



Face-to-Face (in Japan)

Knowledge Co-Creation Program (Group and Region Focus)

Fire Management and Disaster Risk Reduction



photo: Kenshiro Imamura

Course Number: 202515158J001

Course Period: September 29- December 10, 2026




- PRAZO DE INSCRIÇÃO NO BRASIL:
29/05/2026
- EMAIL PARA ENVIO DA INSCRIÇÃO:
jicabr-training@jica.go.jp

NOTE: Adobe Acrobat Reader DC and Google Chrome are recommended as PDF viewer. JAWS and NVDA are recommended as screen reader.


NOTE: If there are any difficulties in reading this document, please contact JICA Office in your country or JICA Center in Japan.

NOTE: Depending on the circumstances, some or all of the program periods may be changed or cancelled after the application has been accepted.



How can we enhance firefighting techniques and disaster prevention?

Acquire theoretical and effective solutions for
firefighting techniques and disaster
prevention through practical program in
Japan.



Outline

This program course is designed for central or local government of firefighting to improve and enhance firefighting techniques and fire and disaster prevention.

All sessions are carried out in English.

The period of the program is from **September 29** to **December 10, 2026**.

Course Capacity:
10 participants



JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in June 2023, stated that “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” We believe that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

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For What?

Background

This course was originally set up in 1988 to allow persons involved in firefighting in developing nations to acquire the firefighting techniques of Japan, one of the world leaders in firefighting methods, and by 2023 it had accepted 301 participants from 87 different countries.

This course will offer; 1.

Comprehensive firefighting techniques and 2. Knowhow for fire and disaster prevention to community in Japan. In particular, the recent urbanization and population increase in developing nations have caused an increase in the number of fires and disaster, as well as their increasing complexity and diversity, and has brought about the need for all the more improvements to firefighting techniques and fire and disaster prevention.

Objectives

Firefighting techniques, fire prevention and disaster prevention is implemented based on action plan and system of Fire and Disaster Management on participant's organization is enhanced.

To Whom?

Job Areas and Organizations

This program is designed for a central or local government in the field of firefighting. And target department be in charge of A. firefighting service, B. educational activities to communities for fire and disaster prevention.

The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

Targeted Countries

Armenia (1)
Bangladesh (1)
Belize (1)
Brazil (1)
Djibouti (1)
Niue (1)
Papua New Guinea (1)
Philippines (1)
Samoa (1)
Vietnam (1)

Participants who have successfully completed the program will be awarded a certificate by JICA.

When?

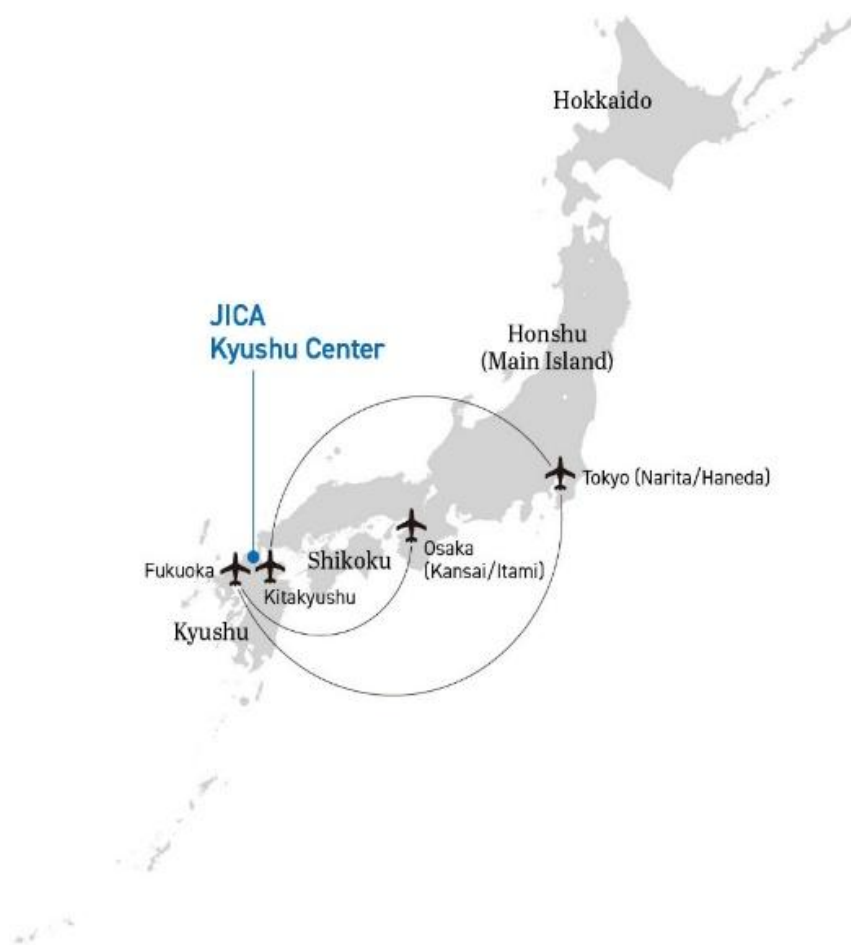
Face to Face Program Period



From September 29
to December 10, 2026

Where?

