

**KINGDOM OF CAMBODIA
NATION RELIGION KING**

(Logo)

MINISTRY OF ECONOMY AND FINANCE

No.: 1007 SHV.BrK

Phnom Penh, 28 December 2012

**JOINT PROCLAMATION
ON**

**THE PROVISION OF PUBLIC SERVICES OF THE MINISTRY OF SOCIAL AFFAIRS,
VETERANS AND YOUTH REHABILITATION**

**DEPUTY PRIME MINISTER, MINISTER OF ECONOMY AND FINANCE, AND
MINISTER OF SOCIAL AFFAIRS, VETERANS AND YOUTH REHABILITATION**

- Having seen the Constitution of the Kingdom of Cambodia;
- Having seen Royal Decree No. NS/RKT/0908/1055, dated 25 September 2008, on the Appointment of the Royal Government of Cambodia;
- Having seen Royal Kram No. 02/NS/94, dated 20 July 1994, promulgating the Law on the Organization and Functioning of the Council of Ministers;
- Having seen Royal Kram No. NS/RKM/0196/18, dated 24 January 1996, promulgating the Law on the Establishment of the Ministry of Economy and Finance;
- Having seen Royal Kram No. NS/RKM/0105/011, dated 17 January 2005, promulgating the Law on the Establishment of the Ministry of Social Affairs, Veterans and Youth Rehabilitation;
- Having seen Royal Kram No. NS/RKM/0508/016, dated 13 May 2008, promulgating the Law on Public Financial System;
- Having seen Royal Kram No. NS/RKM/0912/1147, dated 03 December 2009, promulgating the Law on Inter-country Adoption;
- Having seen Sub-decree No.04 ANKr.BK, dated 20 January 2000, and relevant Sub-decree on the Organization and Functioning of the Ministry of Economy and Finance;
- Having seen Sub-decree No.54 ANKr.BK, dated 24 March 2011, on the Organization and Functioning of the Ministry of Social Affairs, Veterans and Youth Rehabilitation;
- Having seen Sub-decree No.82 ANKr.BK, dated 16 November 1995, on General Guideline of Public Accounting;
- Having seen Order No. 04 BB, dated 15 November 2006, of the Royal Government, On the Strengthening of Governance on Non-taxes Revenue;
- Proclamation No.1980 S.R.Y, dated 18 August 2011, on the Organization and Functioning of Central Authority and Administration of Inter-country Adoption of the Kingdom of Cambodia;
- Proclamation No.272 SHV.BrK, dated 17 March 2011, of the Ministry of Economy and Finance, promulgating the Use of Receipts;
- Circular No.005 SHV, dated 17 March 2011, of the Ministry of Economy and Finance, On the Management of Receipts;
- Referring to the necessity of the Ministry of Social Affairs, Veterans and Youth Rehabilitation and the Ministry of Economy and Finance

HEREBY DECIDE

Unofficial translation by JICA

Article 1: The Ministry of Social Affairs, Veterans and Youth Rehabilitation is granted the permission to implement the collection of revenues from issuance of inter-country adoption license and the validity extension as for the national budget benefit.

The service fee for issuance or validity extension of inter-country adoption license, the service period and the license validity shall be determined as follows:

No	Description	Service fee (in Riels)	Period of Service Provision (Working days)	Validity
1	Issuance of license	12,000,000	60 days	2 years
	- Administrative service for document check.	2,000,000		
	- License issuance service	10,000,000		
2	Extension of license	2,000,000	60 days	2 years

Article 2: The Ministry of Social Affairs, Veterans and Youth Rehabilitation shall publicly display the joint proclamation, and the procedures to apply for inter-country adoption license and the validity extension at the point of service delivery.

The Ministry of Social Affairs, Veterans and Youth Rehabilitation shall set up a post where unexpected complaints can be made, especially in the case that the real practice is contrary to standardized services, or exceed emolument beyond what is set or late delivery.

Article 3: The Ministry of Social Affairs, Veterans and Youth Rehabilitation shall be obligated to collect the revenues, take responsibility for the collected revenues and pay the revenues to the national budget, including account registration on operating income and keeping record of the revenues in chapter, accounts, and sub-accounts of the budget content and issuing revenue slips.

Article 4: Every revenue collection from application for inter-country adoption license and the validity extension as stated in Article 1 of this Joint Proclamation shall use the receipts provided by the Ministry of Economy and Finance, in accordance with the Proclamation No.272 SHV.BrK, dated 17 March 2011, promulgating the Use of Receipts and Circular No. 005 SHV, dated 17 March 2011, on the Management of Receipts of the Ministry of Economy and Finance.

Article 5: The Ministry of Social Affairs, Veterans and Youth Rehabilitation shall identify a specific area with standby officers as one window service to satisfactorily deliver the service to the customers in a timely manner.

Article 6: The Ministry of Social Affairs, Veterans and Youth Rehabilitation shall write a report on the implementation of the monthly and annual revenue to be submitted to the Ministry of Economy and Finance no later than 10th of the following month for monthly report, and no later than 15th January of the

Unofficial translation by JICA

following year for annual report.

Article 7: The service fee for issuance or validity extension of inter-country adoption license as stipulated in Article 1 of the Joint Proclamation is subject to change in accordance with the needs by a joint proclamation.

Article 8: Any provisions contrary to this Joint Proclamation shall be null and void.

Article 9: Secretary General, Chief of the Cabinet, Director General, Directors of Departments and relevant Chiefs of Units subordinate to the Ministry of Economy and Finance, and The Ministry of Social Affairs, Veterans and Youth Rehabilitation shall effectively implement this Joint Proclamation from the date of its signature onwards.

Deputy Prime Minister *(initialed)*
Minister of Economy and Finance *(initialed)*
(signed)

KEAT Chhon

**Minister of Social Affairs,
Veterans and Youth
Rehabilitation** *(initialed)*
(signed)

ITH Sam Heng

CC:

- Secretariat General of Senate
- Secretariat General of National Assembly
- Office of the Council of Ministers
- Cabinet of Samdech Akka Moha Sena Padei Techo **Hun Sen**, the Prime Minister
- National Audit Authority
- Relevant Ministries/Institutions
- Anti-Corruption Unit
- All Municipal/ Provincial Administrations
- Cambodia Chamber of Commerce **"for information"**
- As stated in Article 10 **"for functioning"**
- Chronicles-Archives