

Module 2. Setting-up Inter-local Health Zone

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Session 1 ORGANIZATION OF INTER-LOCAL HEALTH ZONE

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Objective

By the end of the session, the participants will be able to:

1. Describe the overall process in organizing an ILHZ and its management structure
2. Understand the roles and functions of the key stakeholders of the ILHZ
3. Draft policy instruments in support to ILHZ.

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Methodology

- Lectures
- Discussions

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Outline of Presentation

- A. Introduction
- B. Key Players
- C. The ILHZ Board
- D. The Technical Working Group
- E. The Memorandum of Agreement

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A. Introduction: Background

1991 – Local Government Code was passed

DEVOLUTION ?

-Transfer of Political and Administrative powers to the **LOCAL GOVERNMENT**

- Municipal Level
- Provincial Level



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A. Introduction: Background

Provincial Local Government

- Provincial Hospital
- District Hospital
- Municipal hospitals

Municipal Local Government

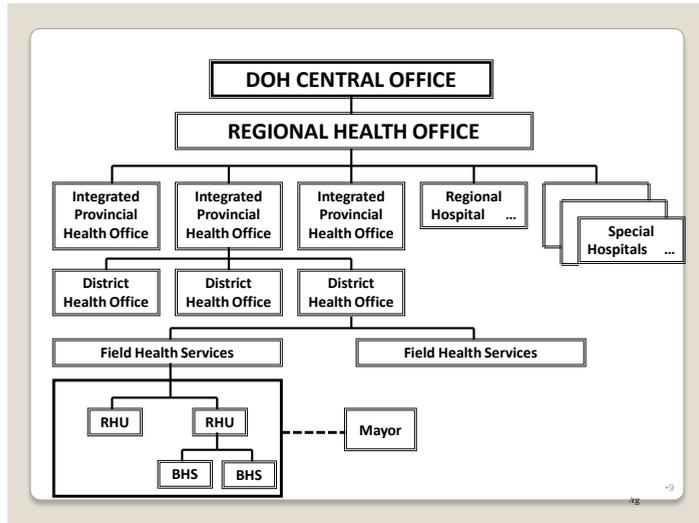
- RHU
- BHS

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PRE-DEVOLUTION

**Organizational
Structure of the Health
System**

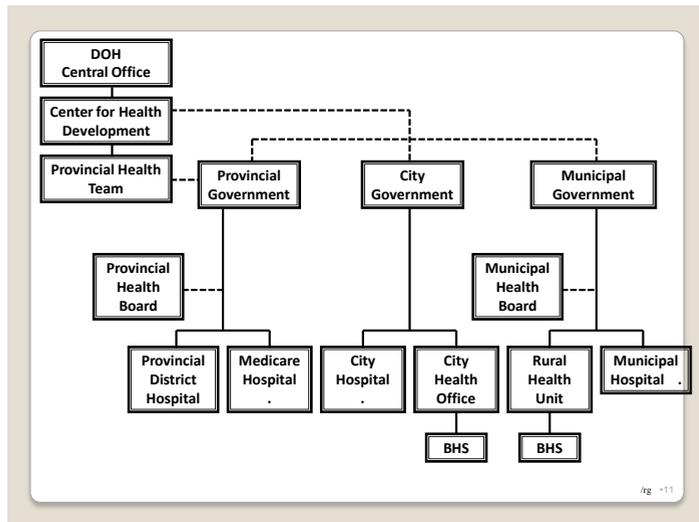
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Post-DEVOLUTION

Organizational Structure of the Health System



A. Introduction: LEGAL BASIS

Local Government Code Section 33:

Allowed inter-LGU cooperation through Memorandum of Agreement for mutually beneficial purposes and sharing of resources.