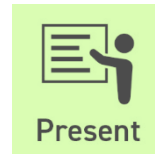
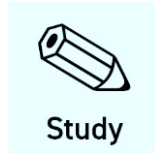
This course is organized by JICA Kyushu Center in collaboration with Kitakyushu City Fire and Disaster Management Bureau. Participants will stay at **JICA Kyushu Center**. Programs are mainly held in Kitakyushu Fire Training Center or JICA Kyushu.



How?

How to Learn

- Lectures
- Workshops
- Discussions
- Field Visits
- Comprehensive Drill
- Presentations



Language

English

Commitment to the SDGs



Program Structure

Preliminary Phase (Before arrival to Japan)

Job Report Presentation

- Applicants shall prepare a "Job Report" (Power Point file) and submit it with the Application Form **by June 16th 2026**.
- The job report shall describe the situation surrounding the applicants in their respective countries. Maximum 10 pages excluding a title page.
- See the **ANNEX-I** for the detailed instructions and carefully follow them.
- Accepted candidates (Participants of this program) will have an opportunity to revise their job reports upon their needs. If a participant decides to revise his/her job report, it needs to be sent to JICA Kyushu **by August 12th 2026**. Participants will be requested to give their presentation after the arrival in Japan. Details will be explained in the Welcome Letter at the time of the notice of acceptance.

Special Outfit for the Program

- Applicants shall fill out **ANNEX-III** to provide **their clothes size** and **submit it** with the Application Form **by June 16th 2026**.
- Some clothes such as a fire resistant clothe and shoes will be provided by this program. In order to procure them, JICA uses the information of participants' clothes size based on submitted ANNEX-III.
- There are some items that participants need to bring themselves.
For example:
 - Closed-toe shoes for daily program
 - Uniforms for opening / closing ceremony
- See the **ANNEX-III** for the detailed instructions and carefully follow them.

Initial Phase (Frist one week)

- General Orientations
- Japanese Lessons
- Opening ceremony

Middle Phase

- Lectures
- Site visits (including visiting some cities outside of Kitakyushu)
- Discussions and others

Final Phase (Last one week)

- Comprehensive drill
- Action Plan Presentation
- Closing ceremony

Action Plan Presentation

- Participants are required to make an **Action Plan** at the end of the program to express participants' ideas and plans that they carry out after their return, reflecting the knowledge and method they acquire in the program.
- Each person will have 10 to 15 minutes for the presentation.

Details will be instructed during the program.

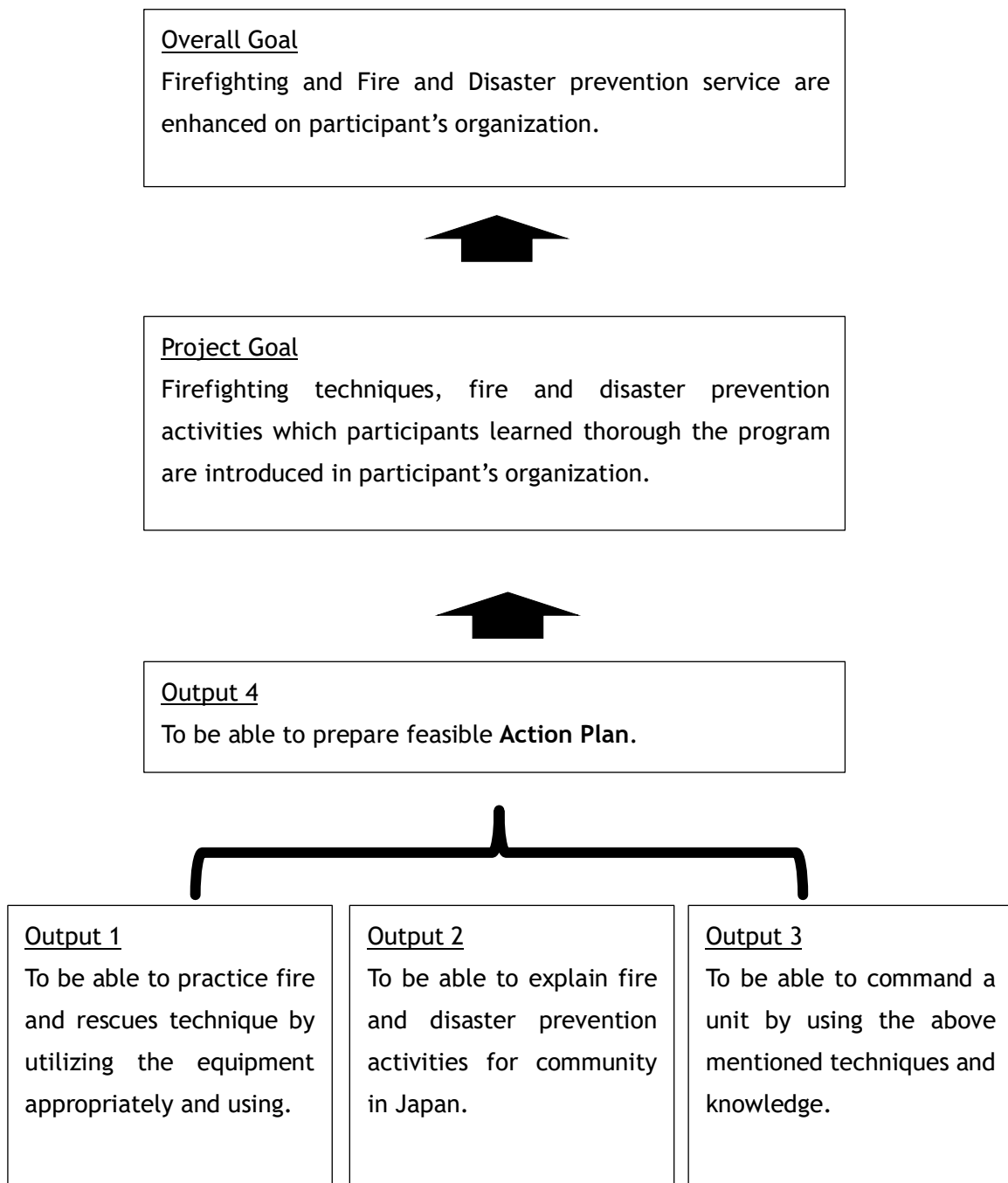
Expected Module Output and Contents

This program consists of the following components.

