



Face-to-Face (in Japan)

Knowledge Co-Creation Program (Group and Region Focus)

Developing Policy-Making Abilities for Sustainable Forest Management



Course Number: 202411700J001

Course Period: November 10 - December 17, 2025



- PRAZO DE INSCRIÇÃO NO BRASIL:
11/08/2025
- EMAIL PARA ENVIO DA INSCRIÇÃO:
jicabr-training@jica.go.jp

NOTE: Adobe Acrobat Reader DC and Google Chrome are recommended as PDF viewer. JAWS and NVDA are recommended as screen reader.
NOTE: If there are any difficulties in reading this document, please contact JICA Office in your country or JICA Center in Japan.
NOTE: Depending on the circumstances, some or all of the program periods may be changed or cancelled after the application has been accepted.

How can we promote Sustainable Forest Management?

Gain knowledge
more technical,
more administrative
of promoting
Sustainable Forest Management
from the experiences of Japan.

Outline

This program is designed for government officials in charge of the forest management and/or forest conservation in national or regional office for Sustainable Forest Management (SFM) to obtain hints to promote SFM.

The sessions will be held via Face-to-Face Program in Japan. It will include site visits, individual presentations and group discussions etc.

All sessions will be carried out in English.

The program will be held from November 10 - December 17, 2025.

Course Capacity: 12 participants



JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, stated that “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” We believe that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

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For What?

Background

Despite the increase of international society's awareness of the importance of forest (e.g. the SDGs 15), many developing countries are still suffering from deforestation and forest degradation. Thus, it is one of the most pressing issues for developing countries to enhance the knowledge base of policy-makers and to implement SFM for their respective countries.

Objectives

Through this program, participants are expected to develop an action plan to tackle with the policy challenges under their jurisdiction in order to achieve the sustainable utilization of forest resources in their countries.

*Please see the "Program Structure" on pages 8-13 for the detailed information.

To Whom?

Job Areas and Organizations

This program is designed for government officials in charge of forest management and/or forest conservation in national or regional offices for SFM.

*Find the further nominee qualifications on pages 16-17.

Targeted Countries

Laos, Vietnam, Mongolia, Nepal, Pakistan, Sri Lanka, Papua New Guinea, Brazil, Malawi, Uganda, Cameroon, Democratic Republic of the Congo

*Participants who have successfully completed the program will be awarded a certificate by JICA.

When?

Program Period



From November 10, 2025
to December 17, 2025

* Please refer to the “Contents of the Program” on
pages 9-13 for further details.

Arrival date in Japan: November 9, 2025

Departure date from Japan: December 18, 2025

Where?

This program is carried out entirely
face-to-face, organized by JICA Tokyo
Center.

It will mainly be held in and around the
Tokyo metropolitan area, but will
include some study trips to regional
cities in Japan.

How?

How to Learn

- Lectures
- Field Visits
- Discussions
- Interpersonal Interactions
- Presentations



Watch



Listen



Study



Experience



Discuss



Interact



Present

Language

English

Commitment to the SDGs



Program Structure

<Expected Result>

- (1) To deepen understanding of the current situations of forests and the management systems of his/her country with a global viewpoint. This will be accomplished through studying the current situation of forest management systems in Japan, trends in international discussions about forest, and activities of international organizations and NGOs.
- (2) To obtain abilities and knowledge to develop policy measures for solving the issues concerning his/her country's SFM through studying advanced techniques/activities of the academic, governmental, and industrial sectors in Japan.
- (3) To obtain abilities to put SFM into practice at the organization he/she belongs to and regions of his/her duty. This will be accomplished by delivering a presentation as the summary of what he/she learns through the program while referring to challenges his/her nation faces.

<Contents of the Program>

Please refer below to the program for 2024 for your reference. **Program contents are reviewed on an annual basis, and this year's curriculum is under consideration.**

*In 2025, the program is scheduled to run for **27 business days**, excluding Saturdays and Sundays.

*The program will mainly be held in and around the Tokyo metropolitan area but will include some study trips to regional cities in Japan.