DOH Executive Order 205 in January 2000:

Called for the establishment of Inter-local Health Zones

B. Key Players, Roles and Functions (1)

1. Local Chief Executives & other Government Officials

- Ensure institutionalization of ILHZ in area through local mandates : E.O. of Governor; LHB Resolution; SP & SB Resolution
- Ensure appropriate funds to support delivery of quality health care

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B. Key Players, Roles and Functions (2)

2. Local Health Office

- Lead persons in the establishment, operations and management of health services of the ILHZ
- Planning, implementation, monitoring and evaluation of the delivery and management of health services in the ILHZ

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B. Key Players, Roles and Functions (3)

ILHZ Health Team

- Composed of all the health workers and support personnel in the district hospital, rural health units, municipal hospital, and barangay health stations.
- Promotion and prevention aspects of health care and treating patients
- Provide of quality health care

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B. Key Players, Roles and Functions (8)

3. DOH-CHD, PHIC, Other Gov't Agencies

- Provide technical support and advocacy for development of local health management systems and their integration in the context of the ILHZ;
- Review and approve ILHZ proposals for funding aimed at strengthening the delivery of health services and supporting community-based initiatives;

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B. Key Players, Roles and Functions ⁽⁹⁾

DOH-CHD

- Integrate local health plans into regional plans; and
- Undertake monitoring of the development and implementation of ILHS.

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B. Key Players, Roles and Functions ⁽⁶⁾

4. The Non-Government Organizations and People's Organizations

- catalysts for change in the arena of health
- Government and NGO/PO collaboration and partnership would be more substantial and institutionalized through the ILHZ

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B. Key Players, Roles and Functions ⁽⁷⁾

Private Sector

Collaboration partners through:

- Services
- Financial Assistance
- Grants
- Referral and Information system

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B. Key Players, Roles and Functions ⁽⁴⁾

5. The Community Volunteer Health Workers

- Front liners in the delivery of primary health care
- Conduits for the two-way channel of communication for the improvement of health care delivery

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B. Key Players, Roles and Functions ⁽⁵⁾

6. The Community Members

- Is the purpose and mission of the Inter-Local Health Zone.
- partners in the development and improvement of primary health care

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C. ILHZ BOARD ⁽¹⁾

- linked with existing Health Boards

•Municipal
•Provincial



- Facilitates linkages between the Municipal and Provincial decision making bodies

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C. ILHZ BOARD ⁽²⁾

- A voluntary, self-imposed structure of the cooperating LGUs.
- Main purpose is to facilitate inter-LGU cooperation and coordination.

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C.1 Organizing the ILHZ BOARD ⁽¹⁾

1. MOA
2. Executive Order

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C.2 ILHZ BOARD: Members (1)

- Mayors of component municipalities
- Chief of core referral hospital
- Municipal health officers
- Representative from Sanggunian Panlalawigan
- Representative from NGOs active in health sector in each ILHZ
- Representative from DOH

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C.2 ILHZ BOARD: Other Members (2)

- Sanggunian Bayan member
- PHO representative
- Private medical sector
- Liga ng mga Barangay chairpersons
- Health Insurance Representative

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C.3 ILHZ BOARD: Roles and Functions (1)

1. To serve as technical and advisory committee to individual Sangguniang Bayan and health offices of component municipalities within the ILHZ;
2. To oversee and approve joint health planning and budgeting, inter- sharing, and sharing of human resources;

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C.3 ILHZ BOARD: Roles and Functions (2)

3. To determine additional funding requirements for health service management and delivery;
4. To identify funding sources and advocate for funds;
5. To oversee development and approval of ILHZ policies;

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C.3 ILHZ BOARD: Roles and Functions ⁽³⁾

6. To oversee monitoring and evaluation of public health and hospital services within the ILHZ; and
7. To act as management board for the core referral hospital.

