Project Design Matrix (PDM)

as of December 2008

Project Name: Gender Mainstreaming and Social Inclusion Project (GMSIP) in Nepal   **Duration of the Project**: January 2009 to January 2014 (5 years)

Target Area: National Level, Syangja Dist. and Morang Dist.   **Version Number:** 1

Responsible Agencies: MoLD, MoWCSW/DWD and JICA

Implementing Agencies: MoLD, MoWCSW, DWD, DDC, WDO, Municipality, VDC and GM/SI related Coordinating Committees, Line ministries concerned at the national and district levels

Target Group: Women and socially excluded groups   **Date:** September 29, 2008

Narrative Summary	Objectively Verifiable Indicators	Means of Verification	Important Assumptions
Super Goal Quality of life of women and socially excluded groups is improved in Nepal.		District Gender Empowerment Mesures, District Gender Development Indicators, District Social Inclusion Indicators and house hold surveys etc.	
Overall Goal GM/SI responsive programs are developed and implemented in Nepal.	GM/SI responsive programs are implemented in 12 districts (Syangja, Morang, Palpa, Tanahun, Kaski, Parbat, Gulmi, Ilam, Pancthar, Sunsari, Dhanakuta and Jhapa) by the year 201X.		Priority of GM/SI policy in Nepal is not changed.
Project Purpose GM/SI responsive programs are implemented at the national level and two targeted districts (Syangja and Morang).	1. The number of GM/SI programs/projects is increased to XX% at the national level and YY% at two targeted districts level by the end of the Project. 2. The proportion of GM/SI responsive budget is increased to at least XX% at two targeted districts by end of the Project. 3. The proportion of women and social excluded groups directly benefiting from all development projects/programs is increased to at least XX% at two targeted districts by the end of the Project.	MOF Red book DDC plan & annual report MOF Red book Rural Progress Report of Line Ministries (MIS)	GM/SI practical operation manuals developed by the Project are authorized with necessary revisions and disseminated to other districts as planned on dissemination strategies by the government of Nepal.

Outputs GM/SI responsive mechanism* is developed through the institutional capacity enhancement at the national government and two targeted districts.			95% of trained personel are utilized at GM/SI related responsibility.
0. Project Management is implemented to the Project appropriately.	0-1. Monitoring system for Objectively Verifiable Indicators is implemented to the Project by the first six months of the Project.	Project monitoring records Project monitoring records	
1. GM/SI understanding of persons concerned of VDC, Municipality, WDO and DDC in collaboration with GM/SI related Coordinating Committees in the two districts, DWD, MoLD, MoWCSW and GFP/SIFP at the national level are enhanced through trainings.	1-1. A total of XX key personnel are trained as resource persons in GM/SI within three years of the Project. 1-2. At least 3 types of resource materials on GM/SI are developed within three years at the central level.	Project monitoring records	
2. DDC, WDO, Municipality, VDC and other members of GMCC/SICC in the targeted two districts are able to carry out "GM/SI Appraisal" on development plans and "GM/SI Audit" on budget of implementing plans in accordance with GM/SI related guidelines.	2-1. Participatory GM/SI appraisal/audit are carried out at DDC, WDO, municipalities, VDCs and other members of GMCC/SICC at the district level with in XX years of the Project.	Project monitoring records	
3. DDC, WDO, Municipality, VDC and other members of GMCC/SICC in the targeted two districts are able to formulate GM/SI responsive development plans in accordance with GM/SI guidelines.	3-1. GM/SI responsive projects are implemented in 20 VDCs and all municipalities (two in Syangja and one in Morang) in each district.	Project monitoring records Project monitoring records	
4. "GM/SI Monitoring team" consisting of DDC, WDO, Municipality, VDC and GMCC/SICC members in the targeted two districts are able to periodically carry out "GM/SI Monitoring" on implementing plans and projects.	4-1. GM/SI monitoring team monitors at least XX% programs/projects regularly (every six months). 4-2. At least one person from each organization regularly participates in monitoring.	Operational manual Project monitoring records	
5. "GM/SI responsive practical operational manuals for local bodies (LBs) and WDO" are developed in		GM/SI strategy paper	

the two districts based on processes, practices and lessons gained by the Project. 6. Dissemination strategies of "GM/SI practical operational manuals for LBs and WDO" to other districts are developed jointly by MoLD, MoWCSW, DWD and GFP/SIFP at the national level. 7. Function of GM/SI related coordinating committees are enhanced and networking is strengthened.	5-1. XX number of operational manuals prepared and implemented by local bodies and WDO by the end of the third year of the Project. 5-2. XX% of related organizations utilized GM/SI operational manuals developed by the Project by the end of the Project. 6-1. Dissemination strategies of "GM/SI practical operational manuals for LBs and WDO" are developed by the end of the Project. 7-1. More than 90% of the GMCC decisions are implemented. 7-2. Annual action plans of GMCC, SICC and GFP meeting are implemented by the end of the year 20XX.	Each meeting record Action plans of GMCC, SICC and GFP meeting

