

**Monitoring Form for Income Restoration Program**

**Provision of Livelihood Restoration Programs**

Reporting Period: The 3rd Quarter of 2015

No	Name of Program (Activities)	Current situation	Provided Date (d/m/y)	Content of Program	Implementation Units	Remarks
<b>A</b>	<b>Ben Luc district</b>					
<b>I</b>	<b>Preparatory activities</b>					
1	Establishment of steering committees at province, city, district level; district management units and commune community Monitoring boards, hiring administrative/accounting staff	Completed on 09th May 2013			VEC; The People's Committees/Cities/districts/communes	
2	Establishment of Management Board for Ben Luc district and Self-Management Board for 02 communes (My Yen, Tan Buu), hiring administrative / accounting staff	Completed on June.2013			VEC; Provincial Steering Board, DPCs, CPCs	
3	Prepare cost estimate, approve and register the budget for the disclosure and capacity building and budget estimate for operation costs for the steering board, Management board and commune self-management board.	Completed, Long An's PPC approved with Submission No. 3937/QĐ-UBND date 13 Nov. 2013 for approving the Plan on IRP implementation.			Provincial Steering Board, DPCs, CPCs	
4	Support equipment (computer, information corner) and set up information channels for income rehabilitation	Ongoing			Provincial Steering Board, DPCs, CPCs	
5	Train for steering committee members committees at province, city, district level, the city; district management units and commune community monitoring boards	Completed			VEC, Technical Assistant Consultant - VEC	
6	Disclosure policy and income rehabilitation program (through workshops and the local media)	Ongoing			VEC; VEC Consultant, Provincial Steering Committee, DPC, CPC	
7	Activities for consultation and assessment of income rehabilitation demand (continuous deployment)	Ongoing			VEC; VEC Consultant	
8	Negotiate and sign cooperation agreements with program partners	Ongoing			VEC; VEC Consultant; Provincial Steering Committee; DPC, CPC	
9	Set database for the management households participating in income rehabilitation and specific model management sample	Ongoing			Steering Committee, Management Board, Self-Management Board, Partners, Board, Partners, VEC Consultant	
<b>II</b>	<b>Implementation Specific Program</b>					
1	Collect registration forms on agricultural and non-agricultural models (including support in building models) and Vocational Training	Ongoing			Steering Committee, Management Board, Community Monitoring Board, Partners, VEC	
2	Assess the feasibility of the models and implementation	Ongoing			Consultant	
3	Sign support agreements on agricultural extension, veterinary services (upon registration demand), business	Ongoing			Management Board, CPCs	
4	Support the development of projects and models (cooperative, group, households), including identification and evaluation of targeted audience	Ongoing			Management Board, CPCs	
5	Approach recruiters (cum training)/agreement and negotiations and labor supply	Ongoing				
6	Assessment/coordination	To be carried out			VEC, Community Monitoring Board,	

