMARGA)
- Ministry of Transportation (MOT) – Directorate General of Railway (DGR)
- Ministry of Environment
- Ministry of State-Owned Enterprises (BUMN)
- PT. Angkasa Pura II
- Local Governments
- Other related organizations

8. **Counterpart Personnel**

Both sides agreed that the Study would be conducted in a manner of a joint work of the Indonesian and Japanese sides. Indonesian side agreed to assign necessary counterpart personnel for the Japanese Study Team throughout the study period.

9. **Office Space with Office Equipment and Facilities**

Indonesian side will make the best effort in searching for the office space in the vicinity of the building of DGCA for the Study Team and counterpart personnel. Both sides agreed that they would discuss appropriate measures based on the result of the finding by DGCA, if necessary.
10. Workshops and Discussion Papers

Both sides agreed that the Study would adopt step-by-step consensus building processes between the JICA Study Team and the members of counterpart personnel. Workshops and discussion papers will be used to promote discussions on contents of the Study.

11. Site Selection including Airport Master Plan

Both side confirmed that DGCA would be responsible for government processes for Ministerial Decree on site selection including airport master plan. JICA will technically assist DGCA in those processes.

12. Environmental and Social Considerations (ESC)

Both sides agreed that the environmental and social aspects of the Study will be implemented based on JICA Guideline for Environmental and Social Considerations (ESC).


Both sides confirmed that DGCA would be responsible for the environmental process of the GOI, which possibly includes Strategic Environmental Assessment (SEA), environmental screening and Environmental Impact Assessment (EIA). JICA will technically assist DGCA in those processes.

14. Information Disclosure

Both sides agreed that all the reports would be disclosed to the public in order to ensure maximum use of the Study results.

15. Counterpart Training in Japan

The Indonesian side requested that JICA conducts counterpart training in Japan for smooth transfer of technology during the Study. The Survey Team will convey this request to JICA Headquarters for consideration.

16. Report of Study Disbursement Plan

Indonesian side requested JICA to provide report of study disbursement plan to the Ministry of Transportation and the Ministry of Finance.

[End]

Attachment: List of Attendants
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**Indonesian Side**

**Ministry of Transportation (MOT), Directorate General of Civil Aviation (DGCA)**
- Mr. Moh. Iksan Tatang: Secretary General, MOT
- Mr. Herry Bakti: Director General, DGCA
- Ms. Arfiyanti Samad: Secretary of Directorate General, DGCA
- Mr. Bambang Tjahjono: Director of Airports, DGCA
- Mr. Ibnu Rusydi M: Deputy Director for Airport Planning and Environment, DGCA
- Mrs. J. Puspachinta S: Deputy Director for System, Data and Standardization of Air Transport Services, DGCA

- Mr. Bintang Hidayat: Head of Planning Division, DGCA
- Mr. Syamsu Rizal: Chief of Air Transportation Program, DGCA
- Mr. Tsuyoshi Isada: Aviation Expert, DGCA

**National Development Planning Agency (BAPPENAS)**
- Mr. Bambang Prihartono: Director, Directorate of Transportation
- Mr. Bastian: Deputy Director of Air Transport, Directorate for Transportation

**Ministry of Environment**
- Mr. Ary Sudijanto: Acting Director for EIA

**PT. Angkasa Pura II (Persero)**
- Mr. K. Fery Utameyasa: Statistic, Research & Development Manager
- Mr. Agus Wialdi: Building and Environment Manager
- Mr. Eko Prihadi: Master Plan and Corporate Plan Manager

**Japanese Side**

**Detailed Planning Survey Team**
- Mr. Hiroyuki UEDA: Team Leader, JICA
- Mr. Takeshi HASEGAWA: Airport Policy Advisor, Civil Aviation Bureau, Ministry of Land, Infrastructure, Transport and Tourism
- Mr. Takao YAMAGUCHI: Airport Planner, Gyros
- Mr. Masashi HATTORI: Environment and Social Consideration Specialist, Gyros
- Mr. Keita SHIBUKI: Project Coordinator, JICA