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D. Technical Working Group / Technical Management Committee ⁽¹⁾

- Provide technical advise and recommendations to the board and catchment facilities

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D.1 Organizing the Technical Working Group / Technical Management Committee ⁽¹⁾

- Executive Order
- MOA

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D.2 TWG/TMC: Composition ⁽¹⁾

- Usually composed of the technical staff from the RHU and hospital personnel

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D.2 TWG/TMC: Composition ⁽²⁾

- Chief of Hospital (Core Referral hospital)
- MHOs (Component Municipalities)
- Chief Nurse
- Pharmacist
- Representative of each category of RHU personnel

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D.2 TWG/TMC: Composition - Other members ⁽³⁾

- DOH Representative
- PHO Representative
- NGO Representative

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D.2 TWG/TMC: Composition – Chairperson ⁽⁴⁾

- Chairperson of the technical management committee is usually the chief of hospital of the core referral hospital

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D.3 TWG/TMC: Roles and Functions ⁽¹⁾

1. Act as secretariat to the ILHZ Board
2. Establish health data based information system of health zone
3. Initiate integrated planning
4. Develop ILHZ work and financial plan and identify priority areas for funding

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D.3 TWG/TMC: Roles and Functions (2)

5. Prepare the development of a health zone health insurance scheme with preference to the low income population through the indigence component of PhilHealth
6. Set up a minimum package and a complementary package of health services RHU and BHS

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D.3 TWG/TMC: Roles and Functions (3)

7. Put up a disease surveillance sentinel site
8. Recommend to the Board policies and guidelines for referral system, manpower sharing, health care financing, collective procurement system, utilization of hospital income, and quality assurance standards

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D.3 TWG/TMC: Roles and Functions (4)

9. Initiate periodic assessment of health programs and hospital performance
10. Recommend appropriate health manpower training; and
11. Manage the health zone trust fund.

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E. MEMORANDUM OF AGREEMENT (1)

- **Forging of a MOA** concretizes the collaboration or cooperation.
- articulates the ff:
 - functional relationship among the LGUs and other stakeholders,
 - their roles and responsibilities on the ILHZ.

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E. MEMORANDUM OF AGREEMENT (2)

- Resolutions by the Sangguniang Bayan/Sangguniang Panlalawigan giving authority to the mayor/governor to enter into agreement may be necessary before they sign the Agreement.
- Ratification

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F. FORMS OF NATURE OF ILHZ ORGANIZATION (1)

1. Formal: signed MOA or any formal Agreement
2. Informal: without any formal Agreement
3. DOH initiated: advocated by DOH, mapping of contiguous municipalities who have not yet considered forming an ILHZ
 - a) Share Common health risks
 - b) Could collectively support and utilize and efficient and equitable way of sharing public hospital provisions.,

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G. Benguet Experience



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4 Inter-local Health Zones

- Mt. Trail ILHZ
- KKK ILHZ
- BKD ILHZ
- BLIISTT ILHZ



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Benguet Experience: ILHZ ORGANIZATION

A. FORMALLY ORGANIZED; with DOH Support

1. **Bokod-Kabayan-DMMH District Health System**
 - Organized 1999 (DOH-Pilot site), MOA
 - EO 2000-007 created the DHS Board
 - MOA Renewed in 2007
2. **Atok District Health System**
 - April 2000, MOA
 - EO 2006-21 Re-organization of ILHZ Board
3. **Kapangan-Kibungan District Health System :**
 - MOA in 2003,
 - EO 2003-15 created the ILHZ Board

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Benguet Experience: ILHZ ORGANIZATION

B. FORMALLY ORGANIZED

4. **BLIISTT- ILHZ**
 - MOA in October 2003
 - EO 2006-46

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Benguet Experience: IMPLEMENTATION STEPS (1)

1. Stakeholders meeting
2. Forging of memorandum of Agreement
 - Objectives
 - Organizational structure & Management Process
 - Obligations and Responsibilities
 - Financing Management
 - Manpower Requirements, Salaries and Benefits
 - Health Monitoring and Evaluation
 - Amendments & Effectivity

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Benguet Experience: IMPLEMENTATION STEPS (2)

3. Issuance of an Executive Order by the Governor: Creating the ILHZ Board for the Convergence Area
 - Composition
 - Functions and Duties
 - Meetings and Quorum
 - Technical Management Committee
 - Composition & Functions
 - Compensation and Renumeration
 - Administrative and Technical Supervision