Abbreviation:

Lec.: Lecture, Pres.: Presentation, Disc.: Discussion, Exp.:Exercises, Obs.:Observation

DEP.: Departure

Day		Time	Type	Programme	Venue
	Mon.			Arrival in Japan	
1	Tue.	10:00-12:00		JICA Briefing	JICA Tokyo
		13:30-15:30		•Programme Orientation •Ice Breaking	
		15:30-16:00		Video Viewing (30 mins) 「Japan's Approach to Sustainable Forest Management」	
2	Wed.	09:30-11:30		Preparation for Inception Report Presentation	JICA Tokyo
		12:15	DEP.	Leave JICA Tokyo for The Forestry Agency	
		13:00-13:15		Courtesy Call on Director-General of Private Forest Department, Forestry Agency	Forestry Agency, Japan
		13:30-14:50	Lec.	Current State and Issues for Forest, Forestry and Wood Industry in Japan	
		15:00-18:00	Pres.	Inception Report Presentation	
		18:30-19:00		Move to JICA Tokyo	
3	Thu.	9:00	DEP.	Leave JICA Tokyo for The Forestry Agency	
		10:00-11:30	Lec.	Forest Planning System in Japan	Forestry Agency, Japan
		13:00-14:00	Lec.	Japan's International Cooperation on Forest and Forestry	
		14:15-15:30	Lec.	Forest Owner's Cooperative System in Japan	
		15:45-17:00	Lec.	Protection Forest System in Japan	
		17:00-18:00	Disc.	Exchange of Opinions	
		18:15-18:45		Move to JICA Tokyo	
4	Fri	9:00	DEP.	Leave JICA Tokyo for The Forestry Agency	

		10:00-11:30	Lec.	Forest Conservation Projects and Mountain Disaster Prevention	Forestry Agency, Japan
		12:30-13:20	Lec.	Global Warming and Forest Carbon Sink Measures	
		13:30-14:30	Lec.	Implementation of Forest sector (REDD+ and afforestation/reforestation) under The Joint Crediting Mechanism (JCM)	
		15:00-16:30	Obs.	Meiji Jingu Shrine Forest	Meiji Jingu Shrine
		15:30-17:00		Move to JICA Tokyo	
	Sat			Day-off	
	Sun			Day-off	
5	Mon	09:30-10:40	Lec.	REDD+ Overview and Initiatives	JICA Tokyo
		10:50-12:00	Lec.	A trial of dryland restoration with long rooted seedlings and smallholder farmers in Kenya	
		13:00-14:20	Lec.	Policy and current measures to promote wood utilization in Japan	
		14:20-15:30	Lec.	Clean Wood System (Timber Legality Assurance System)	
		15:40-16:50	Lec.	NGO and NPO Initiatives for Forest Conservation	
		17:00-17:45		Weekly feed back of the previous week (Nov 5-8)	
6	Tue	8:30	DEP.	Leave JICA Tokyo for Japan Aerospace Exploration Agency (JAXA) in Tsukuba City, Ibaraki Prefecture	JAXA, Tsukuba Space Center
		10:30-12:00	Visit/Obs.	Japan Aerospace Exploration Agency (JAXA)	
		12:00-14:00		Move from JAXA to Forestry and Forest Products Research Institute (FFPRI) : (Lunch on the way)	
		14:10-14:30	Lec.	Overview of the Forestry and Forest Products Research Institute (FFPRI)	FFPRI, Tsukuba, Ibaraki Pref.
		14:30-15:10	Lec.	Landslides Disaster and Disaster Risk Reduction Functions of Forests.	
		15:15-15:55	Lec.	REDD+ and Forest Disaster Risk Reduction Research and Development Centre	
		16:10-16:55	Obs.	FFPRD Facility Observation	
		17:00-17:30		Move to JICA Tsukuba	Tsukuba City
7	Wed	8:30	DEP.	Leave JICA Tsukuba for Forest Tree Breeding Center (FTBC), Hitachi City, Ibaraki Prefecture	FTBC, Hitachi City, Ibaraki Pref.
		10:10-10:20		Courtesy Call on Director-General, Forest Tree Breeding Center	
		10:20-10:50	Lec.	Introduction of Forest Breeding Centre and International Cooperation on Tree Breeding	
		11:00-11:50	Lec.	Forest Tree Gene Bank Programme in Japan	

