

AFRICA KAIZEN AWARD

2023

Award Ceremony









Nomination and Selection Process of AKA2023

In 2023

February

Circulation of 1st notification of the AKA2023

May

Circulation of 2nd notification of the AKA2023

End of May

Selection of external scorers from the Nominating organizations

15 July

Submission of the nominees to the secretariat

22-24 August

Online presentation session by all nominees for the 1st selection (by the external scorers and the EC members)

30 August

EC meeting for 1st selection

20 September

EC meeting for 2nd selection

10 October

Award ceremony

Evaluation Criteria

No	Features	Scores
1	<u>a) Organizational vision and strategies</u> <ul style="list-style-type: none"> The organization has clear vision and strategies for its own proactive customer-oriented business aspiration. 	1 2 3 4 5
	<u>b) Clarity of Kaizen activities</u> <ul style="list-style-type: none"> The organization has clear objectives for <i>Kaizen</i> activities and targets to be improved, which are relevant to the vision of the organization. 	1 2 3 4 5
	<u>c) Scope of Kaizen activities</u> <ul style="list-style-type: none"> The scope of the countermeasures identified is wide enough to create impact in the organization. 	1 2 3 4 5
	<u>d) Commitment of the management</u> <ul style="list-style-type: none"> The management presents clear commitment to promote <i>Kaizen</i> activities and takes clear concrete leadership throughout the activities 	1 2 3 4 5
	0 /20	
2	<u>a) Participatory approach</u> <ul style="list-style-type: none"> Effective systems to promote participation of people are incorporated in the activities. 	1 2 3 4 5
	<u>b) Continuous approach</u> <ul style="list-style-type: none"> <i>Kaizen</i> activities are frequently and continuously organized and the PDCA cycle is repeatedly applied. 	1 2 3 4 5
	<u>c) Scientific approach</u> <ul style="list-style-type: none"> Data are collected accurately and frequently and they are accumulated, properly analyzed and effectively utilized. 	2 4 6 8 10
	<u>d) Economical approach (efficiency)</u> <ul style="list-style-type: none"> The countermeasures are designed based on wisdom and internally available resources, instead of using external resources. 	1 2 3 4 5
	<u>e) Logical way of thinking</u> <ul style="list-style-type: none"> The analysis and explanations are logical and convincing based on the utilization of appropriate tools. 	1 2 3 4 5

3	Outputs/Outcomes	<u>a) Quality of products/services</u> <ul style="list-style-type: none"> The activities create quantifiable improvement in the quality of products/services verified with data of Key Performance Indicators. 	1 2 3 4 5	0 /50			
		<u>b) Productivity of products/services</u> <ul style="list-style-type: none"> The activities create quantifiable improvement in the productivity of products/services verified with data of Key Performance Indicators. 	1 2 3 4 5				
		<u>c) Motivation of and incentives for workers</u> <ul style="list-style-type: none"> Mechanisms to motivate staff to participate in and sustain the activities, such as rewards and awards, are established, and motivation of staff and incentives are increased. 	1 2 3 4 5				
Outputs/Outcomes	Outputs/Outcomes	<u>d) Skill development of workers</u> <ul style="list-style-type: none"> Mechanisms to develop human skills such as training and education programs are established, and skills/competency are developed. 	1 2 3 4 5				
		<u>e) Teamwork and communication</u> <ul style="list-style-type: none"> An improved system to promote teamwork and communication is established and functional. 	1 2 3 4 5				
		<u>f) Safe and comfortable work environment</u> <ul style="list-style-type: none"> Concrete improvement in the work environment that benefits workers is created by the <i>Kaizen</i> activities. 	1 2 3 4 5				
		<u>g) Customer satisfaction</u> <ul style="list-style-type: none"> Concrete customer satisfaction in value chain (quality of products/services, lower price, improved delivery and waiting times) is reported and measured. 	1 2 3 4 5				
		<u>h) Spillover effects</u> <ul style="list-style-type: none"> <i>Kaizen</i> activities spill over or transfer to business partners in the supply chain. 	1 2 3 4 5				
		<u>i) Social responsibility</u> <ul style="list-style-type: none"> <i>Kaizen</i> activities promote corporate social responsibility such as achievement of Sustainable Development Goals (SDGs) in the local community. 	1 2 3 4 5				
		<u>j) Achievement of organizational objectives and targets</u> <ul style="list-style-type: none"> Overall achievements of <i>Kaizen</i> activities meet quantifiable organizational objectives and targets. 	1 2 3 4 5				
		Total					0/100

Awards to be given

Best Prize

Outstanding

Second Best

Excellent

All Other Nominees

Prize for Kaizen Achievements

Supplementary Award

According to the questionnaire survey to the past AKA nominees (2019-2022), “**promotion of awardees in international event**” was selected as a most valuable follow-up activity.

- *Outstanding* awardees in both categories are invited to speak at APO Productivity Talk recorded in November and broadcasted in December 2023.
- The AKA and AKI secretariat will look for other opportunities for B-to-B promotion in Africa and inform to the *Outstanding* and *Excellent* nominees.

Way forward

23 October

The EC will organize an evaluation meeting

Late October

The awardees will receive information on supplementary award.

December

The EC will [finalize](#) the report and submit it to the AKI Secretariat (AUDA-NEPAD and JICA).

Early 2024

CEO of AUDA-NEPAD will appoint [the EC members in 2024-2025](#).

The EC members are confident that [new evaluation criteria](#) and [scoring process](#) will give [broader and different opportunities](#) to all of us to participate in the AKA.

Feb-Mar 2024

The AKA Secretariat will prepare [the Notification of AKA2024](#) in collaboration with the EC and [circulate it](#).