<b>B</b>	<b>Can Giuoc district</b>					
<b>I</b>	<b>Preparatory activities</b>					
1	Establishment of steering committees at province, city, district level; district management units and commune community Monitoring boards, hiring administrative/accounting staff	Completed on 13th May 2011, by Decision No 5037/QĐ-UBND			VEC; The People's Committees/Cities/districts/ communes	
2	Establishment of Management Board for Can Giuoc district and Self-Management Board for 02 communes (Phuoc Ly and Long Thuong), hiring administrative / accounting staff	Completed on June 2012			VEC; Provincial Steering Board, DPCs, CPCs	
3	Prepare cost estimate, approve and register the budget for the disclosure and capacity building and budget estimate for operation costs for the steering board, Management board and commune self-management board.	Completed, Long An's PPC approved with Submission No. 3937/QĐ-UBND date 13 Nov. 2013 for approving the Plan on IRP implementation.			Provincial Steering Board, DPCs, CPCs	
4	Support equipment (computer, information corner) and set up information channels for income rehabilitation	Ongoing			Provincial Steering Board, DPCs, CPCs	
5	Train for steering committee members committees at province, city, district level, the city; district management units and commune community monitoring boards	Completed			VEC, Technical Assistant Consultant - VEC	
6	Disclosure policy and income rehabilitation program (through workshops and the local media)	Ongoing			VEC; VEC Consultant, Provincial Steering Committee, DPC, CPC	
7	Activities for consultation and assessment of income rehabilitation demand (continuous deployment)	Ongoing			VEC; VEC Consultant	
8	Negotiate and sign cooperation agreements with program partners	Ongoing			VEC; VEC Consultant; Provincial Steering Committee; DPC, CPC	
9	Set database for the management households participating in income rehabilitation and specific model management sample	Ongoing			Steering Committee, Management Board, Self-Management Board, Partners, Board, Partners, VEC Consultant	
<b>II</b>	<b>Implementation Specific Program</b>					
1	Collect registration forms on agricultural and non-agricultural models (including support in building models) and Vocational Training	Ongoing			Steering Committee, Management Board, Community Monitoring Board, Partners, VEC	
2	Assess the feasibility of the models and implementation	Ongoing			Consultant	
3	Sign support agreements on agricultural extension, veterinary services (upon registration demand), business services...	Ongoing			Management Board, CPCs	
4	Support the development of projects and models (cooperative, group, households), including identification and evaluation of targeted audience	Ongoing			Management Board, CPCs	
5	Approach recruiters (cum training)/agreement and negotiations and labor supply	Ongoing				
6	Assessment/coordination	To be carried out			VEC, Community Monitoring Board, Monitoring Consultant	

<b>C</b>	<b>Binh Chanh district</b>					
<b>I</b>	<b>Preparatory activities</b>					
1	Establishment of steering committees at province, city, district level; district management units and commune community Monitoring boards, hiring administrative/accounting staff	Completed, Binh Chanh DPC issued Decision No. 9749/QĐ-UBND date 22 July 2014 on establishment the Working Group for IRP implementation.			VEC; The People's Committees/Cities/districts/ communes	
2	Establishment of Management Board for Binh Chanh district and Self-Management Board for 04 communes (Binh Chanh, Tan Quy Tay, Hung Long, Da Phuoc), hiring administrative / accounting staff	Completed, Binh Chanh DPC issued Decision No. 9749/QĐ-UBND date 22 July 2014 on establishment the Working Group for IRP implementation.			VEC; Provincial Steering Board, DPCs, CPCs	
3	Prepare cost estimate, approve and register the budget for the disclosure and capacity building and budget estimate for operation costs for the steering board, Management board and commune self-management board.	Completed, Binh Chanh DPC Decision No. 9749/QĐ-UBND date 22 July 2014			Provincial Steering Board, DPCs, CPCs	
4	Support equipment (computer, information corner) and set up information channels for income rehabilitation	Ongoing			Provincial Steering Board, DPCs, CPCs	
5	Train for steering committee members committees at province, city, district level, the city; district management units and commune community monitoring boards	Completed in September 2014			VEC, Technical Assistant Consultant - VEC	
6	Disclosure policy and income rehabilitation program (through workshops and the local media)	Ongoing			VEC; VEC Consultant, Provincial Steering Committee, DPC, CPC	
7	Activities for consultation and assessment of income rehabilitation demand (continuous deployment)	Ongoing			VEC; VEC Consultant	
8	Negotiate and sign cooperation agreements with program partners	Ongoing			VEC; VEC Consultant; Provincial Steering Committee; DPC, CPC	
9	Set database for the management households participating in income rehabilitation and specific model management sample	Ongoing			Steering Committee, Management Board, Self-Management Board, Partners, Board , Partners, VEC Consultant	
<b>II</b>	<b>Implementation Specific Program</b>					
1	Collect registration forms on agricultural and non-agricultural models (including support in building models) and Vocational Training	Ongoing			Steering Committee, Management Board, Community Monitoring Board, Partners, VEC	
2	Assess the feasibility of the models and implementation	Ongoing			Consultant	
3	Sign support agreements on agricultural extension, veterinary services (upon registration demand), business	Ongoing			Management Board, CPCs	
4	Support the development of projects and models (cooperative, group, households), including identification and evaluation of targeted audience	Ongoing			Management Board, CPCs	
5	Approach recruiters (cum training)/agreement and negotiations and labor supply	Ongoing				
6	Assessment/coordination	To be carried out			VEC, Community Monitoring Board, Monitoring Consultant	