		13:00-13:50	Lec.	Current Status and Main Activities of Forest Tree Breeding in Japan	Ibaraki → Tokyo
		14:00-16:00	Obs.	Observation of Tree Breeding Facilities and Experimental Plots	
		16:00-19:00		Move to JICA Tokyo	
8	Thu	8:00	DEP.	Leave JICA Tokyo for KOSUGE Village in Yamanashi Prefecture	KOSUGE Village, Yamanashi Pref.
		11:00-11:20	Visit/Obs.	Ontaka Shrine	
		11:30-11:50	Visit/Obs.	Nagasaku Kannon Temple	
		12:00-12:20	Visit/Obs.	Forestry Waste Treatment Facility	
		14:00-16:30	Lec.	Open Forest Kosuge	
		(Evening)		(Socializing Party)	
9	Fri.	09:10-11:50	Exp.	E-Bike Tour	KOSUGE Village, Yamanashi Pref.
		13:00-14:30	Obs.	Forestry Sites Observation	
		14:50-15:35	Obs.	Observation of Forestry Road	
		16:00-18:00		Move to JICA Tokyo	Yamanashi → Tokyo
	Sat.			Day-off	
	Sun.			Day-off	
10	Mon	7:30	DEP.	Leave JICA Tokyo for Tokyo Station	Maniwa City Office, Okayama Pref.
		08:30-11:47		Travel to Okayama by train (Nozomi 17)	
		12:00-14:20		Move from Okayama Station to Maniwa City Office (Lunch on the bus)	
		14:30-14:50	Lec.	Role of Municipalities in Sustainable Forest Management.	
		14:55-15:40	Lec.	Initiatives for Sustainable Forest Management in Maniwa City, Okayama Prefecture.	
		15:45-16:30	Lec.	Initiatives for Sustainable Forest Management in Kosuge Village, Yamanashi Prefecture.	
		16:30-17:00		Efforts for Advanced Wood Use by Private Sector (MEIKEN LAMWOOD Corp.)	
		17:00-17:35		Exchange Session	
		19:00		Arrive at the Hotel in Maniwa City	Maniwa City
11	Tue	7:30	DEP.	Leave the Hotel for MEIKEN LAMWOOD Corp.	MEIKEN LAMWOOD Corp.
		09:30-10:30	Visit/Obs.	MEIKEN LAMWOOD Corp. • About Company: Wood Pellets, Laminated Wood, CLTs • Facility Observation	
		10:50-11:50	Visit/Obs.	Maniwa Forestry Cooperative ① Biomass Projects by Forestry Cooperatives. ② Visits to Forests (near Wood Yard)	Maniwa Forestry Cooperative

		13:30-13:50	Visit/Obs.	Maniwa Biomass Collection Station •Supply Base for Biomass Feedstock	Maniwa Biomass Collection Station
		14:00-15:00	Visit/Obs.	Maniwa Biomass Power Plant ①Use of Unused Timber, Return to Mountain Owners, Future of Mountain Management ②Feed-in Tariffs System ③ Return to Local Facilities through Electricity Deregulation	Maniwa Biomass Power Plant
		15:00-16:30		Move to Okayama Station	
		17:14-17:45		Travel to Shin-Kobe by train (Sakura 558)	
		18:10		Arrive at the Hotel in Kobe City, Hyogo Prefecture	Kobe City
12	Wed	9:20	DEP.	Leave the Hotel for Kobe City Office	
		10:00-10:50	Disc.	Discussion on Forests, Policies, etc. in Different Countries	Kobe City Office
		10:50-11:20	Lec.	Forest Management in Kobe City.	
		13:40-14:30	Visit/Obs.	Tairyu-ji Temple	Kyoto City
		14:45-15:45	Visit/Obs.	Kobe Municipal Arboretum	Kobe City
		16:00-16:30		Move to the Hotel in Kobe	Kobe City
13	Thu	8:20	DEP.	Leave the Hotel for Shin-Kobe Station on foot	
		09:10-09:38		Travel to Kyoto by train (Nozome 84)	
		10:00-10:30		Move from Kyoto Station to Kyoto-Osaka Forest Office	
		10:45-11:45	Lec.	Management of national forest and improvement of scenery	Kyoto City
		12:00-14:00		Move to Arashiyama (Lunch on the way)	
		14:00-16:00	Visit/Obs.	Arashiyama national forest	
		17:00		Arrive at the Hotel in Kyoto	
14	Fri.	8:30	DEP.	Leave the Hotel for Research Institute for Sustainable Humanosphere, Kyoto University	
		10:00-11:00	Lec.	Studies on Developing Sustainable Forest Management to Conserve Dalbergia Species in Tanzania and India	Kyoto University
		11:15-12:00	Lec.	RISH Xylarium (Laboratory of Material Biology)	
		12:00-13:50		Move to Kyoto Kitayama-Sugi-no-Sato Center, Kyoto City	
		14:30-17:00	Visit/Obs.	Traditional plantation and utilization of Kitayama Cedar	Kyoto City
		17:45		Arrive at the Hotel in Kyoto	
15	Sat	9:00	DEP.	Leave the Hotel for Kinkaku-ji Temple	
		09:30-10:30	Visit/Obs.	Kinkaku-ji Temple	Kyoto City
		10:30-13:00		Lunch Break in the city centre area of Kyoto	
		13:00-13:45		Move to Kyoto Station	
		14:21-16:33		Travel to Tokyo by train (Nozomi 26)	
		17:00		Arrive at JICA Tokyo	Tokyo
	Sun			Day-off	

