

FY2025

Education Program for Nikkei Next Generation

(University Students)

Trainee Screening Guide for the

(for JICA Overseas Offices)

January 2025



Japan International Cooperation Agency

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## **Trainee Screening Guide for the FY2025 Education Program for Nikkei Next Generation (University Students)**

### Positioning of this implementation guide

This implementation guide was discussed and finalized by JICA Yokohama and the Latin America and the Caribbean Department of JICA, and exists to inform key people in JICA overseas offices of important points to remember on administrative aspects.

### History and purpose of the program

Since FY2015, this program has been implemented under the title “Education Program for Nikkei Next Generation (University Students),” a program to educate the descendants of Japanese people who emigrated to Central and South America to help them settle and attain stability. The purpose of the program is to reacquaint trainees with their identities as Nikkei people by furthering their understanding of Japan—specifically by educating them about the history of emigration from Japan and providing other types of training on their roots, Japanese culture and customs, and more—and develop human resources with the communication skills to lead Nikkei communities, specifically by providing opportunities during the program for them to communicate their ideas. Furthermore, the ultimate goal is for the program to promote heritage language education in Nikkei communities and contribute to the development of the next generation of Nikkei community leaders.

### Trainees

1. Countries and number of trainees to be accepted  
21 trainees from 12 countries

Country	Number of trainees	Country	Number of trainees
Brazil	9	Dominican Republic	2*
Argentina	2	Venezuela	
Paraguay	2	Uruguay	
Peru	2	Chile	
Mexico	2	Cuba	
Bolivia	1		
Colombia	1	Total	21

\*Total quota of two trainees from the Dominican Republic, Venezuela, Uruguay, Chile, and Cuba.

2. Program overview

#### (1) Description

	Individual objectives	Envisioned training content
1	Cultivate trainees' identities as Nikkei people by educating them about the history of emigration from Japan and their roots	<ul style="list-style-type: none"> <li>•Tour of the Overseas Migration Museum and other facilities</li> <li>•Lectures and workshops on migration</li> <li>•Exploration of trainees' roots</li> <li>•Three-day, two-night study tour</li> <li>•Pre-training assignments related to study of migration</li> </ul>
2	Cultivate trainees' identities as Nikkei people by educating them about Japanese culture and customs and furthering their understanding of Japan	<ul style="list-style-type: none"> <li>•Lectures, workshops, and tours for understanding Japan</li> <li>•Homestays to experience Japanese home life</li> <li>•Three-day, two-night study tour</li> </ul>
3	Learn about Nikkei leaders and how to develop their own expertise/ Consider contributions to society and Nikkei communities	<ul style="list-style-type: none"> <li>•Events for socializing with Nikkei students studying abroad and Nikkei community trainees</li> <li>• Interaction with Japanese university students</li> <li>• Group programs in each trainee's field of expertise</li> <li>• Field trips to local multicultural activities</li> </ul>
4	Develop human resources with the communication skills to lead Nikkei communities by giving them opportunities to communicate their ideas	<ul style="list-style-type: none"> <li>• Example: Idea discussion on information dissemination in the Nikkei community</li> <li>•Prepare reports</li> <li>•Present reports of what they learned from the lectures, tours, etc. and their goals and plans upon returning to their home countries</li> </ul>

The actual content of the program may be different than that listed above.\_

(2) Duration of program (tentative): 24 days

Monday, June 16, 2025 to Wednesday, July 9, 2025

(3) Language of training

English/Japanese

(An English interpreter will be provided when the instructor lectures in Japanese)

### 3. Requirements

Applicants must meet all of the following requirements:

(1) Applicants must be Japanese emigrants or the descendants\* of Japanese emigrants, generally no further than Sansei.

\*In this case, a person descended from a Japanese emigrant.

\*Applicants must reside (i.e. have the main foundations of their livelihood) in a target country.

- (2) Applicants must be between the ages of 18 and 30 during the program. However, for more information about the special quota for FY2024, please refer to the note under “1. Countries and number of trainees to be accepted.”
- (3) Applicants must be members of institutions of higher education (undergraduate departments of universities) in a target country and be recognized as exemplary people with the character to contribute to the future development of Nikkei communities.
- (4) Applicants must have a strong interest in furthering their understanding of their roots and Japan.
- (5) Applicants must have a conversational level of Japanese ability. Applicants must also have the English ability to understand lectures and participate in discussions during the program.
- (6) Applicants must be in good mental and physical health and able to tolerate communal living in Japan.
- (7) Applicants must participate in the entire program set out by JICA from the time they arrive in Japan until they return to their home countries.
- (8) Applicants must obtain consent from a parent, guardian, or guarantor.