<b>D</b>	<b>Nha Be district</b>					
<b>I</b>	<b>Preparatory activities</b>					
1	Establishment of steering committees at province, city, district level; district management units and commune community Monitoring boards, hiring administrative/accounting staff (Working Group and Service Team)	Completed, Nha Be DPC issued Decision No. 340/QĐ-UBND date 27 May 2014 on establishment the Working Group for IRP implementation.			VEC; The People's Committees/Cities/districts/ communes	
2	Establishment of Management Board for Nha Be district and Self-Management Board for 02 communes (Nhon Duc, Long Thoi), hiring administrative / accounting staff	Completed, Nha Be DPC issued Decision No. 340/QĐ-UBND date 27 May 2014 on establishment the Working Group for IRP implementation.			VEC; Provincial Steering Board, DPCs, CPCs	
3	Prepare cost estimate, approve and register the budget for the disclosure and capacity building and budget estimate for operation costs for the steering board, Management board and commune self-management board.	Submission letter No 542/Tr.T-BBT, dated 23 Sep. 2014 to Nha Be District compensation Council for approving the district's IRP budget (4,513,106,400 VND)			Provincial Steering Board, DPCs, CPCs	
4	Support equipment (computer, information corner) and set up information channels for income rehabilitation	Ongoing			Provincial Steering Board, DPCs, CPCs	
5	Train for steering committee members committees at province, city, district level, the city; district management units and commune community monitoring boards	Ongoing			VEC, Technical Assistant Consultant - VEC	
6	Disclosure policy and income rehabilitation program (through workshops and the local media)	Ongoing			VEC; VEC Consultant, Provincial Steering Committee, DPC, CPC	
7	Activities for consultation and assessment of income rehabilitation demand (continuous deployment)	Ongoing			VEC; VEC Consultant	
8	Negotiate and sign cooperation agreements with program partners	Ongoing			VEC; VEC Consultant; Provincial Steering Committee; DPC, CPC	
9	Set database for the management households participating in income rehabilitation and specific model management sample	Ongoing			Steering Committee, Management Board, Self-Management Board, Partners, Board, Partners, VEC Consultant	
<b>II</b>	<b>Implementation Specific Program</b>					
1	Collect registration forms on agricultural and non-agricultural models (including support in building models) and Vocational Training	Ongoing			Steering Committee, Management Board, Community Monitoring Board, Partners, VEC	
2	Assess the feasibility of the models and implementation	Ongoing			Consultant	
3	Sign support agreements on agricultural extension, veterinary services (upon registration demand), business	Ongoing			Management Board, CPCs	
4	Support the development of projects and models (cooperative, group, households), including identification and evaluation of targeted audience	Ongoing			Management Board, CPCs	
5	Approach recruiters (cum training)/agreement and negotiations and labor supply	Ongoing				
6	Assessment/coordination	To be carried out			VEC, Community Monitoring Board,	