16	Mon	09:30-10:40	Lec.	Survey Methods on Forest Ecosystem	JICA Tokyo
		10:50-12:00	Lec.	Activities of JICA for Forest and Natural Environment Conservation	
		13:00-14:30	Lec.	Forest Certification System and Sustainable Forest Management.	
		14:40-15:50	Lec.	FSC Certification Initiative	
		16:00-17:10	Lec.	PEFC/SGEC Certification Initiatives	
		17:15-18:00		Weekly feed back of the previous week (Nov 11-23)	
17	Tue.	09:30-12:20	Lec.	Sessions with Private Companies	JICA Tokyo
		13:00-15:20	Lec.	Sessions with Private Companies	
		15:30-17:00		Networking with Private Sector	
18	Wed	09:30-12:00	Lec.	Forest Survey Methods.	JICA Tokyo
		13:00-14:20	Lec.	Latest Developments in Forest Remote Sensing 『Advanced Technologies and International Trends in Remote Sensing for Forest Resource Survey』	
		14:30-15:50	Lec.	Forest Survey Methods using Drone (Unmanned Aerial Vehicle- UAV), Laser Measurements	
		16:00-17:00		Consultation for Action Plan Presentation	
19	Thu	7:30	DEP.	Leave JICA Tokyo for The Tama Forest Science Garden → Takinosawa National Forest	Hachioji City, Tokyo
		09:30-11:00	Prac.	Forest Survey by Drones	
		11:00-12:30	Prac.	Forest Survey by Terrestrial Laser Scanning System (OWL)	
		13:30-16:00	Prac.	Forest survey by actual measurement, etc.	
		16:00-17:30		Move to JICA Tokyo	Tokyo
20	Fri	09:30-12:00	Lec.	Compiling Forest Survey Results from Terrestrial Laser Scanning System (OWL)	JICA Tokyo
		13:00-16:00	Lec.	Compiling Forest Survey Results from Actual Measurements	
		16:00-17:00		Action Plan Presentation Preparation and Consultation	
	Sat			Day-off	
	Sun			Day-off	
21	Mon	09:30-10:40	Lec.	Latest Trends in Biodiversity Conservation	JICA Tokyo
		10:50-12:00	Lec.	National Parks in Japan.	
		13:00-17:00		Action Plan Presentation Preparation and Consultation	
		17:10-17:55		Weekly feed back of the previous week (Nov 25-29)	
22	Tue	09:30-12:00		Action Plan Presentation Preparation and Consultation	JICA Tokyo
		13:00-16:30	Pres.	Action Plan Presentation	
23	Wed	10:00-11:00		Evaluation Meeting	JICA Tokyo
		11:00-11:30		Closing Ceremony	
		11:30-12:00		Farewell Tea Party	
	Thu			Departure from Japan	

Management Members

Implementing Member

Mr. KAWAGUCHI Daiji

Executive Technical Advisor to the Director General,
Global Environment Department
Japan International Cooperation Agency (JICA)

Message:

" Forests provide us with many blessings, such as preserving land, nurturing water resources, preventing disasters, and moderating the climate, not to mention supplying food and timber. Forests are indispensable to our livelihood, and all lives on earth depend on them.

