

## FORM FD-7

## Proposal/Programme For Emergency Relief Operation For Disaster Victims

- Name of the NGO :
2. Registration No. under the Foreign Donations (V.A) Regulations Rules, 1978 :
3. Address with telephone No. if any :
4. Description of material (and their value) the NGO proposes to distribute among the affected people. :

Item	Quantity	Value	'000 taka (T1)
1	2		3

## Total :

5. Overhead cost of the proposed relief operation in '000 taka (T2) showing cost breakup of major items (manpower, transportation etc.) :
6. Total cost of the operation in '000 taka (T1+T2) :
7. Source of fund/materials :
- (a) (i) In case of own resources, please describe how the resources have been generated :
- (ii) In case of foreign donations please enclose message of intent of the donor stating donors, particulars (country, organisation, address etc.) :

- (b) In case of diversion of fund from an ongoing project, please furnish following information. :
- (i) Name of the ongoing project with location, the date of Government approval (also a copy of approval) :
  - (ii) Date of commencement of the ongoing project and the proposed date of completion. :
  - (iii) Total cost of the ongoing project. :
  - (iv) How this depletion in the ongoing project resources will be met ? :
  - (v) What will be the effect of the diversion of fund/materials on the ongoing project ? :
  - (vi) Has the donor of the fund for the ongoing project been consulted on the proposed diversion ? If so, state donor's response. :
8. Area of operation :
- District :
- Upazila :
9. Plan of operation :
10. Duration of operation :
- (i) Proposed date of commencement of operation :
  - (ii) Proposed date of completion of operation :
11. If the operation is being coordinated with any other NGO :
12. Other information relevant to the implementation of the operation including future plans, if any. :

*(Signature)*

*Name.*

*Designation.*

*Address.*

*Phone no.*