<b>E</b>	<b>Can Gio district</b>					
<b>I</b>	<b>Preparatory activities</b>					
1	Establishment of steering committees at province, city, district level; district management units and commune community Monitoring boards, hiring administrative/accounting staff (Working Group and Service Team)	Completed, Can Gio DPC issued Decision No. 592/QĐ-UBND date 20 June 2014 of Can Gio DPC on establishment the Working Group and Service Team.			VEC; The People's Committees/Cities/districts/ communes	
2	Establishment of Management Board for Can Gio district and Self-Management Board for 01 commune Binh Khanh, hiring administrative / accounting staff	Can Gio DPC issued Decision No. 835/QĐ-UBND date 21 August 2015 of Can Gio DPC on improvement of the Working Group and Service Team.			VEC; Provincial Steering Board, DPCs, CPCs	
3	Prepare cost estimate, approve and register the budget for the disclosure and capacity building and budget estimate for operation costs for the steering board, Management board and commune self-management board.	Can Gio DPC issued Decision No. 920/QĐ-UBND date 12 September 2014 of Can Gio DPC on approving the IRP implementation budget.			Provincial Steering Board, DPCs, CPCs	
4	Support equipment (computer, information corner) and set up information channels for income rehabilitation	Completed, Aug. 2014			Provincial Steering Board, DPCs, CPCs	
5	Train for steering committee members committees at province, city, district level, the city; district management units and commune community monitoring boards	Completed, July 2014			VEC, Technical Assistant Consultant - VEC	
6	Disclosure policy and income rehabilitation program (through workshops and the local media)	Completed, December 2014			VEC; VEC Consultant, Provincial Steering Committee, DPC, CPC	
7	Activities for consultation and assessment of income rehabilitation demand (continuous deployment)	Completed, December 2014			VEC; VEC Consultant	
8	Negotiate and sign cooperation agreements with program partners	Completed, September 2014			VEC; VEC Consultant; Provincial Steering Committee; DPC, CPC	
9	Set database for the management households participating in income rehabilitation and specific model management sample	Ongoing from Oct. 2014			Steering Committee, Management Board, Self-Management Board, Partners, Board , Partners, VEC Consultant	
<b>II</b>	<b>Implementation Specific Program</b>					
1	Collect registration forms on agricultural and non-agricultural models (including support in building models) and Vocational Training	Completed, January 2015			Steering Committee, Management Board, Community Monitoring Board, Partners, VEC	
2	Assess the feasibility of the models and implementation	Completed, Jan. 2015			Consultant	
3	Sign support agreements on agricultural extension, veterinary services (upon registration demand), business services...	Completed, Jan. 2015			Management Board, CPCs	
4	Support the development of projects and models (cooperative, group, households), including identification and evaluation of targeted audience	Completed, Jan.-Feb. 2015			Management Board, CPCs	
5	Approach recruiters (cum training)/agreement and negotiations and labor supply	Ongoing				
6	Assessment/coordination	To be carried out			VEC, Community Monitoring Board, Monitoring Consultant	

<b>F</b>	<b>Nhon Trach district</b>					
<b>I</b>	<b>Preparatory activities</b>					
1	Establishment of steering committees at province, city, district level; district management units and commune community Monitoring boards, hiring administrative/accounting staff (Working Group and Service Team)	Completed, Dong Nai PPC issued the Decision No. 6979/QĐ-UBND date 29 August 2013 of Dong Nai PPC on approving the Income Restoration Program of Ben Luc-Long Thanh Expressway Project.			VEC; The People's Committees/Cities/districts/ communes	
2	Establishment of Management Board for Nhon Trach district and Self-Management Board for 03 communes (Phuoc Khanh, Vinh Thanh, Phuoc An), hiring administrative / accounting staff	Decision No. 4668/QĐ-UBND date 10 December 2013 of Nhon Trach DPC on establishment of District Income Restoration Management Board of Ben Luc-Long Thanh Expressway Project.			VEC; Provincial Steering Board, DPCs, CPCs	
3	Prepare cost estimate, approve and register the budget for the disclosure and capacity building and budget estimate for operation costs for the steering board, Management board and commune self-management board.	Submission letter No ...../Tr.T-PKT dated .... June 2014 to Nhon Trach District DPC for approving the district's IRP implementation budget (11,904,246,200 VND).			Provincial Steering Board, DPCs, CPCs	
4	Support equipment (computer, information corner) and set up information channels for income rehabilitation	Ongoing			Provincial Steering Board, DPCs, CPCs	
5	Train for steering committee members committees at province, city, district level, the city; district management units and commune community monitoring boards	Ongoing			VEC, Technical Assistant Consultant - VEC	
6	Disclosure policy and income rehabilitation program (through workshops and the local media)	Ongoing			VEC; VEC Consultant, Provincial Steering Committee, DPC, CPC	
7	Activities for consultation and assessment of income rehabilitation demand (continuous deployment)	Ongoing			VEC; VEC Consultant	
8	Negotiate and sign cooperation agreements with program partners	Ongoing			VEC; VEC Consultant; Provincial Steering Committee; DPC, CPC	
9	Set database for the management households participating in income rehabilitation and specific model management sample	Ongoing			Steering Committee, Management Board, Self-Management Board, Partners, Board , Partners, VEC Consultant	
<b>II</b>	<b>Implementation Specific Program</b>					
1	Collect registration forms on agricultural and non-agricultural models (including support in building models) and Vocational Training	Ongoing			Steering Committee, Management Board, Community Monitoring Board, Partners, VEC	
2	Assess the feasibility of the models and implementation	Ongoing			Consultant	
3	Sign support agreements on agricultural extension, veterinary services (upon registration demand), business services...	Ongoing			Management Board, CPCs	
4	Support the development of projects and models (cooperative, group, households), including identification and evaluation of targeted audience	Ongoing			Management Board, CPCs	
5	Approach recruiters (cum training)/agreement and negotiations and labor supply	Ongoing				
6	Assessment/coordination	To be carried out			VEC, Community Monitoring Board, Monitoring Consultant	