Details on each component are given below:


Expected Module Output	Subjects/ Agendas	Methodology
1) To be able to practice fire and rescues technique by utilizing the equipment appropriately and using various fire extinguishing methods	<ul style="list-style-type: none"> • Basic rules and skill for firefighting (Rules of conduct at fire site and drill, knot) • Methods of utilizing various firefighting equipment, appropriate selection of such equipment, etc. • To explain characteristics and challenges of various types of fire (vehicle, building, forest, aircraft, dangerous article), basics of applicable firefighting strategies • Techniques for searching and rescue people on the scene of a fire, first aid for the injured and others 	Lecture Practice in outside
2) To be able to explain fire and disaster prevention activities for community in Japan	<ul style="list-style-type: none"> • Educational activities about fire and disaster prevention for primary school and local communities by local government and communities itself. • System of fire and disaster management in Central and Local Government in Japan 	Lecture Inspection Practice
3) To be able to command a unit by using the above-mentioned techniques and knowledge	<ul style="list-style-type: none"> • Demonstration of the results of general program for one lecturer and members of the public. • Practice for demonstration 	Practice
4) To be able to prepare feasible action plan	<ul style="list-style-type: none"> • Workshop for preparing action plan Preparation of action plan • Presentation of action plan 	Lecture Practice

<Structure of the program>



Voice


Past Program Alumni Comments

 CROCKER Andre Elton
Fiji

It was an honour and a privilege to have participated in the JICA (KCCP) Fire Management and Disaster Risk Reduction Course. Coming from a developing country, this amazing course provided me the opportunity to improve the systems, processes, and standards of my home country's Fire Department.

This remarkable course allows firefighters a holistic view of Japan's history, its culture, traditions, and governance, together with modern Japanese firefighting techniques and its ever-evolving approach to Disaster Mitigation and Prevention.



 METZKEN Barrington Benson
Belize

I am grateful for the opportunity to participate in the **Fire Management Course**. The knowledge and practical skills I gained have significantly strengthened my ability to plan, respond to, and manage fire-related risks in my country. I highly encourage professionals in this field to apply, as the experience is both enriching and impactful, contributing to safer and more resilient communities. I am currently in Phase 2 of my action plan, progressing ahead of schedule. Sharing the knowledge and experience gain with my colleague.



Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
- (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (3) In this connection, applying organizations are expected to nominate the most qualified candidates to address the said issues or problems, carefully referring to the qualifications described in section 2 below.
- (4) Applying organizations are also expected to be prepared to make use of knowledge acquired by the nominees for the said purpose.

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

【 Remarks 】 Each Organizations is requested to strongly encourage female candidates to apply for the course to accelerate the realization of gender equality and women's empowerment.

Disabilities: Persons with disabilities who meet the required qualifications also have an opportunity to apply. Reasonable accommodations will be considered for participants with disabilities. Some programs of the course might have difficulty for persons with disabilities to participate due to environmental and other conditions. "Reasonable accommodation" means necessary and appropriate modification and adjustments not imposing a disproportionate or undue burden, where needed in a particular case.

(1) Essential Qualifications

1) Current Duties:

- a) Be engaged in firefighting services and be planned to be firefighting commanders or training instructors.
- b) And also, be in charge of educational activities to communities for fire and disaster prevention.

*First priority is a). Majority of the program contents focus on firefighting techniques.

2) Experience in the Relevant Field: More than five (5) years of experience in firefighting service.

3) Educational Background: A university graduate or have the equivalent academic background.

4) Language Proficiency: For safety reasons, applicants must have a strong command of both spoken and written English equivalent to a TOEFL iBT score of 100 or higher. This program requires active participation in lectures, discussions, comprehensive drills, and other activities. **A high level of English proficiency is essential.** Applicants are requested to attach an official English proficiency certificate, such as TOEFL or TOEIC, if available.

5) Health: must be in good health to participate in the program in Japan. Participant's health and safety should be most respected. Pre-existing conditions ¹and pregnancy may lead to health problems that were not present prior to arriving in Japan due to stress from international travel, changes in climate, and a new living environment. In recent years, regrettable cases have occurred, including the exacerbation of symptoms after arrival and, in the case of pregnancy, stillbirth. Some participants have also incurred substantial out-of-pocket medical costs. If any of the conditions below may apply, please take a moment to consider whether to participate, and continue after confirming your agreement to the points below.

① Questionnaire (“QUESTIONNAIRE ON MEDICAL STATUS AND RESTRICTION”)

If any of the following apply, you must state them accurately in the questionnaire, even if they do not affect your current work or daily life.

- a. Chronic diseases (e.g., hypertension, diabetes)

¹ Pre-existing conditions :Chronic diseases, Conditions currently under treatment and Past illnesses that have resolved.