Activities	Input		Security level at two targeted districts are not deteriorated severely.
0-1. Conduct baseline survey on the all Objectively Verifiable Indicators of PDM. 0-2. Conduct one day PCM WS to formulate OVI Monitoring System (PCM method) of the Project. 0-3. Carry out OVI Monitoring regularly. 1-1. Conduct baseline assessment for the GM/SI understanding. 1-2. Formulate training plan based on the result of assessment (trainees, curriculum, resource persons, etc.). 1-3. Conduct Training of Trainers. 1-4. Conduct GM/SI basic training. 1-5. Conduct refresher training. 1-6. Develop "GM/SI basic training module". 2-1. Review all the exiting GM/SI guidelines.	**Japan side** 1. Dispatch of Japanese Experts (1) Chief Technical Advisor (2) Gender Mainstreaming Expert (3) Social Inclusion Expert (4) Local level planning, Monitoring and Evaluation Expert (5) Capacity development/Training Expert (6) Financial and Administrative Expert 2. Training in-country, in third countries and in Japan 3. Provision of Equipment 4. Local cost	**Nepal side** 1. Assignment of counter personnel of MoLD, MoWCSW, DWD at the national level and DDC, WDO in Syangja and Morang districts at the local level 2. Project office, facilities /equipment 3. Necessary budget	

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2-2. Hold a series of meetings to study "GM/SI appraisal" and "GM/SI audit" based on GM/SI related guidelines. 2-3. Conduct baseline survey for the analysis of implementing situations of GM/SI appraisal and GM/SI audit. 2-4. Formulate the implementing plan for GM/SI appraisal and GM/SI audit. 2-5. Develop indicators for GM/SI appraisal and GM/SI audit at the district level. 2-6. Organize implementing body for GM/SI appraisal and GM/SI audit in each district. 2-7. Conduct GM/SI appraisal on district development plans. 2-8. Conduct GM/SI audit on district development budgets. 2-9. Modify implementing procedure of GM/SI appraisal and GM/SI audit. 3-1. Hold a series of meetings to study "GM/SI planning process" based on GM/SI related guidelines. 3-2. Form "GM/SI planning promotion team" in the targeted two districts. 3-3. Conduct training on GM/SI responsive project planning (such as SWOT, PCM, etc.) for local bodies, WDO and concerned organizations. 3-4. Program GM/SI responsive planning steps based on GM/SI related guidelines according to each district GM/SI situations. 3-5. Conduct GM/SI planning trainings for village women, men, socially excluded groups. 3-6. Formulate development plans in accordance with the steps. 3-7. Implement community based GM/SI responsive projects and feed back to the GM/SI planning.				**Pre-Conditions**

4-1. Conduct baseline survey for the analysis
 of implementing situations of GM/SI Monitoring.
4-2. Formulate the implementing plan for GM/SI
     Monitoring based on the result of survey.
4-3. Form "GM/SI Promotion Monitoring team".
4-4. Develop a checklist and monitoring plans for
     GM/SI Promotion Monitoring at the district
     level.
4-5. Conduct orientation meetings for GM/SI
     Promotion Monitoring in the districts.
4-6. Conduct GM/SI Promotion Monitoring based on
     the above plan.
4-7. Revise the checklist based on the monitoring
     activities.
4-8. Implement regular monitoring system.

5-1. Form a team to develop "GM/SI practical
     operation manuals for LBs and WDO" in each
     district
5-2. Record the process on Output 1 ~ 4 of the project
     to develop the manuals
5-3. Support DDC/VDC to produce GM/SI profiles
     based on the collected information and surveys
5-4. Develop the manuals
5-5. Hold consultation workshops in each district.

6-1. Study on "GM/SI practical operation manuals for
     LBs and WDO" of each district at the national
     level (meetings and field trips).
6-2. Develop the dissemination strategies of the
     manuals to other districts.
6-3. Suggest the GM/SI strategies to LGCDP and
     other related organizations.
6-4. Identify necessary skills for dissemination of
     manuals.

6-5. Conduct skill trainings on related personnel at the national level for dissemination. 6-6. Launch the dissemination activities by GoN. 7-1. Assess the GM/SI promotion situation and capacity of the members of GM/SI related meetings (GFP Joint Meeting and etc.) at the national level. 7-2. Review on the function and roles of GM/SI related meetings and develop an action plan to activate and coordinate. 7-3. Implement the action plan by GM/SI related meetings.		
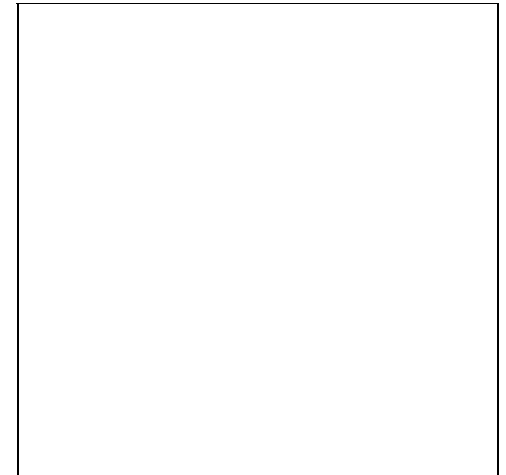
* Mechanism – Institutionalized GM/SI responsive planning, implementing and M/E cycle and appraisal/audit of program/projects in national and local governments, which is established through Output 2 – Output 7 as below.