<b>G</b>	<b>Long Thanh district</b>					
<b>I</b>	<b>Preparatory activities</b>					
1	Establishment of steering committees at province, city, district level; district management units and commune community Monitoring boards, hiring administrative/accounting staff (Working Group and Service Team)	Completed, Dong Nai PCSCSC issued the Decision No. 1292/QĐ-UBND date 03 May 2013 of Dong Nai PCSCSC on establishment of IRP Steering Board with 9 members.			VEC; The People's Committees/Cities/districts/ communes	
2	Establishment of Management Board for Long Thanh district and Self-Management Board for 02 communes (Long Phuoc, Phuoc Thai), hiring administrative / accounting staff	Completed on June 2013			VEC; Provincial Steering Board, DPCs, CPCs	
3	Prepare cost estimate, approve and register the budget for the disclosure and capacity building and budget estimate for operation costs for the steering board, Management board and commune self-management board.	Ongoing			Provincial Steering Board, DPCs, CPCs	
4	Support equipment (computer, information corner) and set up information channels for income rehabilitation	Ongoing			Provincial Steering Board, DPCs, CPCs	
5	Train for steering committee members committees at province, city, district level, the city; district management units and commune community monitoring boards	Ongoing			VEC, Technical Assistant Consultant - VEC	
6	Disclosure policy and income rehabilitation program (through workshops and the local media)	Ongoing			VEC; VEC Consultant, Provincial Steering Committee, DPC, CPC	
7	Activities for consultation and assessment of income rehabilitation demand (continuous deployment)	Ongoing			VEC; VEC Consultant	
8	Negotiate and sign cooperation agreements with program partners	Ongoing			VEC; VEC Consultant; Provincial Steering Committee; DPC, CPC	
9	Set database for the management households participating in income rehabilitation and specific model management sample	Ongoing			Steering Committee, Management Board, Self-Management Board, Partners, Board, Partners, VEC Consultant	
<b>II</b>	<b>Implementation Specific Program</b>					
1	Collect registration forms on agricultural and non-agricultural models (including support in building models) and Vocational Training	Ongoing			Steering Committee, Management Board, Community Monitoring Board, Partners, VEC	
2	Assess the feasibility of the models and implementation	Ongoing			Consultant	
3	Sign support agreements on agricultural extension, veterinary services (upon registration demand), business services...	Ongoing			Management Board, CPCs	
4	Support the development of projects and models (cooperative, group, households), including identification and evaluation of targeted audience	Ongoing			Management Board, CPCs	
5	Approach recruiters (cum training)/agreement and negotiations and labor supply	Ongoing				
6	Assessment/coordination	To be carried out			VEC, Community Monitoring Board, Monitoring Consultant	