- b. Conditions currently under treatment
- c. Past illnesses that have resolved (including serious conditions affecting the heart, liver, or brain; tuberculosis, etc.)
- d. Pregnancy (for female applicants)

② Medical certificate

Please submit a medical certificate issued by a doctor that your condition is stable and that, from a medical standpoint, there is no problem with your participation in KCCP in Japan.

Applicable cases:

- a. Chronic diseases (e.g., hypertension, diabetes)
- b. Conditions currently under treatment
- c. Past illnesses that have resolved (including serious conditions affecting the heart, liver, or brain; tuberculosis, etc.)

③ Reporting changes

If pregnancy or any health issues are identified after submitting the form, please report them to JICA promptly.

④ Insurance coverage

Medical and additional living expenses related to pregnancy and pre-existing conditions are NOT covered by insurance arranged by JICA. Such costs must be borne entirely by the participant; JICA assumes no liability.

* Please understand that insurance coverage applies only to sudden illness or injury occurring during your stay in Japan.

* Medical expenses in Japan could be a significant financial burden when not covered by insurance.

6) Be able to make a loud voice to command a unit during the field works and follow Japanese firefighting manners.

7) Be able to extend their techniques systematically after returning to their countries.

(2) Recommended Qualifications

1) **Age:** Under forty (40) years of age.

2) **Gender Equality and Women's Empowerment:** JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

(1) **Application Form:** The Application Form is available at the JICA overseas office (or the Embassy of Japan)

* If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.

(2) **Photocopy of Passport:** You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

***It is recommended that your passport be valid for more than 6 months after the last day of the program.**

(3) **English Score Sheet:** To be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)

(4) **Job Report (ANNEX-I) and Questionnaire (ANNEX-II):**

- To be submitted with application form. Job Report is necessary documents for screening of applicants.
- Language: English

Accepted Candidates (participants of this program) will have an opportunity to revise their job reports upon their needs. If a participant decides to revise his/her job report, revised one needs to be sent to JICA Kyushu by August 12th 2026.)

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at JICA Center in Japan **by June 16, 2026**)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine **applicants who belong to the military or other military-related organizations and/or who are enlisted in the military**, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than July 17 2026.**

5. Additional Document(s) to Be Submitted by Accepted Candidates

Revised Job Report Presentation (PowerPoint)

Accepted candidates (participants of this program) will have an opportunity to revise their job reports upon their needs. If a participant decides to revise his/her job report, it needs to be sent to JICA Kyushu (kicctp@jica.go.jp) by **August 12th 2026**. Any revised file submitted after the date will not be accepted. Files size must be smaller than 5 MB.

Participants will be requested to give their presentation after the arrival in Japan.

Details will be explained in the Welcome Letter at the time of the notice of acceptance.

6. Conditions for Participation

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate Japanese laws or JICA's regulations, or the participants commit illegal or any type of immoral conduct including sexual harassment, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "3.Expenses", "Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation,
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule, and
- (13) to promptly notify JICA in the case that there are any changes in the health status since the time of application (such as changes requiring medical attention due to illness or discovery of pregnancy).

Administrative Arrangements

1. Organizer (JICA Center in Japan)

- (1) **Center:** JICA Kyushu Center (JICA KYUSHU)
 - (2) **Program Officer:** Ms. GOTO Shizuki (kicttp@jica.go.jp)
-

2. Implementing Partner

- (1) **Name:** Kitakyushu City Fire and Disaster Management Bureau (KFDM Bureau)
 - (2) **URL(Japanese Only):**
https://www.city.kitakyushu.lg.jp/shoubou/file_0052.html
-

3. Travel to Japan

- (1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
 - (2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus, traveling time to outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.
-

4. Accommodation in Japan

Basically, JICA will arrange the following accommodations for the participants in Japan.

JICA Kyushu Center (JICA Kyushu)

Address:

2-1, Hirano 2-chome, Yahata Higashi-ku, Kitakyushu City, Fukuoka Prefecture
805-8505

Tel:81-93-671-6311, Fax: 81-93-671-0979

(where “81” is the country code for Japan, and “93” is the local area code.)

<https://www.jica.go.jp/english/domestic/kyushu/index.html>)

If there is no vacancy at JICA Kyushu, JICA will arrange alternative accommodation(s) for the participants.

5. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment **are not included**).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of “KENSU-IN GUIDE BOOK,” (English/French/Spanish/Russian).

*Link to the Website:

https://www.jica.go.jp/english/activities/schemes/tech_pro/acceptance_training/forparticipants.html

or

<https://jica-van-cms.jica.go.jp/custom/kccp/kccp01.html>

6. Pre-departure Orientation

A pre-departure orientation will be held at respective country’s JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
French ver.	https://www.youtube.com/watch?v=v2yU9lSYcTY
Spanish ver.	https://www.youtube.com/watch?v=m7l-WlQSDjI
Russian ver.	https://www.youtube.com/watch?v=P7_ujz37AQc
Arabic ver.	https://www.youtube.com/watch?v=1iBQqdpXQb4
Part II: Introduction of JICA Centers in Japan	
JICA Kyushu	https://www.jica.go.jp/kyushu/english/office/index.html

If the link of these youtube URLs has expired, please access the URL below and search the necessary information from the key word.

