**Objective**

The purpose of this training program is to understand the role of INSET to improve teaching and learning in the classrooms in Japan and how to apply it for participants’ own countries.

**Outcome**

1. To clarify current conditions and challenges of INSET management in each country and make report.
2. To understand the system of INSET and the roles of educational administration office in Japan.
3. To understand the role of INSET by local and school level.
4. To share and discuss what participants learned through the training program in Japan.

**Target Organization**

1. Participants should be education administrators from district education offices.
2. For countries that have allocations for more than one participant, one head teacher from primary or lower secondary schools should be included as a participant. Such head teachers should be nominated from the same district as the above mentioned education administrator.

**Target Group**

1. Experience in the relevant field: Those who have more than five years of experiences regarding 1) mentioned above.
2. (Recommendable) Those who are recommended by JICA Technical Cooperation Projects.

### Contents

#### [Preliminary Phase]

1. To clarify current conditions and challenges of INSET management in each country and make report.

#### [Core Phase in Japan]

2. Workshop: Enhancement of identification and awareness on issues/challenges of each country.
3. Lecture, Discussion: Outline of educational system in Japan, Legal framework of INSET, Role of board of Education, Role of School Principal in Japan’s school system etc.
4. Lecture, Visit, Discussion: INSET in Educational Center, School-Based INSET, Role of teacher consultant and head teacher for INSET, Japanese teachers’ competency development
5. Practical work, Discussion: Design a action plan for improving INSET management

#### [Finalization Phase]

1. Share, improve and implement the action plan with related organization

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**Objective/Outcome**

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**Implementing Partner**

Hiroshima International Center