#### 4. Expenses

The following expenses will be covered by JICA in accordance with the rules (Standards for Payment of Allowances for Technical Training Participants (April 1, 2004, Detailed Regulations (Domestic) No. 6).

- (1) Round-trip airfare on designated routes (Note: Airfare will be paid in kind; no cash payments will be made. JICA will also cover the taxes and other international aviation facility charges necessary to obtain the tickets.)
- (2) Expenses for transportation between Japanese international airports and accommodations
- (3) Expenses for lodging in third countries for transferring
  - \*Trainees are responsible for expenses for lodging during travel within their home countries.
  - \*Stays lasting less than six hours are not eligible.
- (4) Living expenses (meal expenses) during trainees' stays in Japan and third countries for transferring will be paid in accordance with regulations in Japanese yen after their arrival in Japan.
  - \*Living costs are not paid for stays in third countries lasting longer than six hours, but not spanning two days.

#### Payment amounts

- (i) During stays in Japan: Living expenses of 2,200 yen/day \*For breakfast and dinner  
 (Note: Cash payments will only be made on days when payments in kind are not made.)
- (ii) During stays in third countries: Living expenses of 4,000 yen/day \*For breakfast, lunch, and dinner
- (5) Usage fees for accommodations in Japan
- (6) Overseas travel insurance premiums

In principle, from the time of departure from the international airport in the trainee's country of residence to the time of arrival at the international airport on the day of the trainee's return to their home country

**IMPORTANT:**

**The insurance does not cover domestic flight segments in trainees' home countries.**

(7) Transportation expenses for offsite training, training at universities, and study tours

(8) Training expenses for training facilities

5. Application documents

The application documents are as follows:

- Please instruct applicants to enter information that is true as of the first day of the program in 2025.

- Please instruct applicants to use the forms distributed along with this implementation guide.

- \*Please inform applicants and recommending organizations not to use past forms, as they have been revised.

(1) JICA forms

(i) Personal Information Form

(Form No. 1)

- Applicants may use a computer to fill out this form

- Name (in Japanese):

The names applicants write on this form (in kanji, hiragana, and katakana) will be used on the documents for their visa application. Please instruct applicants to **enter their name exactly as it appears on the passport they will use when they travel, and to write legibly** if they fill out the form by hand. Applicants should be careful about which set of characters (kanji, hiragana, katakana) they use.

- Name (English letters):

The names applicants write on this form (in English letters) will be used for purposes such as confirming their airplane ticket reservations. Please instruct applicants to **enter their name exactly as it appears on the passport they will use when they travel, and to write legibly** if they fill out the form by hand.

- \*If applicants plan to apply for a passport after applying for the program, **instruct them to make sure they write their name the same way on both applications.** If the information on their passport and visa do not match the information on their airplane ticket, they will not be allowed to fly.

- Nationality:

**Please instruct applicants to enter the nationality on the passport they will use when they will travel.**

**If they have dual nationality, please advise them to enter only the nationality of the passport they will use for this visit to Japan.**

(ii) Pledge and Warranty

(Form No. 2)

- Please instruct applicants to enter their signature on the signature line under “Name of applicant.”
  - Please expend every effort to ensure that a parent, guardian, or guarantor enters their own signature on the signature line under “Name of parent, guardian, or guarantor.”
- \*In countries with joint custody legislation, this form must be signed by everyone with custody.

In some cases in the past, it was apparent that the trainee wrote the name of their parent, guardian, or guarantor on the signature line.

**IMPORTANT:** Please check the laws regarding joint custody in your country. If you are in a country or state with joint custody legislation, please expend every effort to have applicants obtain the signatures of everyone with custody.

