



# LDTA-JICA Project News



Project for Improving Local Governance Training through Capacity Enhancement on Research and Analysis

19<sup>th</sup> – 23<sup>rd</sup> Aug 2017

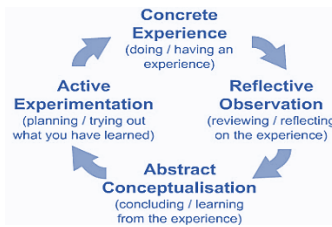
## Introduction

### Action Research Workshop

Five days Action Research Workshop organized by the Project has been completed successfully. The workshop was organized from 19 to 23 August 2017 at Dhulikhel Mirabel Resort, Dhulikhel, Kavre. Altogether 26 participants (both from pilot and non-pilot centers) were attended the workshop.

The general objective of the Workshop was to enhance Project C/P capacity on Action Research. At the end of the workshop, the participants were expected to be able to:

- Explain the principles of Action Research
- Explain field survey methodologies
- Plan the field survey
- Prepare the survey tools
- Carry out field survey
- Analyze the field survey data
- Extract the findings of field survey
- Prepare an action plan based on the lessons learned from the workshop and field survey.



## Workshop (Day 1 ~ Day5 )



The Workshop was facilitated by Prof. (Dr.) Kenichi Kubota of Kansai University, Japan, Mr. Gen Fujii, Project Coordinator, and Mr. Rishi Ram Pandey, Senior Field Coordinator; and was assisted by the Project team. The workshop was mainly divided into three parts: (1) theoretical aspects of Action Research, (2) field survey, and (3) action planning. The tentative outline of the workshop was as follow:

- Review of the previous year Action Research activities
- Action Research principles
- Field survey methodologies
- Planning of the field survey
- Conducting field survey
- Analysis of the field survey
- Extract and presentation of field survey findings
- Preparation of an action plan



During first and second day, interactive sessions were conducted on Action Research principles and methodologies. The field survey was carried out in the third day of the workshop. The participants divided into six groups conducted semi-structured interview with different stakeholders of Dhulikhel Municipality. The following is the details of field interviews:

## Field survey



- Integrated Property Tax (group 1) - Interview with IPT section staff
- Integrated Property Tax (group 2) - Interview with Mayor/Deputy Mayor and Executive Officer
- Local Level Planning (group 1) - Interview with planning section staff
- Local Level Planning (group 2) - Interview with Ward Secretary, Ward chairperson and Ward members of Ward no. 7
- Social Accountability (group 1) - Interview with Social Development Officer
- Social Accountability (group 2) - Interview with community people of Ward no. 5.

## Action plan



The field survey was mainly aimed at enhancing the capacity of participants on field survey techniques and finding gaps on the existing training modules developed by three pilot centers (UDTC Pokhara, RDTC Jhapa and WDTC Surkhet).

After field survey, each team analyzed the field data and extracted the findings for presentation. Each group identified the present situation, analyzed the gap between ideal and present situation and recommended the areas of improvements.

Finally, each center prepared an action plan for improving existing training modules/developing new ones. The centers prepared their plan based on the following topics.

- UDTC, Pokhara - Integrated Property Tax
- RDTC, Jhapa - Local Level Planning
- WDTC, Surkhet - Social Accountability
- WDTC, Jawalakhel (non - pilot center) - Women Empowerment
- RDTC, Doti (non - pilot center) - Right to Information
- RDTC, Janakpur (non - pilot center) - Appreciative Inquiry (Positive Thinking)
- LDTA, Jawalakhel (1) - Gender Responsive Budgeting
- LDTA, Jawalakhel (2) - Community Mediation
- LDTA, Jawalakhel (3) - Development of a guideline on Training Module Development

Preparation of concrete action plans with specific deadlines and responsibilities were real output of the workshop. The results of the application of action plans will be shared among the center staff in Joint Monitoring Workshop which is planned in December

