SCOPE OF WORK
FOR
THE STUDY
ON
URBAN PLANNING
FOR
SUSTAINABLE DEVELOPMENT
OF
DAMASCUS METROPOLITAN AREA
IN
SYRIAN ARAB REPUBLIC

AGREED UPON BETWEEN
MINISTRY OF LOCAL ADMINISTRATION
AND ENVIRONMENT
AND
JAPAN INTERNATIONAL COOPERATION AGENCY

DAMASCUS, 20\textsuperscript{th}, March 2006

Eng. Hilal Al Atrash
Minister
Ministry of Local Administration and Environment

Mr. Kazuhide Nagasawa
Team Leader
Preparatory Study Team
Japan International Cooperation Agency (JICA)
Resident Representative, JICA Syria
I. INTRODUCTION

In response to the request from the Government of Syrian Arab Republic (herein after referred to as “the GOS”), the Government of Japan (herein after referred to as “the GOJ”) has decided to implement the “Study on Urban Planning for sustainable development of Damascus Metropolitan Area in Syrian Arab Republic” (herein after referred to as “the Study”) in accordance with the relevant laws and regulations in force in Japan.

Accordingly, the Japan International Cooperation Agency (herein after referred to as “JICA”), the official agency responsible for the implementation of the technical cooperation programs of the GOJ, will undertake the Study, in close cooperation with the authorities concerned of the GOS.

The Ministry of Local Administration and Environment (herein after referred to as “MLAE”), the Damascus Governorate (herein after referred to as “DG”) and the Rural Damascus Governorate (herein after referred to as “RDG”) shall act as counterpart agencies to the JICA Study Team. MLAE shall act, on behalf of the GOS, as the coordinating body with other relevant organizations for the smooth implementation of the Study.

The present document clarifies the implementing arrangement between MLAE / DG / RDG and JICA and will become valid after authorization by JICA Headquarters.

II. OBJECTIVES OF THE STUDY

The Study will pursue at the sustainable socio-economic perspectives of the country and the role of the Damascus Metropolitan Area (herein after referred to as “DMA”) as the national Capital region in the future. It is the objective of the Study to propose the long-term development scenarios of the country of Syria and the urban master plan of DMA towards 2025 with historical and cultural consideration.

In order to propose the master plan, the Study will also place a particular importance on participatory approach covering such stakeholders as central/local governments, NGOs, the private sector and community leaders to come up with possible solutions of urbanization and urban development issues.

III. STUDY AREA

The Study area shall cover the national territory of the country of Syria at Macro level study, the Damascus Governorate and its suburban area in the vital surrounding territory of the rural Damascus (equivalent to DMA) at Meso level study, and a
narrowed area in DMA at Micro level study. The Study area is shown by the map APPENDIX I.

IV. SCOPE OF THE STUDY

The Study shall consist of three (3) major components as follows;
1) National Development Perspectives in 2025 (Macro Level)
   (1) National Socio-economic Development Scenarios
   (2) Regional Distribution Pattern of Socio-economic Perspectives
   (3) Regional Resource Demand and Supply Balance Analysis
   (4) Socio-economic Development Scenario in Damascus Region and in DMA
2) Urban Master Plan of DMA in 2025 (Meso Level)
   (1) Planning Review of the Existing Urbanization Trends and the On-going and the Future Development Plans and Programmes
   (2) Structure Plan
   (3) Landuse Plan
   (4) Transportation Network Plan
   (5) Social and Environmental Consideration for Development
   (6) Development and Conservation Policy in the Old Township
   (7) Development and Conservation Policy in the Suburban DMA
   (8) Identification of a Pilot Area which will be significant to formulate the Detailed District Plan
   (9) Preliminary environmental forecast relevant to the Study for the future
3) Development of the Detailed District Plan in a Pilot Area (Micro Level)
   (1) Setting the Basic Planning indicators such as Planned Population, Demands for Public Facilities, Water Supply System, Sewerage System, Solid Waste Treatment System, Commerce and Industries and Other Required Conditions
   (2) Conservation and Rehabilitation Policies for Cultural Heritage Buildings, if any
   (3) District Landuse Plan and Guideline for Detailed Urban Development
   (4) District Transportation Plan including Traffic Control Policy
   (5) District Urban Design and Townscape Plan

In the course of the Study, the JICA Study team will implement technical transfer on analysis and planning to the counterpart officers who are expected to take part in the whole planning process.
V. STUDY SCHEDULE

The Study will be carried out within twenty (20) months period in accordance with the attached tentative schedule as shown in APPENDIX II. The schedule, including report submission dates stated in the next clause (VI), is tentative and subject to be modified when both parties agree upon and any necessity that arises during the course of the Study.

VI. REPORTS

JICA shall prepare and submit the following reports including maps and drawings in English to the GOS.

1. Inception Report
   Thirty (30) copies, at the commencement of the Study.

2. Progress Report:
   Thirty (30) copies, within five (5) months after the commencement of the Study.

3. Interim Report:
   Thirty (30) copies, within eleven (11) months after the commencement of the Study.

4. Draft Final Report:
   Thirty (30) copies, within fifteen (17) months after the commencement of the Study.
   The written comments on the Draft Final Report from the GOS shall be delivered to JICA within one (1) month after the receipt of the Draft Final Report.

5. Final Report:
   Fifty (50) copies, within two (2) months after the receipt of the comments on the Draft Final Report.

VII. UNDERTAKING OF THE GOS

1. To facilitate smooth conduct of the Study, the GOS shall take the following necessary measures:
   (1) To permit the members of the JICA Study Team to enter, leave and sojourn in Syria for the duration of their assignment therein, and exempt them from foreign registration requirements and consular fees;
   (2) To exempt the members of the JICA Study Team from taxes, duties, and other
charges on equipment, machinery and other materials brought into Syria for the implementation of the Study;

(3) To exempt the members of the JICA Study Team from income tax and charges of any kind imposed on or in connection with any emoluments or allowances paid to the members of the JICA Study Team for their services in connection with the implementation of the Study;

(4) To provide necessary facilities to the JICA Study Team for remittance as well as utilization of the funds introduced into Syria from Japan in connection with the implementation of the Study.

2. The GOS shall bear claims, if any arises, against the members of the JICA Study Team resulting from, occurring in the course of, or otherwise connected with, the discharge of their duties in the implementation of the Study, except when such claims arise from gross negligence or willful misconduct on the part of the members of the JICA Study Team.

3. The GOS shall, at its own expense, provide the JICA Study Team with the following;

(1) Security related information as well as measures to ensure the safety of the JICA Study Team;

(2) Available data and information related to the Study;

(3) Counterpart personnel;

(4) Suitable office space with necessary office equipment and furniture in Damascus;

(5) Credentials or identification cards; and

(6) Information on as well as support in obtaining medical services. These expenses will be chargeable on the members of the JICA Study team.

VIII. UNDERTAKING OF JICA

For the implementation of the Study, JICA shall take the following measures:

1. To dispatch the Study Team to Syria at its own expenses including the local expenses of the Study; and

2. To pursue technology transfer to Syrian counterpart personnel in the course of the Study.

IX. OTHER CONCERNS

JICA and the GOS shall consult with each other in respect of any matter that may arise from or in connection with the Study.
## Tentative Schedule

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**Legend**

- ICR: Inception Report
- PR/R: Progress Report
- IT/R: Interim Report
- DF/R: Draft Final Report
- F/R: Final Report