



Action Plan Making

**Presented to the Participants of the SHEP
Training of Trainers(ToT)**



Action Plan Making



Step.1: Based on the **Market survey** and **Crop selection (peak demand)**, **DAs** together with **Woreda** require to make **two action plans (1 action plan per target crop)**

Step.2: The schedule should be submitted to the **Zone focal person** as well as the **project regional technical advisor.**

Action Plan Making



Step.3: Revise the action plan based on the farmers' **cropping calendar** and their **Action Plan**.

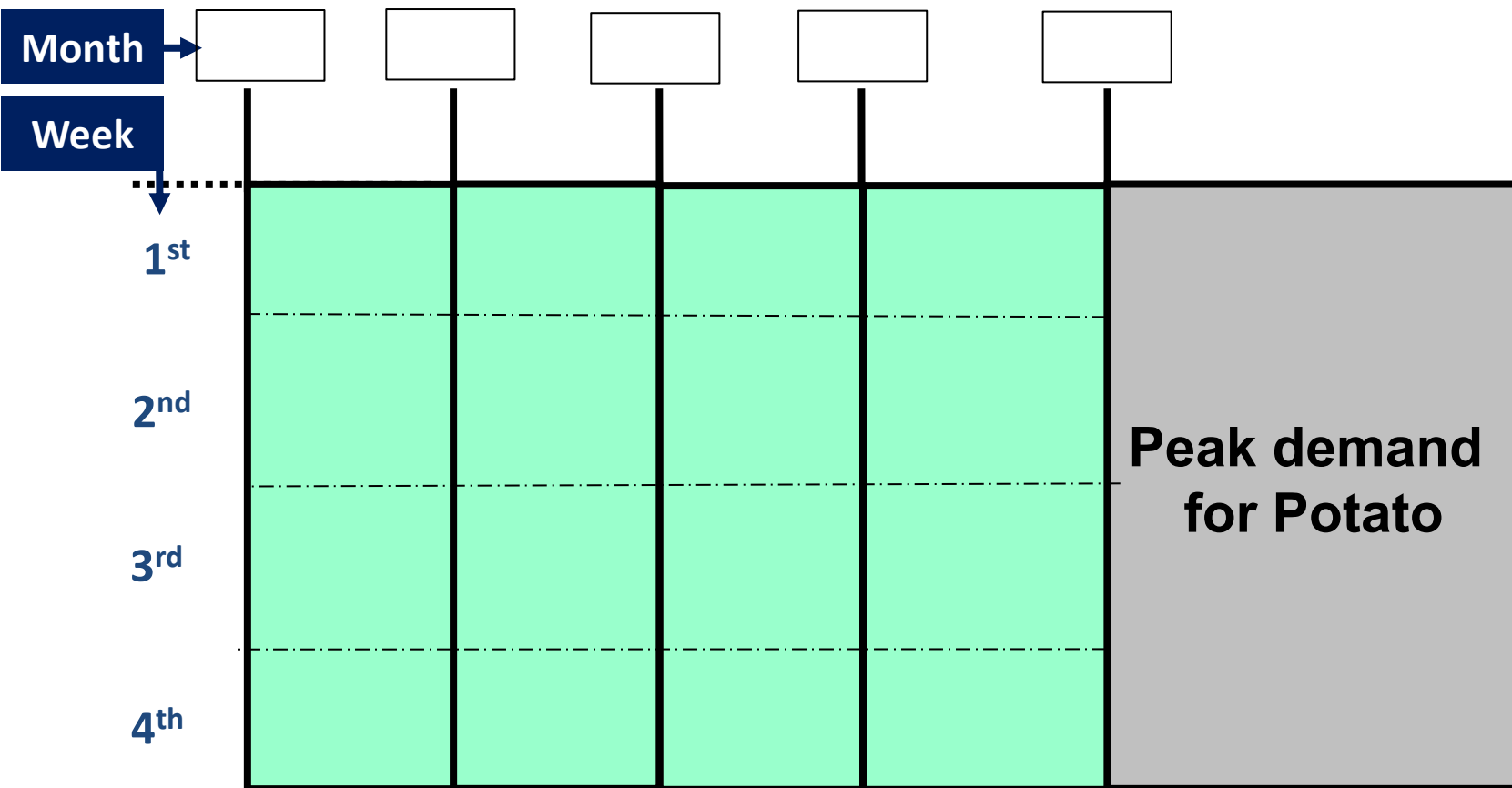
Step.4: **DAs** need to submit the activity report together with the receipt; otherwise, transportation fee and communication fee will not be paid.