As we benefit from forests, we need to manage and use them sustainably, which is just as important as protecting pristine old-growth forests.

Come discuss and learn with your friends from all over the world, and find something precious. We look forward to meeting you in Japan."



Program Officer

Ms. OKUYAMA Etsuko

Japan International Cooperation Agency (JICA) Tokyo Center

Message:

"Hello, friends! Have you ever experienced knowledge co-creation with other countries' organizations on Forest Management? This program provides relevant skills and knowledge of promoting Sustainable Forest Management and supports policy-makers in respective countries. You can learn not only about Japanese knowledge and skills, but also you can jump into the forestry network constructed among the professionals of forestry from all over the world including Japan.

We are looking forward to receiving your application!"



Voice

Past Program Alumni Comments

Ex-participant from KENYA, 2023

Since I am from Kenya Forest Service, all the lectures and site visits organized were useful for me. The one lecture I want to point out is on Forest Management Sites: Afforestation, Logging, Carrying-out. The idea of private forest owners contracting professional companies to manage their plantations was exceptional as it ensured that all the management practices including weeding, pruning and thinning were undertaken well and on time. The contracted company had the responsibility of preparing management plans and maintaining roads for the forests they managed. This is an idea that Kenya can adopt as we promote commercial tree growing on private farms and move towards achieving the 30% tree cover by 2032. To conclude, the training acquainted me with excellent knowledge and skills in regards to sustainable forest management.



*Commemorative photo taken at the site visit to the Kosuge Village in Yamanashi Prefecture.



Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are therefore expected to use the program fully for enhancing capabilities of government officials in charge of the forest management and/or forest conservation in their countries.
- (2) Applying organizations are expected to nominate the most qualified candidates who suit the said purposes, carefully referring to the qualifications described in the following section.

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

[Remarks] Each organization is requested to strongly encourage female candidates to apply for the course to accelerate the realization of gender equality and women's empowerment.

(1) Essential Qualifications

1) Current Duties: Be a staff in a division engaged in forestry extension, forest conservation and rural development for SFM in national or local government.

* Application from researchers at research institutes or organizations will not be accepted due to the aim of this program.

2) Educational Background: Be a university graduate or have an equivalent knowledge and experience.



3) Language: have sufficient command of English. (During the program, participants are requested to give presentation and actively participate in discussions. Communication skill in English is highly important.).

4) Computer Skill:

- Basic computer skills such as, sending/receiving email with attachments, and using a web browser.
- Be proficient in MS Word, Excel and Power Point.

5) Health: must be in good health, both physically and mentally, to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness. Pregnant applicants are not recommended to apply due to the potential risk of health and life issues of mother and fetus.

(2) Recommended Qualifications

- 1) Experience in the relevant field: Have been in the office for more than 6 years, including the experience of forest management for more than 3 years.
- 2) Age: Under forty nine (49) years of age.
- 3) Gender Equality and Women's Empowerment: Women are encouraged to apply for the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity for all applicants regardless of sexual orientation and gender identity.

3. Required Documents for Application

Application Form:

available at the JICA local office (or the Embassy of Japan)

Attachments:

- 1) Photocopy of Passport: You should submit it with the application form if you possess your passport which you will carry when entering Japan for this



program. If not, you are requested to submit its photocopy as soon as you obtain it.

The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

- 2) English Score Sheet: to be submitted with the application form, if the nominee has any official English examination scores (e.g., TOEFL, TOEIC, IELTS)

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at JICA Center in Japan by **August 25, 2025**)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than September 8, 2025**.

5. Additional Document(s) to Be Submitted by Accepted Candidates

The accepted participants are required to submit presentation material of their Inception Report and submit to JICA Center in Japan by October 1st, 2025.

* Please refer to ANNEX 1 for details.

At the beginning of the course, each participant is required to make a presentation on the Inception Report.