<https://www.youtube.com/user/JICAChannel02>

7. Reference

KENSHU-IN GUIDE BOOK

For more detailed terms and conditions

[JICA Knowledge Co-Creation Program\(KCCP\) | 研修事業 \(KCCP\) |](#)

Video: JICA Predeparture Briefing

For more information on life in Japan and KCCP [JICA Knowledge Co-Creation Program\(KCCP\) | 研修事業 \(KCCP\) |](#)

Website: JICA

English/French/Spanish/Russian

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

Annex

- I. Job Report
- II. Questionnaire on Applicant's Experiences
- III. Size Sheet
- IV. Sample Schedule (for reference)

Job Report

Fire Management and Disaster Risk Reduction (JFY 2026)

Applicants require to prepare a Job Report and submit it with their application form. The report should be typewritten in English preferably on Power Point Presentation (Maximum 10 pages. One page for one topic. Font size must be larger than 18).

Accepted Candidates (participants of this program) will have an opportunity to revise their job reports upon their needs. If a participant decides to revise his/her job report, **revised one needs to be sent to JICA Kyushu by August 12th 2026.**)

Participants are requested to give a presentation of this Job Report at the beginning of this program. It will be 10 to 15 minutes presentaiton. Details will be explained in the Welcome Letter at the time of the notice of acceptance.

[Sample Image]

<p>(1)</p> <ul style="list-style-type: none"> - Name - Country - Organization - Present Post 	<p>(6)</p> <ul style="list-style-type: none"> - Current problems and issues you are facing - Countermeasures for these problems
<p>(2)</p> <ul style="list-style-type: none"> - Main duties of fire service of your organization 	<p>(7)</p> <ul style="list-style-type: none"> - Pictures of your work sites and organization
<p>(3)</p> <ul style="list-style-type: none"> - Organization chart (Please mark your position in the chart) 	<p>(8)</p> <ul style="list-style-type: none"> - Pictures of fireFighting vehicles which your organization own
<p>(4)</p> <ul style="list-style-type: none"> - Your present duty in your organization 	<p>(9)</p> <ul style="list-style-type: none"> - Pictures of firefighting equipment which your organization own
<p>(5)</p> <ul style="list-style-type: none"> - Situation of firefighting activities - Situation of educational activities to community for fire and disaster 	<p>(10)</p> <ul style="list-style-type: none"> - Most interesting subjects or topics in this program - Skills and knowledge you expect to gain

ANNEX-II Questionnaire on Applicant's Experiences

Fire Management and Disaster Risk Reduction (JFY 2026)

Applicants are requested to prepare this Questionnaire and submit it with Application Form.

Name: _____

Country: _____

Present Place of Employment: _____

Date of Taking Up post: _____

1. Previous/ Present Job] Job History

Dates (Duration: Year, Month)	Name of Organization	Title/ Post	Main Duty (1) Firefighting activity (2) Rescue operation in disaster occurrence, (3) Educational activities to communities for fire and disaster management. (4) Desk work (5) Others () *Choose your duty from the above. *If your duty is more than two, please write each percentage you engage in the whole work.	Data (1)Number of employment (2)Number of subordinates
Ex: 2000y. 4m	Ex: Operation unit	Ex: firefighter	Ex: (1),(3) Percentage of each job in the whole. (1) 90% (3)10%	Ex: (1) 50 (2) 5

2. Fire Service Training or Training Courses, certified outside the organization.

<u>Organization</u>	<u>Course</u>	<u>Year</u>	<u>Venue (Country, City)</u>
Ex: JICA	Fire Prevention	2000y. 5- 3months)	Japan Nagoya

3. Please answer the following questions.

Q1 Can you endure program which is physically hard? YES/NO

Q2 During the program, participants are required to do push-ups. Can you do push-ups?
And how many times ?

YES/NO

If your answer above is “YES”, please specify the number of times: _____ Times

Q3 During the program, participants are required to run about 1 km, making a line. Can you run?

YES/NO

Q4 During the program, receiving hydration is compulsory for the safety program. Can you agree?

YES/NO

Comment(if any) (_____)

Q5 Do you have any experience of firefighting at fire sites? YES/NO

If you choose ‘YES’, duration of experience, Choose experienced fire sites:

- () Building fire
- () Hazardous material fire (oil, chemical disaster)
- () Forest fire
- () Vehicle fire
- () Ship fire
- () Aircraft fire
- () Others (_____)

Q6 Do you have any experience of firefighting vehicle operation(Pump and ladder truck)?

YES/NO

Q7 Do you have experience of fire service as a commander? YES/NO

Q8 Do you know how to use ropes for rescues? YES/NO

- Q9 Do you have experience of rescue by using ropes? YES/NO
- Q10 Do you know first aid? YES/NO
- Q11 Do you have experience of first aid? YES/NO
- Q12 Have you ever trained in handling a breathing apparatus? YES/NO
- Q13 Have you ever conducted firefighting activities using a breathing apparatus?
(e.g., entering a fire building, etc.) YES/NO
- Q14 Do you have any qualifications related to first aid? YES/NO

If you choose 'YES' above, please give the name of the qualification and the country in which you obtained it.

(_____)

I certify that the statements made by me in this questionnaire are true and correct. I also agree to cooperate with other participants, follow all instructions, and abide by the instructions of JICA and the Kitakyushu City Fire and Disaster Management Bureau.