(iii) Medical History Declaration

(Form No. 3)

- Applicants may use a computer to fill out this form (signatures must be written)
- This is a self-report using the JICA form. Successful applicants may be required to submit a medical certificate from a physician, depending on the information they provide on their Medical History Declaration.
- Please instruct applicants to double-check for any unanswered questions or omissions before submitting.
- Please instruct applicants to report any pre-existing conditions, medications they are taking, allergies, and other recurrent health issues.
- Please instruct applicants presently undergoing treatment for a medical condition to submit a medical certificate from their physician stating that the condition would not hinder their participation in the program along with the other application documents.
- If a pre-existing medical condition or recurrent health issue worsens during the program, medical expenses incurred when visiting Japanese medical facilities are not covered by insurance (trainees must pay the expenses in full).
- Applicants may be asked to submit a medical certificate from their physician depending on the information they provide, even if they do not have any pre-existing medical conditions, are not taking medications, or do not have allergies.
- Please advise applicants that they must report any changes to their health conditions after applying to their JICA office before departing to Japan.

\*Insurance cards (medical cards) will be handed out upon arrival in Japan.

The insurance covers injuries and illnesses during the program; in principle, there will be no

medical fees to pay.

However, the insurance does not cover pre-existing conditions or dental treatment.

(iv) Short Essay (“Purpose and Plans for Participating in the Training Program”) (Form No. 4)

Applicants may write in English or Japanese.

- Applicants may use a computer to fill out this form
- If they are using Japanese, they may also write by hand.

(v) Consent Form for Likeness Rights and Use of Personal Information (Form No. 5)

- During the program, photographers contracted by JICA or subcontractors will take photographs and videos for promotional purposes (including reports). Please instruct trainees and their parents or guardians to read this consent form to learn about how the photographs and videos will be used, and then sign it.

(2) 2 photographs (digital okay)\*

4.5 cm x 3.5 cm photographs taken within the last six months (upper body, facing the camera, no hat; name and country written on the back)

\*Please instruct applicants to attach one photograph to their Personal Information Form, and submit the other electronically along with their application documents.

(3) Letter of recommendation from a Nikkei organization

1 original copy

\*If an applicant does not belong to a Nikkei organization, they do not have to submit a letter of recommendation. However, please advise them to take the opportunity when applying for the program to contact a Nikkei organization near them.

(4) University certificate of enrollment

1 original copy, or 1 notarized copy

(5) University transcript

1 original copy, or 1 notarized copy

(6) Certificate of Japanese language proficiency (e.g. Japanese-Language Proficiency Test certificate)

1 copy

\*If an applicant has never taken an official examination, they do not need to submit a certificate.

(7) Document certifying English proficiency (e.g. TOEIC, TOEFL)

1 copy

\*If an applicant has never taken an official examination, they do not need to submit a certificate.



(8) Copy of passport

A copy of the passport the applicant will use when they travel, and that they entered on their Personal Information Form ((1) (i) above).

(i) If the applicant already has a passport:

Please instruct them to attach all pages containing visa and immigration records.

(ii) If the applicant does not have a passport:

Please instruct them to begin the process of obtaining a passport immediately without waiting for JICA Yokohama to notify them of the acceptance or rejection of their application.

\*Please explain that, regardless of the result of their application, they are responsible for the expense of obtaining a passport.

\*Please tell applicants that applications will not be accepted if all of the above required documents are not complete and accurate, or if all documents are not received by the application deadline (which varies by country). Please tell applicants who do not have a passport to start the procedure as soon as possible.

Note: Personal information provided by applicants will be used (i) to determine whether or not to accept them into the program, (ii) in program enrollment procedures, (iii) when compiling project results, and for other purposes.

6. Screening

Substantive screening will be conducted by your overseas office. Please refer to “3. Eligibility requirements” and select candidates.

- Applicants must have the nationality of a target country or Japan.
- During the screening, pay attention to past participation in training and visits to Japan by the applicants and their family members to avoid giving too many opportunities to the descendants of certain families or lineages at the expense of others.
- To make the training most effective, please prioritize applicants with few visits to Japan (not counting visits as small children) over those with more knowledge and understanding of Japan, for example those who have visited Japan multiple times.
- Please provide the most balanced recommendations possible in terms of age and sex.
- If you recommend more people than your country’s quota, please rank them as candidates and alternates.

If a successful applicant withdraws from the process, the alternate with the next-highest rank will take their place.

- If you do not have any alternates, a successful applicant withdraws from the process, and you wish to make an additional recommendation, please inform JICA Yokohama by the deadline in red text

below.

## 7. Deadline and method for submitting application documents

### (1) Deadline for submitting application documents

#### (i) Submittal by applicants to JICA overseas offices

Please set a deadline for submitting documents to your overseas office in line with the screening schedule for your country.