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Benguet Experience:
“EVOLUTION PRACTICES”

4. Development of ILHZ Internal Policies and Manual of Procedures; ILHZ Governing Policies and Guidelines
 - Formally Adopted for implementation by the ILHZ through Board Resolutions

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Benguet Experience: BLIISTT EO (1)

EXECUTIVE ORDER NO. 2006 - 16
 CREATION OF THE INTERLOCAL HEALTH ZONE BOARD FOR THE MUNICIPALITIES OF LA TRINIDAD, ITOGON, SABLAN, TUBA AND TUBLAY

SECTION 1. INTERLOCAL HEALTH ZONE BOARD – The Interlocal Health Zone Board of the BLIISTT ILHZ, which is composed of the municipalities of La Trinidad, Itogon, Sablan, Tuba and Tublay and Benguet General Hospital and Itogon Municipal Hospital is hereby created and organized as follows:

SECTION 2. FUNCTIONS AND DUTIES – The Interlocal Health Zone Board shall principally be responsible in charting the direction of the Inter-Local Health Zone for the municipalities of La Trinidad, Itogon, Sablan, Tuba and Tublay and in pursuance thereof shall perform the following functions and duties.

SECTION 4. TECHNICAL MANAGEMENT COMMITTEE – The Technical Management Committee of the BLIISTT ILHZ that shall serve as the technical coordinating, monitoring and secretariat in the operation of the ILHZ for La Trinidad, Itogon, Sablan, Tuba and Tublay is hereby created and organized as follows:

The Technical Management Committee shall exercise the following functions and duties:

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Benguet Experience: BKD - Renewed MOA (3)

II. ORGANIZATIONAL STRUCTURE AND MANAGEMENT PROCESSES

A. THE DISTRICT HEALTH BOARD / INTER-LOCAL HEALTH ZONE BOARD

1. The District Health Board or Inter-Local Health Zone Board shall be the unifying and coordinating authority composed of a representative of each LGU/unit that contributes in the Health Zone operation: Provincial LGU, PHO, Municipal Mayors, SB Chairmen - Committee on Health, ABC Presidents, DOH representative, COH, MHO's, MPDCs, Presidents of the Barangay Health Workers Association, Municipal Budget Officers, NGO representative of each municipality.
2. The ILHZ Board shall have financial and policy making authority complementing to existing policies of cooperating LGUs. New Inter-Local Health Board policies shall be presented and approved by the Provincial Health Board and the Sangguniang Panlalawigan respectively.

B. INTER LOCAL HEALTH ZONE TECHNICAL WORKING GROUP

1. The Technical Working Group shall serve as the technical coordinating, monitoring and secretary arm in the operation of the ILHZ. Minimum members of the TWG shall be composed of at least the COH, Nurse III, Administrative Officer II of DMMH; MHO's Public Health Nurses, PHO representative and the DOH representative.
2. The Chairman of the ILHZ Technical Working group shall be chosen by the ILHZ board from among the members.

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Benguet Experience: 3K- EO(2)

EXECUTIVE ORDER NO. 2003 - 15
 CREATION OF THE DISTRICT HEALTH BOARD FOR THE CONVERGENCE AREA OF THE MUNICIPALITIES OF KAPANGAN AND KIBUNGAN

SECTION 1. District Health Board in the convergence area, which is composed of the municipalities of Kapangan and Kibungan is hereby created and organized as follows;

SECTION 2. FUNCTIONS AND DUTIES – The District Health Board shall principally assist in charting the direction of the Inter-LGU Health System for the municipalities of Kapangan and Kibungan and in pursuance thereof shall perform the following functions and duties.

SECTION 4. TECHNICAL WORKING GROUP – There is hereby constituted a Technical working Group that shall serve as the technical coordinating, monitoring and secretariat in the operation of the District Health system for Kpangan and Kibungan.