Make Action plan based on the Cropping Calendar

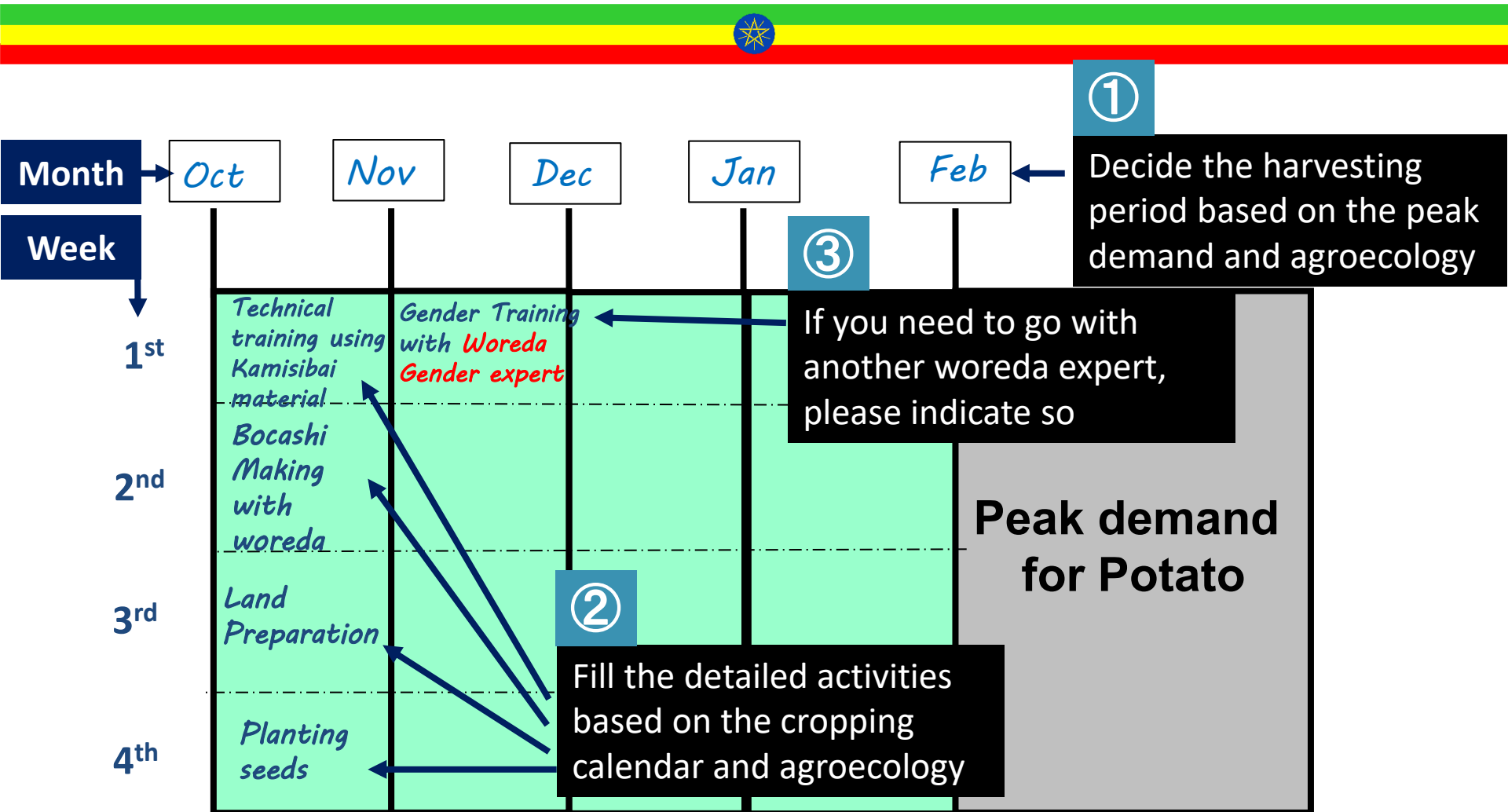


Oct	Nov	Dec	Jan	Feb	Mar	Apr
<p>Land Preparation: Plough land thoroughly & make furrows</p> <p>Seed rate: 20qt/ha</p> <p>Spacing: 75 x 30cm</p> <p>Depth: 10cm</p> <p>Sprouts should face upwards</p>	<p>Weeding done after germination</p> <p>Ridge or earth up the rows as the potato grows</p> <p>NPS fertilizer: 180 kg/ha</p> <p>UREA 120kg/ha</p>	<p>Weed, pests & diseases control</p>	<p>Harvesting starts 90-120 days after planting (depending on variety)</p> <p>Sorting & grading</p> <p>Yields: 250-400 qt/ha</p> <p>Marketing</p>	<p>Peak demand for Potato</p>		

