In developing countries, agricultural extension plays an important role in agricultural development. However, agricultural extension system is not well organized due to shortage of extension workers and lack of knowledge to implement effective extension services. This program is designed for participants to acquire skills for planning and management of their extension system.

**Objective**

The capacity of the participant to propose effective agricultural extension plans based on planning, management and evaluation suitable for the situation of farmers will be developed.

**Outcome**

1. To understand the outline and principles of extension service
2. To learn the methods of agricultural extension service planning, management and evaluation
3. To learn the methods of agricultural extension activity planning and its ideas
4. To learn the methods of capacity building for extension staff

**Contents**

**Preparatory Phase:**
Participants and their organizations analyze the current situations and issues regarding agricultural extension services in the working areas and formulate Inception Report.

**Core Phase in Japan:**
The contents of lecture, practice, and discussion are as follows:
1. Outline and principles of agricultural extension services in Japan
2. Background and change of agricultural extension system
3. Components, planning and management of extension services
4. Management, monitoring and evaluation of extension services
5. Planning and methods of extension activities
6. Life improvement activities
7. Collaborative approach of agricultural extension with research institutes
8. Training and evaluation of extension workers
9. Establishing system and making training curriculum for extension workers
10. Case studies of prefectural government in Japan
11. Problem analysis and consideration for solution
12. Formulation of Job Improvement Plan (JIP)