

FINANCIAL COST

Demarcation of cost for JOCV Program. Most of the major cost is JICA's responsibility, however, the requesting organizations will also bear some of the monetary responsibilities of the volunteer. See table below.

	Items	Host org.	JICA
1	Travel Cost from Japan to Palau		X
2	Living Allowances		X
3	Housing/Accommodations	X (basically)	
4	Expense of domestic official trip	X	
5	Operational & Equipment cost	X (basically)	
6	Medical, Health and Life Insurance		X

PROCEDURES AT THE TIME OF ARRIVAL IN PALAU

After the volunteers arrive in Palau, they will undergo two weeks of orientation before they are posted to their assigned organizations.

1. Accommodations during orientation period:

JICA will arrange suitable accommodation for the newly arrived volunteers for the duration of two weeks for the orientation period. After the two weeks, they will transfer to their permanent accommodation provided by the host organization. That could either be with a host family (which is the basic rule of JOCV program) or to a rental property.

2. Contents of orientation:

They will be briefed on different topics about JICA in Palau as well as the history and current situation of Palau. It also includes 20 hours of Palauan language training.

3. Other things to do:

The volunteers will also pay courtesy to related ministries and completion of official documents such as special permit, social security card, hospital number, bank account.

4. Assignment of the host organization:

The requesting organization's responsibility prior to the volunteers' arrival, is to make sure the volunteer's accommodation and their working space is ready for them.

JICA Palau Office

P.O Box 6047 Koror, Palau 96940
Office Location: VIP Hotel,
George Ngirarsaol Building

Phone: 488-5373/5370
Fax: 488-3656
JICA website: <http://www.jica.go.jp/english>
Facebook: <https://www.facebook.com/jicapalauoffice>



JICA Volunteer Program in Palau



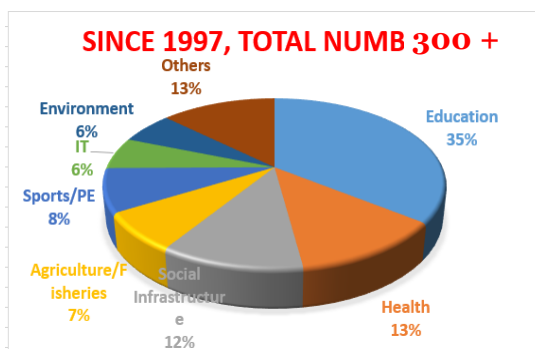
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What is the JOCV Program?

The JICA volunteer program known as the Japan Overseas Cooperation Volunteer (JOVC) program is one of JICA's schemes of "public participation cooperation projects." This program is to promote and encourage public service activities aimed to economic and social development or reconstruction for people in developing countries.

It was implemented by JICA under the ODA (Official Development Assistance) budget of the Japan government. More than 50 years have passed since the first dispatch of JICA Volunteers to Laos in December of 1965. Over the years, more than 57,000 volunteers have worked with local people in 100+ countries and regions.

In Palau, we have received more than 300 volunteers covering various government sectors as well as semi-government and NGOs since the program first started in 1997.



THREE MAIN OBJECTIVES OF THE JOCV PROGRAM

There are three main objectives that the volunteers strive for during and even after their tenure as a JICA volunteer.

1. To cooperate in the economic and social development, as well as the reconstruction of developing countries.

2. To deepen mutual understanding and coexistence in cross-cultural societies.
3. To develop international perspective and give back the experience to the Japanese and other community.

In order to share a better future with the people of Palau, volunteers will communicate their skills and experiences by working with the people at a grassroots level. The JICA volunteers also help the people understand the Japanese culture and expose them to better understand the value of coexistence and cooperation. Once they complete their assignment as a volunteer, they are expected to utilize their knowledge and experiences acquired through participation in this program for the development of Japan's regions and the world. JICA will continue to support the efforts of the volunteers to return their experiences to the society.

Types of JICA Volunteers

There are two categories of application for JICA Volunteers; namely, "general projects" and "specialized projects." The types of JICA Volunteers differ depending on the application category.

1. General Project: Japan Overseas Cooperation Volunteers (JOVC)– category of application for wide range of jobs. No minimum in job experience.
2. Specialized Project: Senior JOVC– category of application for individuals that require a certain level (more than 15 years) of experience and skill.

In addition to the two types of volunteers, there is also the short-term JICA Volunteer. The short-term volunteers will conduct their activities for the duration of one month to no more than 6 months based on the requesting countries' needs. All categories including short-term volunteers age range from 20-69 years old.

HOW TO REQUEST FOR A VOLUNTEER

Step 1. Inquiry and Needs Survey

The interested organization contacts JICA Palau Office to inquire information on the JOCV program and schedule initial meeting to share their ideas and plan. JICA also conducts a needs survey with possible recipient organizations to introduce the program to pique their interest for future cooperation.

Step 2. Submit Request Form

After the initial meeting, the requesting organization will complete their application form then submit it.

(Formalization Route: Requesting ministries/ organization → Ministry of State → Embassy of Japan → JICA Palau Office)

Step 3. Recruitment Period in Japan

Both long-term and short-term volunteer program conducts recruitment twice a year. However, long-term is divided into spring and fall recruitment, and short-term is divided into 1st and 2nd recruitment of the year.

Long-Term Volunteer Recruitment Schedule						
Spring	Dec-Jan	Feb	Apr	May-Jul	Aug	Apr --
	Consultation	App Due	Recruitment	Screening	Result	Dispatch
Fall	Jun-Jul	Aug	Oct	Nov-Jan	Feb	Aug --
	Consultation	App Due	Recruitment	Screening	Result	Dispatch

Short-Term Volunteer Recruitment Schedule						
1st	Apr-May	Jun	Jul	Aug-Sept	Oct	Dec --
	Consultation	App Due	Recruitment	Screening	Result	Dispatch
2nd	Apr-May	Jun	Jul	Aug-Sept	Oct	Dec --
	Consultation	App Due	Recruitment	Screening	Result	Dispatch

Step 4. Pre-dispatch Training

The training program is conducted in Japan at the Komagane Training Center for 73 days. Their training varies from cross-cultural understanding, cooperation methods, to health management, safety and security, as well as intensive language training (English).

Step 5. Dispatch

The volunteers are dispatched to their assigned countries.