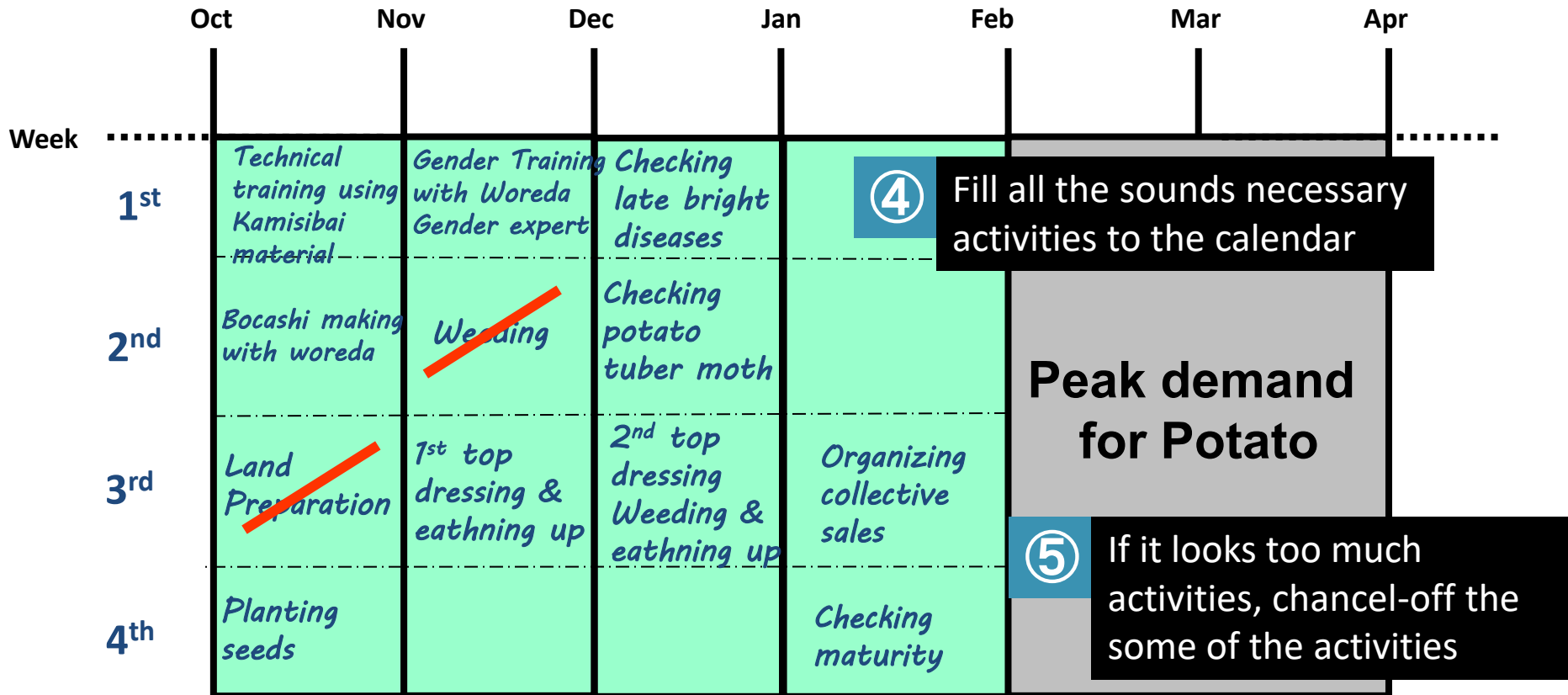
Making Action Plan



Making Action Plan



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Note: If DA needs to go with woreda, please indicate it

Submission deadline



- Prepare two action plans and submit one tentative schedule to the zone **today**.
- Final version of the “**Action Plan**” **should be submitted** and **approved by the Zone focal person and regional project technical advisor**, before starting any actual implementation.

Report submission

Example

Follow-up Report

Date Visited: 28/Nov/2019

Reported by (Name and position): Girma / kebele agronomist

Region: Oromia Zone: Jimma Woreda: Somodo Kebele: Mana

Activity	Contents
Activities conducted during this field visit	<ul style="list-style-type: none"> - Provide advice to the farmers about plant density for carrots - Teach farmers about plant spacing for potato - Provide support for irrigation water control for potato
Activities carried out by farmers	<ul style="list-style-type: none"> - 8 farmers start planting cabbage seeds - 3 farmers bought onion seeds together - 2 farmers sold tomatoes together
Progress observed (since last visit)	<ul style="list-style-type: none"> - 3 farmers practicing row planting - 5 farmers start thinning
Disease and pest observed (if any)	<ul style="list-style-type: none"> - Aphids are a problem. Advice farmers to start spraying - Heavy insect damage for cabbage.
Voice from the farmers/good practice	<ul style="list-style-type: none"> - 12 farmers start collecting money to buy potato seeds from Juldo on December. - Mr.Girma rent additional field to increase cabbage production - One farmer start supporting his wife after gender training - Two male farmers start weeding together with their wives