The Technical working Group shall exercise the following functions and duties;

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Benguet Experience: Mt. Trail ILHZ E.O. reorg (4)


 Republic of the Philippines
 Province of Benguet
 La Trinidad
OFFICE OF THE GOVERNOR
EXECUTIVE ORDER NO. 2008-04
REORGANIZING THE MOUNTAIN TRAIL INTER-LOCAL / DISTRICT HEALTH BOARD FOR THE CONVERGENCE AREA OF THE MUNICIPALITIES OF ATOK, BAKUN, BUGUIAS AND MANKAYAN

Section 1. COMPOSITION. A District Health Board in the convergence area, which is composed of the municipalities of Atok, Bakun, Buguias and Mankayan, is hereby reorganized as follows:

Section 2. FUNCTIONS AND DUTIES. The District Health Board shall principally assist in charting the direction of the Inter-LGU Health System for the four (4) municipalities of Atok, Bakun, Buguias and Mankayan, and in pursuance thereof shall perform the following functions and duties:

Section 4. TECHNICAL WORKING GROUP. The Technical Working Group is hereby constituted to serve as the technical coordinating and monitoring arm and secretariat in the operation of the District Health System for Atok, Bakun, Buguias and Mankayan.

The Technical Working Group shall exercise the following functions and duties:

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Benguet Experience: others MOA/EO

SECTION 3. MEETINGS AND QUORUMS – The district Health board shall meet during first Wednesday succeeding the quarter or as often as necessary. The members shall be notified of the place, date and time of meeting.

SECTION 5. COMPENSATION AND REMUNERATIONS– The chairmen and the members of the Interlocal Health Zone Board shall perform their functions, duties and responsibilities without additional compensation or remuneration;

The Provincial Governor, as Chairman of the Provincial Health Board, shall exercise Administrative Supervision and control over the District Offices through the Provincial Health Office.

The Provincial Health Office shall exercise technical supervision over the District Health Offices.

Section 6. ADMINISTRATIVE AND TECHNICAL SUPERVISION. Nothing herein shall be construed to diminish the administrative control and supervision of the Provincial and Municipal Chief Executives over their respective health offices and local health boards.

SECTION 7. The District Health Board may establish and organize a Program Management Office or such other bodies that maybe necessary in the attainment of the objectives of the health system for the two municipalities.

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Benguet Experience: ILHZ - BOARD CHAIRPERSON

Mt Trail-ILHZ E.O

Chairpersons:
Mayors:
Hon. Concepcion D. Balao – Atok
Hon. Marcelo B. Cortada – Bakun
Hon. Felicio K. Bayacsan – Buguias
Hon. Manalo B. Galuten – Mankayan

3K-ILHZ E.O

Chairmen : Municipal Mayors of Kapangan and Kibungan

BKD-ILHZ MOP

Section 2. Organizational Structure and composition

MUNICIPAL MAYORS
Bokod & Kabayan
Chairman

BLIISTT-ILHZ E.O

SECTION 1. INTERLOCAL HEALTH ZONE BOARD– The Interlocal Health Zone Board of the BLIISTT ILHZ, which is composed of the municipalities of La Trinidad, Itogon, Sablan, Tuba and Tublay and Benguet General Hospital and Itogon Municipal Hospital is hereby created and organized as follows:

Chairperson: Municipal Mayors of La Trinidad, Itogon, Sablan, Tuba and Tublay (rotational)

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Benguet Experience: ILHZ -TWG CHAIRPERSON

BLIISTT-ILHZ E.O

Coordinators: Provincial Health Officer II
Chief of Hospital, Benguet General Hospital

BKD-ILHZ MOP

2. The Chairman of the ILHZ Technical Working group shall be chosen by the ILHZ board from among the members.

Mt Trail-ILHZ E.O

The **Chairperson** and **Vice-Chairperson** of the Technical Working Group herein constituted shall be chosen by the District Health Board from among the members.

3K-ILHZ Governing policies

Co-Chairpersons : Chief of Hospital of KMCH
Municipal Health Officers of Kapangan and Kibungan

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Good Day

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