#### (ii) Submittal from your overseas office to JICA Yokohama

Friday, March 28, 2025

### (2) Method of submittal

#### (i) Submittal by applicants to JICA overseas offices

Please outline an appropriate method of submittal for your overseas office.

#### (ii) Submittal from your overseas office to JICA Yokohama

Please attach Attachment 1 (List of Screening Results for the FY2024 Education Program for Nikkei Next Generation (University Students)) to the application documents of trainee candidates for your country and submit them to the person in charge of Nikkei Training in the Training Operations Section of JICA Yokohama.

\*Please convert the candidates' application documents into PDF and upload them to the OneDrive folder (to be emailed at a later date). Note: Do not convert Attachment 1 into PDF before uploading. Please email the person in charge of Nikkei Training in the Training Operations Section of JICA Yokohama (and CC the Planning and Migration Affairs Division of the Latin America and the Caribbean Department).

## 8. Finalization of acceptance

JICA Yokohama will conduct the final selection based on the application documents and issue letters of acceptance. Applicants will then undergo the Ministry of Foreign Affairs' screening process for issuing short-term visas, and will receive a response as to whether they are accepted. Unless there are reasonable grounds for disqualification, JICA Yokohama will respect your office's selections when deciding whom to accept.

## 9. Revocation of trainee qualifications

JICA may revoke a trainee's qualifications when any of the following apply; therefore, please instruct applicants to pay special attention to the following:

- 1) When the trainee has failed to comply with JICA rules, instructions, and decisions
- 2) When the trainee has violated the rules of a training facility
- 3) When the trainee has violated the laws and regulations of Japan
- 4) When it is deemed difficult to continue participating in the program due to the trainee's

willful misconduct, gross negligence, negligence, or the like

- 5) When the trainee has withdrawn from the program for personal reasons
- 6) When it is deemed difficult to continue participating in the program due to a severe mental or physical disability, injury, illness, or the like
- 7) When information in the application documents is found to be false
- 8) For other reasons deemed unavoidable by JICA

#### 10. End-of-program reporting events

After returning to their home countries, trainees are required to present reports to Nikkei organizations near their place of residence (e.g. Japanese and Nikkei associations, prefectural associations). Please explain to trainees that they must hold end-of-program reporting events and submit reports accordingly (Attachment 2).

\*These reporting events exist so that trainees share what they experienced with Nikkei organizations and others, and also to publicize the project.

##### (1) Deadline for submittal

###### (i) Submittal by trainees to JICA overseas offices

Please set a deadline in line with the schedule for your country.

###### (ii) Submittal from your overseas office to JICA Yokohama

After receiving the reports from the trainees, please check them and send them to JICA Yokohama without delay.

##### (2) Method of submittal

###### (i) Submittal by applicants to JICA overseas offices

Please outline an appropriate method of submittal for your overseas office.

###### (ii) Submittal from your overseas office to JICA Yokohama

After receiving reports from all trainees in your country, please email them to the person in charge of Nikkei Training in the Training Operations Section of JICA Yokohama.

#### 11. Usage of facilities

The training program may be implemented at facilities in the area.

#### 12. Other

Due to infectious diseases, disasters or other factors, the training program may change, or trainees' visits to Japan may be suspended.

#### Important notes

Please relay the following information to trainees and their families.

##### 1. Participating in the program

- (1) Due to infectious diseases, disasters or other factors, the training program may change, or

trainees' and leaders' visits to Japan may be suspended.

- (2) Flight schedules will be determined by local JICA Offices and communicated to successful applicants.
- (3) Trainees may not extend their status or change their return routes, even if they pay for it themselves. Upon completion of the program, trainees are asked to return to their home country according to the schedule set out by JICA.
- (4) Family members are not allowed to accompany trainees.

## 2. Travel preparation

### (1) Passport

Please instruct all applicants (whether applying to be a trainee or a leader) who do not have a passport to start the application process as soon as possible. If they wait until they receive a letter of acceptance to start the process, they may not be able to obtain a short-term visa in time.

\*When applying for a Japanese passport, leave plenty of time for tasks such as obtaining a copy of your family register.

### (2) Visa

JICA Yokohama will ask the Ministry of Foreign Affairs to start the screening process for issuing a visa.

After the Ministry of Foreign Affairs sends a message instructing the diplomatic establishments in their country to issue a visa, JICA Yokohama will officially inform each JICA office.

