



# LDTA-JICA Project News



Project for Improving Local Governance Training  
through Capacity Enhancement on Research and Analysis

30 September 2016

## Introduction

### Knowledge Management System Workshop, LDTA Jawalakhel 28-30 September 2016

Three days Knowledge Management System Workshop conducted at LDTA, Jawalakhel from 28 to 30 September 2016. Altogether 10 participants from LDTA Kathmandu, RDTA Jhapa, WDTA Surkhet, RDTA Janakpur and UDTC, Pokhara attended the workshop.



#### Purpose of the Workshop

The purpose of the workshop was to equip participants with the understanding of how to accumulate, share and use experience and knowledge, and also contribute to enhance LDTA's Reputation as a trusted institution.

## Workshop (Day 1)

The workshop proceeded with a welcome remarks by Mr. Jaya Krishna Shrestha, Director of LDTA. He said that the workshop will support in improving the knowledge management system of LDTA and the centers. He also hoped that the workshop will help in enhancing the credibility of LDTA among stakeholders. He also presented on the components of guideline that has been developed to institutionalize the knowledge management system within LDTA and the centers



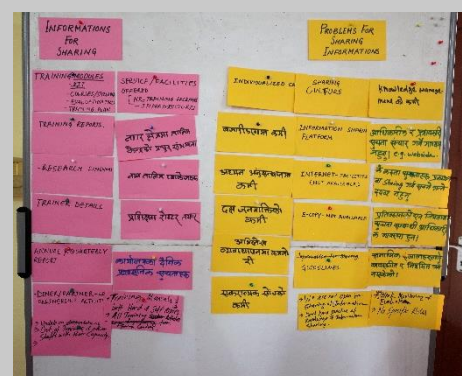
The first day was basically focused on:

- General orientation of the workshop
- Strategy of the Knowledge Management System
- Guidance of Knowledge Management System Guideline
- SNS Operational Strategy for Knowledge Network and
- Renewal of SNS operational system of LDTA and centers



#### The participants worked out on:

- (1) Necessary information sharing for effective training in LDTA and each center.
- (2) Problems of information sharing in LDTA and each center

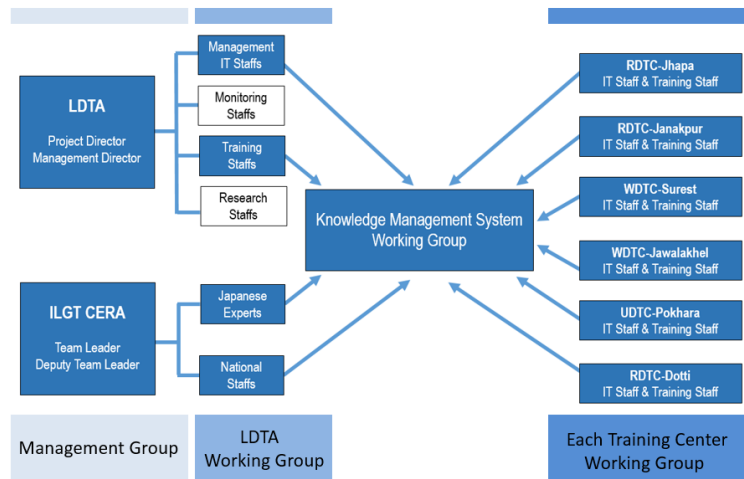




Strategy of Knowledge Management System and the guideline for effective knowledge management within LDТА and the centers was discussed. An official G-mail and Facebook account was created as part of SNS.



## Structural Knowledge Management System in LDТА



## Workshop (Day 2 and Day 3)

The Second day & Third day were basically focused on

- Presentation on media approaches
- Presentation on making effective newsletter
- Development of a newsletter
- Evaluation of SNS and newsletter
- Action plan for Knowledge Management System



Each center worked on newsletter preparation. The center produced newsletter on the following topics:

- LDТА Kathmandu - LDТА Training News
- UDTС Pokhara - UDTС Newsletter
- RDTС Jhapa - Glimpse of RDTС Jhapa Activities
- RDTС Janakpur - Services Provided by RDTС Janakpur
- WDTС Surkhet - UDTС : An Introduction



## Major outputs of the workshop

- Participants developed skill on opening official E-mail accounts and Facebook
- Acquired knowledge on the preparation of newsletter
- Developed skill on preparing newsletter
- Acquired knowledge on media approaches to knowledge management
- Gained idea on basics of knowledge management

