

Time frame	2006				2007				2008	
	Jan. - Mar.	Apr. - June	Jul. - Sep.	Oct. - Dec.	Jan. - Mar.	Apr. - June	Jul. - Sep.	Oct. - Dec.	Jan. - Mar.	Apr.
LTC's schedule	6th intake internship at law firms				7th intake at law firms				8th intern	
	7th intake training at LTC				exam	8th intake training at LTC				exam
(1) LTC staff improve their capacity to manage LTC (including LCO) and implement training										
(1)-1	LTC staff review the current situation of the implementation of the internal regulations and the exam guidelines.		↔							
(1)-2	LTC staff identify necessary changes to be made on the internal regulations and the exam guidelines to ensure the effective management of LTC.		↔							
(1)-3	LTC staff develop recommendation for revising the internal regulations and the exam guidelines as necessary and submit to the Bar Council.		↔							
(1)-4	LTC staff monitor the level of implementation of the revised internal regulations and the exam guidelines			←						→
(1)-5	LTC implements training for 7th intake and LCO activities.	←				→				
(1)-6	LTC staff monitor the implementation of training for 7th intake and adjust the curriculum as necessary.	←				→				
(1)-8	LTC staff revise the curriculum for 8th intake based on the assessment of 7th intake training.			←		→				
(1)-10	LTC implements training for 8th intake and LCO activities.							←		→
(1)-9	LTC staff monitor the implementation of training for 8th intake and adjust the curriculum as necessary.							←		→
(1)-11	LTC staff revise the curriculum for 9th intake based on the assessment of 8th intake training.							←		→
(2) The content of the training on civil matters at LTC is improved.										
(2)-1	LTC staff review the quality of the existing textbooks on civil matters.			↔						
(2)-2	LTC staff develop standard formats for textbooks.			↔						
(2)-3	LTC staff and professors develop guidelines on minimum contents for each subject on civil matters.			↔						

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(2)-4	LTC establishes a working group consisting of professors, associate professors and staff lawyers for each subject.									
(2)-5	The working group members develop textbooks.									
(2)-6	LCO completes textbooks for LCO.									
(3)	Prospective trainers at LTC are trained.									
(3)-1	LTC and the Bar Association select associate professors.									
(3)-2	LTC staff provide guidance on terms of reference to associate professors.									
(3)-3	Associate professors attend professors' classes and develop lecture notes.									
(3)-4	Associate professors take part in the development of textbooks (See (2)-4,5).									
(3)-5	LTC staff organise meetings with associate professors to review their activities and discuss problems.									
(3)-6	Associate professors take part in training on the Civil Procedure Code and continuing training seminars as appropriate.									

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