Country: _____

Organization: _____

Name: _____

Signature: _____

Size Sheet

Country: _____

Name: _____

This information will be used to procure your uniform. Wrong measurement leads wrong size of the clothes. **Since there is not enough time to re-procurement, resizing is not acceptable.**

The following outfits will be provided by the program based on this size sheet.

- Working clothe
- Fire resistant clothe
- Shoes (Rubber boots)
- Gloves
- A cap
- A safety helmet etc.

Please fill out all the blank, (1-1) to (1-5), highlighted in yellow.

(1-1) Basic information

<u>Body Height</u>	<u>Body Weight</u>	<u>Glove Size</u> <u>*Circle your size</u>	<u>Head Size</u> <u>(Circumference of the head)</u>
<u>cm</u>	<u>kg</u>	<u>S / M / L /</u> <u>2L / 3L / 4L</u>	<u>cm</u>

*1 inch (in) \approx 2.54 cm

*1 pound (lb) \approx 0.45 kg

* Measure the Circumference of the head is like below.



(1-2) Measurement by actual dimension (Size)

*Do not tighten up too much when you are measuring.

<u>Bust, Chest</u>	<u>Waist</u>	<u>Hip</u>	<u>Thigh</u>
<u>cm</u>	<u>cm</u>	<u>cm</u>	<u>cm</u>



• Measurement through the top of the bust.



• Around your navel



• Measurement through the highest part of your hip.



• Measurement through the thickest part of your thigh.

(1-3) Size of your upper wear and lower wear

<u>Shoulder-width</u>	<u>Length from the center of your back to end of sleeve</u>	<u>Sleeves length</u>	<u>Total length (without your shoes wearing)</u>	<u>Leg length (without your shoes wearing)</u>
<u>cm</u>	<u>cm</u>	<u>cm</u>	<u>cm</u>	<u>cm</u>



(1-4) Shoe Size

(A) Your usual shoe size

Please enter your usual shoe size used in your home country, including the size system/unit (e.g., JP, US, EU).

Number	Unit

(B) Measured foot length (in centimeters)

Please measure your foot size by following the instructions below and enter the measured value.

How to measure your foot size:

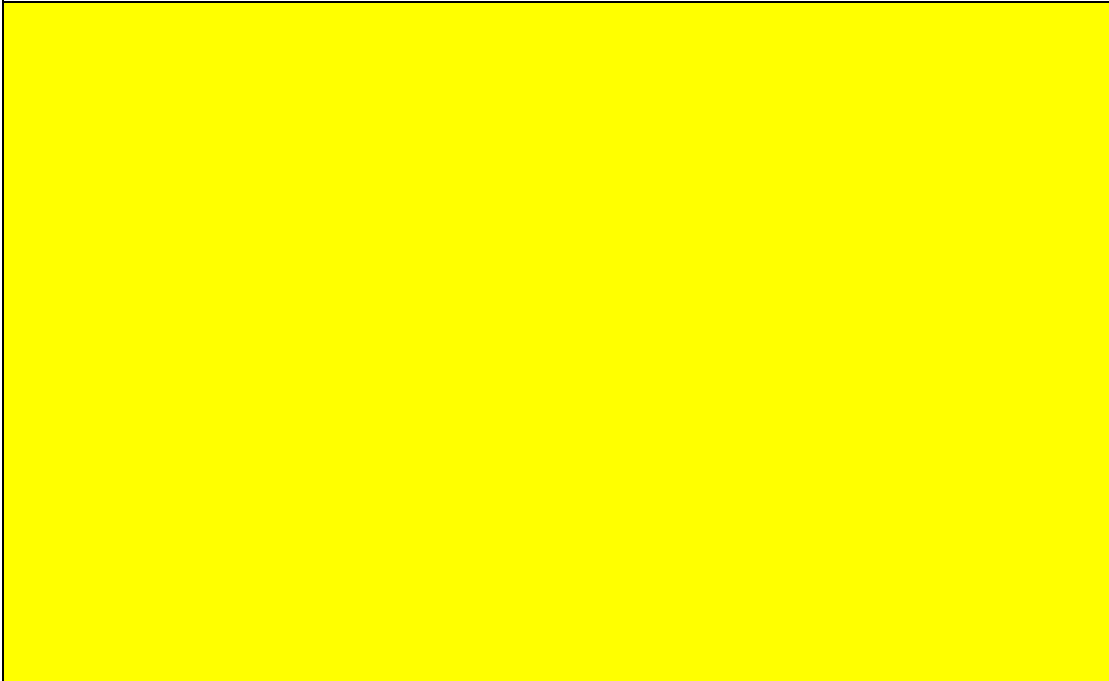
1. Place a sheet of paper on the floor, with one edge flush against a wall.
2. Stand on the paper with your heel firmly touching the wall. Please measure while standing, as foot size may change when weight is applied.
3. Wear the type of socks you would normally wear with shoes.
4. Mark the tip of your longest toe on the paper.
5. Using a ruler or measuring tape, measure the distance from the wall (heel) to the marked point.
6. Record the measurement in centimeters (cm).

Please measure **both feet** and report **the longer measurement**.

