Important Note to the Participants for JICA Training and Dialogue Program

Before departure;

- Participants are requested to obtain necessary clearance from their own organisations and keep JICA informed about its status.
- Participants are strictly prohibited to bring family members even with at their own cost.

What JICA will pay;

- International Air fare (E-tickets will be sent to you over email. Please contact JICA if you have not received tickets)
- Living allowance in Japan (JICA will pay in cash after two days of arrival in accordance with the JICA's regulations)
- Accommodation in Japan (JICA will arrange accommodation in Japan, so participants need not pay)
- **Transportation in Japan** (JICA will arrange transportation in Japan, so participants need not pay)
- **Medical Expenses in Japan** (JICA will pay medical expenses during the course period in Japan excluding those related to pre-existing illness)
- Travel Insurance in Japan (JICA will pay travel insurances <u>during the course</u> <u>period in Japan</u> (i.e. from the time of arrival at the Japanese airport till departure from the Japanese airport) but will not cover the traveling period from India to Japan)

What JICA will NOT pay;

- Domestic transportation within India and other travel related expenses within India (travel costs for visa application shall also be covered by participants)
- **Meals including breakfast** (Participants will pay for all the meals from living allowance provided by JICA)
- Other cost related to changes in itinerary due to personal reasons (Participants are not allowed to change flights or other mode of domestic transportation without prior permission from JICA. In case such changes are required, the cost of changes shall be borne by the participants. i.e.) taxi fares need to be borne by participants)
- Travel Insurance before reaching Japan (JICA will pay only for travel insurances during the course period in Japan but will not cover the traveling period from India to Japan)

For more details, please go through Kenshuin Guidebook which will be handed over to you after official acceptance from Japan

Contact Information

Mr. Shaker Devasagayam, Training Program Coordinator,
JICA India Office
Email: ShekarD.ID@jica.go.jp
Tel: 011-47685500