Remarks/issues that need attention	<ul style="list-style-type: none"> - Due to the heavy rain, farmers are still busy harvesting their cereal. It will be difficult to conduct field training next week.

Submitted by woreda

Date visited: 23/02/13
 Reported by name and position: Sewnet Mihiret / DA /
 Region: 3 zone: W/O-jiam woreda: Dunbecha kebele: Sazuri Dimella

activity	contents
Activities conducted during this field visit	<ul style="list-style-type: none"> - to advice farmers to clean the main canal. - to advice farmers the spacing bin row and plant of potato crop. - to advice the farmers good field maniz.
Activities carried out by farmers	<ul style="list-style-type: none"> - 17 farmers sown potato seed on field. - 21 farmers transplant head cabbage seedlings from their seedbed.
Progress observed since last visit	<ul style="list-style-type: none"> - 30 farmers worked beat the distance bin plant and row of potato plant. - 3 farmers tried to add ash on head cabbage plant.
Disease and pest observed /if any/	<ul style="list-style-type: none"> - no disease and pest observed.
Voice from the farmers/good practice	<ul style="list-style-type: none"> - 30 farmers worked beat the distance bin plants and rows of potato plant.
Remarks issues that need attention	<ul style="list-style-type: none"> - most important chemicals should be available in the nearest woreda town.

Verified by: Yotwale Mebrie
 Position: woreda focal

Please provide us additional name and position of expert's name, if you want to the field more than one person.



Thank you for your attention



THANK YOU

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