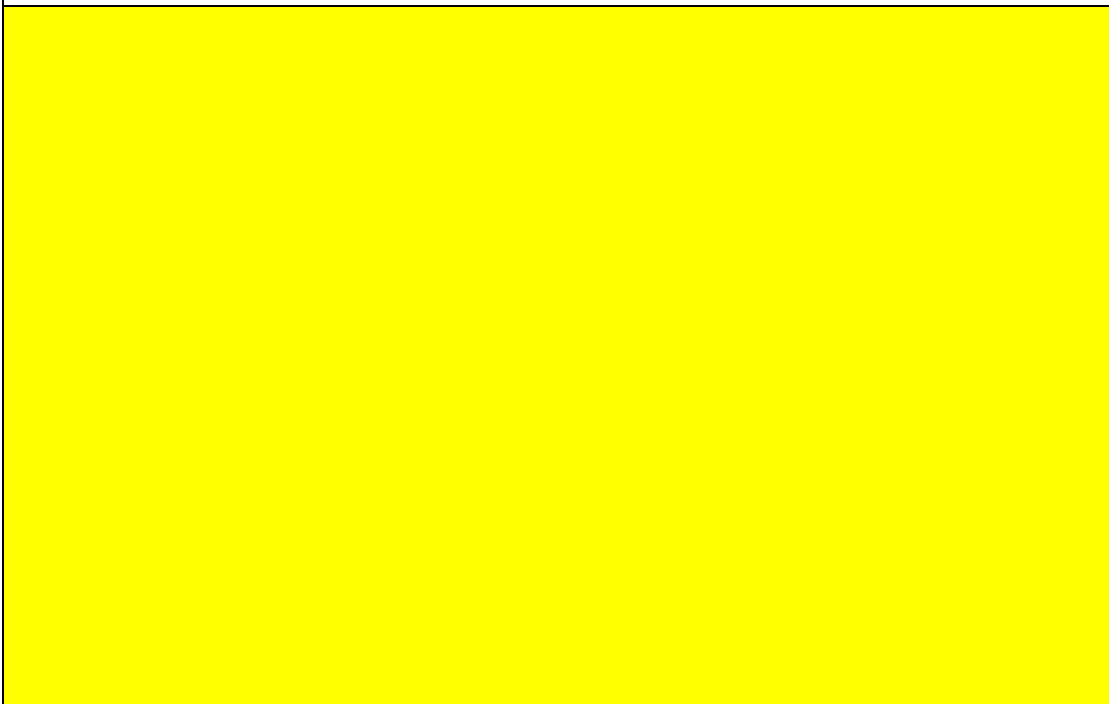
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(1-5) Please attach the Whole-body photo.

[from the front side]



[from the right side]



Items to Bring (For Your Information)

Other than the provided items mentioned above, the accepted candidates (participants of the program) need to bring some items by themselves.

Here are some sample information. Detailed instruction will be given only for the participants after the notification of acceptance.

- Clothes: uniforms of the participants' organization, cutter shirts, suit trousers and a tie for dress code (For opening and closing ceremony)
- Closed toe shoes (For daily program)
- Laptop and its charger
- Bags (large enough to carry your uniforms, boots, and textbooks)
- **Items from your country for giveaways** (You may have opportunities to give them as souvenirs during courtesy calls and/or site visits.)
- Soft data of Job Report (so that participants can give a presentation)

ANNEX-IV

Sample Schedule (based on JFY2025)

*This schedule is a sample directly copied from a previous year and is subject to change.

[Class type] L:Lecture, P:Practice, F:Visit to facilities/sites, D:Discussion, O:Others

	Subject	Venue	Accommodation
Day1	Briefing Session	JICA Kyushu SR13	JICA Kyushu
	Program Orientation	JICA Kyushu SR14	
	Confirmation of program-related items including JICA uniform	JICA Kyushu	
	L: Japanese Language Course (1)	JICA Kyushu SR5	
Day2	Introduction	Briefing Room	
	L: General Orientation "Japanese Politics and Administrative Structure"		
	L: General Orientation "Japanese Economy"		
Day3	Day-off		
Day4	Day-off		
Day5	L: Course Orientation (1)/Guidance on the procedure of Opening Ceremony	KFTC	
	Rehearsal of Opening Ceremony		
	Opening Ceremony		
Day6	L: Fire Service System in Japan	KFTC	
	L: Course Orientation (2)		
	Welcome Party	Restaurant in Kokura	
Day7	L: Fire Service Organization & Disasters in Kitakyushu City	JICA Kyushu SR8	
	L: Disaster Prevention System in Kitakyushu City	JICA Kyushu SR8	
	L: Japanese Language Course (2)	JICA Kyushu SR5	
Day8	L&F: Fire Communication/visit to Fire Dispatch Center	KFDM Bureau	
	L: Debriefing (1) - Web meeting with the ex-JICA Participant from Fiji	JICA Kyushu SR8	
Day9	F: Observation of Yahata-higashi Fire Station	Yahata-higashi FS	
	O: Preparation for Job Report Presentation		
	D: Job Report Presentation		