6. Conditions for Participation

The participants of KCCP are required to strictly observe the course scheduleThe participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "3.Expenses", "Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,

- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

Administrative Arrangements

1. Organizer (JICA Center in Japan)

- (1) Center: JICA Tokyo Center (JICA TOKYO)
 - (2) Program Officer: Ms. OKUYAMA Etsuko (Okuyama.Etsuko2@jica.go.jp)
-

2. Implementing Partner

Under procurement

3. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSHU-IN GUIDE BOOK,” which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/accept

4. Pre-departure Orientation

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
French ver.	https://www.youtube.com/watch?v=v2yU9ISYcTY
Spanish ver.	https://www.youtube.com/watch?v=m7l-WlQSDjl
Part II: Introduction of JICA Centers in Japan	
JICA Tokyo	https://www.jica.go.jp/tokyo/english/office/index.html

If the link of these URLs has expired, please access the URL below and search the necessary information from the key word.

<https://www.youtube.com/user/JICAChannel02>

5. Reference

PDF: KENSHU-IN GUIDE BOOK

For more detailed terms and conditions

https://www.jica.go.jp/Resource/english/our_work/types_of_assistance/tech/acceptance/training/c8h0vm0000011i07-att/guide_2024_en.pdf



Video: JICA Predeparture Briefing

For more information on life in Japan and KCCP

<https://www.youtube.com/watch?v=SLurfKugrEw>



Website: JICA

English/French/Spanish

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html



Annex 1 <ACCEPTED APPLICANTS ONLY>

*At the beginning of the course, each participant is requested to deliver a presentation for approximately 10-minutes using their Inception Report.

*The purpose of presentation is to share each country's situation, issues, and important matters on your job in forest management among the participants and implementing partners of this program.

Deadline: Wednesday, **October 1st** 2025

Format: **Microsoft Powerpoint**, about 15 slides in English.

*Item I. and II. of the Inception Report should be described **briefly** and item **III. "About your job"** and **IV. "Others"** of the Inception Report should be described **in detail**.

*Visual materials such as photograph, map, table or charts will help better and clear understanding of your presentation.

Please prepare and submit it by the deadline, and also bring the data file with you to Japan.

< Outline of Inception Report >

<u>INCEPTION REPORT</u> Developing Policy-Making Abilities for Sustainable Forest Management JFY2025	
Name of Applicant : Nationality :	} <div style="border: 1px dashed black; padding: 5px; display: inline-block;">* Make sure to write your name and country</div>
I. General information about forest and forestry in your country <div style="border: 1px dashed black; padding: 2px; float: right;">Minimum</div>	
1. General description of forest and forestry	
a. Forest type, area, volume, and growth	
b. Forest land ownership and other socio-economic factors	

- c. Progress and causes of deforestation
- d. Afforestation (annual progress, implementation bodies, etc.)

2. Organization for forest and forestry

- a. Central and local government organizations
- b. Level and educational background of technical staffs
- c. Related organizations (research institutes, private sectors, local NGOs, etc.)

II. Outline of forest management *Simply*

1. Forest management planning system

- a. Outline of national level forest management planning
 - (a) Main policy target
 - (b) Framework of planning system
 - (c) Environmental protection system
 - (d) Forest land use demarcation/classification
 - (e) Participatory approach to involve all the stakeholders including indigenous people

2. Forest resource monitoring

- a. Inventory and volume estimation system and methodology
- b. Biological/environmental survey system and methodology
- c. Forest mapping system and methodology

3. Extension activities

- a. Outline of extension activities (implementing bodies, staffs, etc.)
- b. Training for the extension staffs
- c. Activities of local NGOs

4. Lessons learnt from the past or ongoing initiatives/projects

5. Current status of Criteria and Indicators (C&I) such as development, application, history, situation and participation in your country

III. About your job *In Detail*

1. Name of the organization



2. Missions of the organization

3. Organization chart (if possible please put the number of officials/stuff on each section)

4. Outline of the duties of your department/division (if possible please prepare data, on-going project information etc.).

5. Description of your job (responsibilities, main assignments, etc.)

6. Describe the difficulties or issues that your work or your office (organization) is currently facing ***in detail***. (situation and cause of damage for the forest and environment in the area, stakeholder, your opinion, your personal Idea to resolve, etc.)

IV. Others

1. The theme you are interested in regarding SFM.

2. Other comments including with your expectation in this course

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.



Correspondence

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