**For Academic Supervisor**

Project for Human Resource Development Scholarship by Japanese Grant Aid (JDS)

in Kenya, Selection in 2020 for Fellow 2021

**REFERENCE LETTER (for Doctoral Degree)**

This reference letter is to be completed by a faculty member of accepting university who will supervise the applicant for doctoral study. This should be written or typed clearly in English and sent to the JDS Project Office in Kenya at [ky\_oso\_rep@jica.go.jp](mailto:ky_oso_rep@jica.go.jp) by the application deadline: January 29, 2021.

To the referee:

If you think the applicant is acceptable to your doctoral program, please fill in this reference letter and submit to the above-mentioned email address. **If not, please decline writing this letter** because the selection panel will deem the applicant with this letter a selectable candidate in terms of academic ability.

This is an integral part of an application form for the scholarship program provided by State Department for Public Service, Ministry of Public Service and Gender Affairs of the Government of Kenya under the Grant Aid Program by the Government of Japan. This particular program offers opportunities to obtain a doctor’s degree at Japanese higher educational institutions within three years.

Also, this is to enhance the leadership skills of government officials in Kenya so that they can contribute more effectively to their home country after completion of their respective studies. Your candid responses to the items below would greatly assist the selection.

Full Name of the Applicant:

1. **Did you guide the applicant in the past when he/she studied in Master course?**

□ YES, □ NO

**If “YES” above, how long have you known the applicant and in which context?**

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1. **How do you evaluate the applicant’s academic record and research outcomes in Master’s study? Do you think the applicant’s academic background is satisfactory to pursue the doctoral course? Please evaluate it with reference to the applicant’s academic attainments, Master thesis, and academic experience to publish articles in academic journals or presentations in academic conferences, etc.**

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1. **How do you evaluate the applicant’s research plan for doctoral study? Please describe its originality and feasibility to carry out in three years as well as its relevance with development issues in Kenya.**

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1. **How are you going to supervise the applicant for doctoral study? Please describe your three year supervising plan if any.**

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1. **How do you describe the applicant’s competence in decision/policy making and policy analysis/assessment?**

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1. **Please evaluate the applicant regarding the following items in comparison with other students: Please, tick (✓) one each.**

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|  | Excellent | Good | Average | Below Average |
| Logical & Strategic Thinking Ability |  |  |  |  |
| Knowledge of Specialty Field |  |  |  |  |
| Motivation & Diligence |  |  |  |  |
| Research Potential for Future Contribution in Specialty Field |  |  |  |  |
| Leadership |  |  |  |  |
| Emotional Maturity |  |  |  |  |
| Communication Skill |  |  |  |  |
| Skill in Management Personal Relationship with Others |  |  |  |  |
| Adaptability to New Environment |  |  |  |  |

1. **How do you evaluate the applicant’s potentiality to obtain the doctor’s degree within three years? (Please tick (✓) one from below)**

□ Strongly recommended / □ Somewhat recommended / □ No opinion / □ Not recommended

Comments:

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| Full Name of the Referee |  | | |
| Position/ Title |  | | |
| Name of Department / University |  | | |
| Phone No. |  | Fax No. |  |
| Email |  | | |
| Signature |  | | |

Date: day /month /year