Day10	Day-off		
Day11	Day-off		
Day12	Day-off (National Holiday: Respect for the Aged Day)		
Day13	L: Safety Management	JICA Kyushu SR8	
	L: Japanese Language Course (3)	JICA Kyushu SR5	
Day14	P: Training Discipline	KFTC	
Day15	L: Fire Prevention (Prevention and Laws)	JICA Kyushu SR8	
	L: Debriefing (2) - Review of the first week's activities and matters on the coming training programs		
	Meeting with the travel agent for the return flight arrangement		
Day16	L: Procedure for Firefighting in Buildings (A)	KFTC	
Day17	Day-off		
Day18	Day-off		
Day19	P: Basic Rope Work	KFTC	
Day20	Day-off (National Holiday: Autumnal Equinox Day)		
Day21	P: Procedure for Firefighting in Buildings (B)	KFTC	
Day22	L: Medium/high-rise Building Fire, Basement Fire	KFTC	
Day23	F: Fire Prevention Education at Elementary School"Let's practice firefighting with firefighters!"	Kokura-nishi Elementary School	JICA Kyushu
	F: Observation of Fire Prevention Equipment	River Walk Kitakyushu	
Day24	Day-off		
Day25	Day-off		
Day26	L: Weather Mechanism	JICA Kyushu SR8	
	L: Volunteer Fire Corps		
Day27	L: Debriefing (3) - Introduction to the study trip of the coming week	JICA Kyushu SR1&2	
	P: DIG - Map exercise	JICA Kyushu SR1&2	
Day28	P: Firefighting Equipment (triple ladder, breathing apparatus)	KFTC	
Day29	P: Firefighting Equipment (triple ladder, breathing apparatus)	KFTC	
	L: Emergency Fire Response Team/Aid Agreement	KFTC	
Day30	L: Fire Engine & its Operation (pumper, aerial ladder)	JICA Kyushu SR8	
	P: Fire Engine & its Operation (pumper, aerial ladder)	Yahata-higashi FS	

Day31	F: Observation of Disaster Prevention Drill in Fujinoki Community	Fujinoki Elementary School	
Day32	Day-off		
Day33	P: Creating a report on the disaster prevention drills	JICA Kyushu SR8	
	L: Fire Prevention (Buildings)		
Day34	Overnight Study Trip		
Day35	Overnight Study Trip		
Day36	Overnight Study Trip		
Day37	Overnight Study Trip		
Day38	Overnight Study Trip		JICA Kyushu
Day39	Day-off		
Day40	Day-off		
Day41	Day-off (National Holiday: Sports Day)		
Day42	L: Debriefing (4) - Review of the study trip & guidance on Comprehension Drill	JICA Kyushu SR8	
	L: Vehicle Fire		
Day43	L: Vehicle Fire	KFTC	
	P: Vehicle Fire		
Day44	L: Fire Prevention (Inspection)	KFTC	
	L: Ladder Truck		
Day45	L: Self-help, Mutual-help & Public Help	KFTC	
	P: HUG (Shelter operation game)		
Day46	Day-off		
Day47	Day-off		
Day48	F: Shabondama Soap Co., Ltd (Manufacturer of foam fire extinguishing agent)	Shabondama Soap Co. Ltd.	
	P: Firefighting Technique with Foam Extinguishing Agent	KFTC	
Day49	L: HAZMAT Fire	JICA Kyushu SR8	
Day50	F: HAZMAT Fire	Nippon Steel Chemical & Material	JICA Kyushu
	F: HAZMAT Storage Facility	Tozai Oil Terminal	
Day51	F: Observation of Aircraft Rescue/Firefighting Operation Training	Ashiya Air Base	
	(Breakfast)		
	L: Aircraft Fire		
	F: Observation of Ashiya Air Base		

	Ashiya Air Base ==> JICA Kyushu		
Day52	O: Courtesy Call on Fukuoka City Fire Prevention Bureau	Fukuoka City Fire Prevention Bureau	
	F: Fukuoka City Disaster Prevention Center	Fukuoka City Disaster Prevention Center	
Day53	Day-off		
Day54	Day-off		
Day55	P: First-aid Training	KFTC	
Day56	P: First-aid Training	KFTC	
	P: First-aid Training for Foreign Students	Univ. of Kitakyushu	
Day57	L: Forest Fire	JICA Kyushu SR8	
	P: Preparation for Action Plan		
Day58	P: Command Theory	KFTC	
Day59	L: Debriefing (5) - Assignment of Comprehensive Drill	JICA Kyushu SR8	
	L: Preparation for the discussion session scheduled on Nov.7		
Day60	Day-off		
Day61	Day-off		
Day62	Day-off (National Holiday: Culture Day)		
Day63	P: Rescue/Life-saving Techniques at Fire Site	KFTC	
Day64	P: Rescue/Life-saving Techniques at Fire Site	KFTC	
Day65	L: Fire Investigation System in Japan	KFTC	
Day66	L: Debriefing (6) - activities of the final week	JICA Kyushu SR8	JICA Kyushu
	O: Courtesy Call on Deputy Mayor of Kitakyushu City	Kitakyushu City Hall	
	P: Preparation for Discussion with Kitakyushu City Government Officers	KFTC	
	D: Discussion with Kitakyushu City Government Officers	KFTC	
Day67	Day-off		
Day68	Day-off		
Day69	P: Practice for Comprehensive Drill	KFTC	
Day70	P: Practice for Comprehensive Drill	KFTC	
	L: Debriefing (7) - Comprehensive Drill Exhibition, Action Plan, Closing Ceremony		
Day71	P: Practice for Comprehensive Drill	KFTC	
Day72	P: Practice for Comprehensive Drill	KFTC	
	P: Practice for Comprehensive Drill		

	P: Exhibition of Comprehensive Drill		
	P: Put away equipment		
Day73	P: Presentation of Action Plan	JICA Kyushu SR13	
	O: Closing Ceremony	JICA Kyushu Conference Room	
	D: Course Evaluation Meeting	JICA Kyushu SR13	
Day74	Leaving Japan		

*The schedule is subject to change.

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.



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("81" is the country code for Japan, and "78" is the local area code)