If a short-term visa is required for your country, please prepare letters of acceptance and give them to trainees in your country.

If a short-term visa is not required for your country, you do not need to prepare letters of acceptance.

### (3) Other necessary documents

#### (i) ID cards, etc.

Please advise trainees traveling with a Japanese passport to bring an ID card or other document that proves that they reside in their country of residence, just in case. (If it is

When they check in at the airport on their return trip to their home country, they may appear to be a Japanese national traveling on a one-way ticket, so the airline may ask them to present a document indicating that they reside in their country of residence (e.g. have some type of permanent residency).

#### (ii) Departure authorization form, etc.

Depending on the country of residence or countries passed through en route to Japan, documents other than a visa (e.g. consent by a parent or guardian for traveling as an unaccompanied minor) may be required. If the trainee is a minor, please instruct their parent or guardian to carefully check the procedures for unaccompanied minors to depart their

country and travel, and to prepare the necessary documents.

### 3. During the stay in Japan

JICA Yokohama facilities will be renovated during FY2024.

- If the lodging building at JICA Yokohama, trainees and leaders will stay at accommodations in the area.
- If the seminar rooms at JICA Yokohama are not available, the training program will be held at facilities in the area.

## Requests to JICA overseas offices

1. Hold an orientation for trainees and their families and a briefing for leaders before the visit to Japan

### (1) Orientation for trainees and their families

Please provide a sufficient orientation before the visit to Japan. Additionally, please make sure that trainees are fully aware that this program constitutes training.

## Travel preparation

- Please advise family members who wish to send packages to trainees' accommodations to carefully check customs procedures, the number of days it will take for the packages to arrive, and the like before sending the packages.

In some cases, the packages arrive after the trainees have returned home. Please inform everyone that packages that arrive after trainees return to their home countries will not be forwarded or returned. (Such packages will be disposed of unless a relative or friend in Japan is able to pick them up within a certain period of time.)

- Cash-on-delivery arrangements for items purchased online to be delivered to trainees' accommodations are prohibited.

## During the program

- Training will be conducted from morning to night. Therefore, except in emergencies, contact with the trainees will only be possible during their free time (before and after dinner).
- Please advise trainees to follow the schedule (e.g. meeting times, locations) and mind the precautions communicated to them by the people in charge during their stay.
- Trainees are not allowed in other trainees' rooms, regardless of sex. (Boys' and girls' rooms are located on separate floors.)
- Please remind trainees that they are visiting Japan as representatives of their countries, and to be sure to follow the rules. If a trainee is observed breaking rules or is obviously unmotivated to participate in the training, it may negatively impact the ability of people from their country to participate in the program in the future.
- If a trainee is found to be unwell, they are required to stay in their room or in a separate room, depending on the circumstances.
- If a trainee is suspected of having an infectious disease (e.g. has a fever), they are required to visit a medical facility for an examination.

If they are found to have an infectious disease, action will be taken in line with the JICA response policy ("Response to Covid-19 Infections on and after May 8, 2023"). They will not be allowed to participate in training for five days from the onset of the disease, when the risk of infecting others is highest. If their symptoms persist on the fifth day from the onset of the disease, the trainee will not be allowed to participate in in-person training until their fever has

gone down and their symptoms have abated for roughly 24 hours. (Please inform trainees that information will be shared with people involved in the program in the event of an outbreak, as other trainees may come down with secondary infections.)

\*This response is subject to change depending on the circumstances.

- Presently, people in Japan are allowed to decide whether or not to wear a mask. However, advise trainees that they may be asked to wear a mask when they go to the hospital or engage in offsite activities. Although masks are available for purchase in Japan, advise trainees to bring their own masks if they prefer the familiarity of certain sizes or materials.
- Similarly, trainees are advised to bring their own drugs for headaches and stomachaches (sedatives) if they prefer the familiarity of what they usually take.
- Please instruct trainees to inform a JICA staff member of cold symptoms or signs of any other mental or physical disorder as soon as they appear.

Attachment 1: List of Screening Results for the FY2025 Education Program for Nikkei Next Generation (University Students)

Attachment 2: End-of-Program Reporting Event Report

Attachment 3: Quasi-Internal Rules “Administrative Procedure (5R) No. 202311090002” Education Program for Nikkei Next Generation (University Students) Implementation Manual

Appendix: Application Documents