


MINUTES OF MEETINGS
BETWEEN
JAPAN INTERNATIONAL COOPERATION AGENCY
AND
NATIONAL INSTITUTE FOR EMERGENCY MEDICINE
FOR AMENDMENT OF THE RECORD OF DISCUSSIONS
ON
PROJECT FOR STRENGTHENING THE ASEAN REGIONAL CAPACITY ON
DISASTER HEALTH MANAGEMENT

The Japan International Cooperation Agency (hereinafter referred to as "JICA") and National Institute for Emergency Medicine (hereinafter referred to as "NIEM") hereby agree that the Record of Discussions on Project for Strengthening the ASEAN Regional Capacity on Disaster Health Management (hereinafter referred to as "the Project") signed on 19 February, 2016 will be amended as follows;

1 Implementation Structure

Before	Amended Version
(1)NIEM (a)Project Director Secretary General, NIEM (b)Project Manager Deputy Secretary General of NIEM will be responsible for overall administration and implementation of the Project. (c) Counterpart Personnel Counterpart Personnel of NIEM will be assigned.	(1)NIEM (a)Project Director Secretary General, NIEM (b)Counterpart Personnel Counterpart Personnel of NIEM will be assigned. (2)MOPH (a)Co-Project Director Permanent Secretary, Ministry of Public health (b)Counterpart Personnel Counterpart Personnel of MOPH will be assigned.



	<p>(3)Project Manager(s) Project Manager, who is responsible for overall administration and implementation of the Project, will be assigned by the Project Director and Co-project Director, and to be informed to JICA. Also, Co-Project Manager will be assigned by the Project Director and Co-project Director when necessary.</p> <p>(4)Other organization Other organization will be added when necessary. Also, Co-Project Manager will be selected from other organization than NIEM and MOPH when the Project Director and the co-Project Director mutually assign.</p>
<p>Reason: Through the initial implementation, the importance of the involvement of MOPH in the Project has been more recognized both for international and domestic environment considering the following situations: The Project has been approved by ASEAN Committee of Permanent Representative (CPR) as an official project under ASEAN Health Cluster 2. The focal point of SOMHD of each AMS has been involved in communications relevant to the Project. Also, the Project will facilitate future vision of ASEAN collaboration in disaster health management, that should be further discussed among AMS. In Thailand, MOPH is responsible for disaster health management in coordination with NIEM. Therefore, discussions on disaster health management in ASEAN in the Project and capacity development through mutual cooperation through the Project should involve the above two agencies, MOPH and NIEM. Taking into account the above situation, the three parties, MOPH, NIEM and JICA agreed to additionally include the Permanent Secretary, Ministry of Public Health as Co-Project Director.</p>	

2 Proposed member of joint Coordinating Committee (JCC) : Annex IV

Before	Amended Version
<p>2. Chairperson and Members</p> <p>(1) Chairperson Secretary General, National Institute for Emergency Medicine(NIEM)</p> <p>(2)Members <u>The Thai side</u> (a) Ministry of Public Health (MOPH) Thailand (b) National Institute for Emergency Medicine (NIEM) (c) Thailand International Cooperation Agency (TICA) <u>The Japanese side</u></p>	<p>2. Chairperson and Members</p> <p>(1) Chairperson Secretary General, National Institute for Emergency Medicine(NIEM)</p> <p>(2)Co-Chairperson, Permanent Secretary , Ministry of Public Health</p> <p>(2)Members <u>The Thai side</u> (a) Focal point of SOMHD, Thailand (b) Director General, Department of Medical Services, MOPH (c) Director General, Department of Disease Control, MOPH (d) Director, Division of Public Health</p>

(a) JICA Thailand Office (b) JICA Expert Team (c) Embassy of Japan in Thailand (Observer)	Emergency Management (DPHEM), Ministry of Public Health (MOPH) Thailand (e) Director, Division of Global Health, MOPH (f) Deputy Secretary General, National Institute for Emergency Medicine (NIEM) (g) Director, Bureau of Academic Affairs and Quality Management, NIEM (h) Director, Bureau of Policy and Strategy, NIEM (i) Officer, Thailand International Cooperation Agency (TICA) (j) President, College of Emergency Physician (k) President of Nursing Association (l) Representative from Paramedic Council <u>The Japanese side</u> (a) Chief Representative, JICA Thailand Office (b) Leader, JICA Expert Team (c) Long Term Expert (d) Embassy of Japan in Thailand (Observer)
Reason: As the same reason above, MOPH will be assigned as the Co-Chairperson of Joint Coordinating Committee. Also, both sides agreed that the members of the JCC will be added and confirmed as above so that the coordination among concerned organizations will be strengthened.	

3 Input by JICA : Appendix 1 Project Description, 5. Input

Before	Amended Version
5 Input (1) Input of JICA (a) Dispatch of Expert	5 Input (1) Input of JICA (a)Dispatch of Expert (b)Dispatch of Long Term Expert for ASEAN Coordination in Disaster Health Management to the Division of Public Health Emergency Management
Reason: The Japanese long-term expert is expected to play a role of communication hub among the regional and international society to support the Project Team. The Project has various stakeholders in the regional and international society, such as AMS, ASEAN Secretariat, AHA Center, and WHO. And it aims to be consistent with existing consensus and discussions on disaster health management. The long-term expert will build and maintain good relationship with various stakeholders and facilitate discussions in regional and international society on future vision of ASEAN regional collaboration on disaster health management in line with relevant visions such as "One ASEAN, One Response".	

4 Input by Thai side

Before	Amended Version
<p>(2)Input by NIEM</p> <p>(g)Part of running expenses necessary for the implementation related to the Project, but limited to only Thai personnel;</p>	<p>(2)Input by NIEM</p> <p>(g) Part of running expenses necessary for the implementation related to the Project, but limited to only Thai personnel which needed for activities in Thailand (for the international travel, the number of Thai personnel whose cost will be covered by JICA is equivalent to other AMS);</p> <p>(3)Input by MOPH</p> <p>MOPH will take necessary measures to provide at its own expense:</p> <p>(a)Services of MOPH's counterpart personnel as referred to in II -6;</p> <p>(b)Suitable office space with necessary equipment for the long term expert;</p> <p>(c)Part of running expenses necessary for the implementation of the Project, but limited to only MOPH personnel;</p>
<p>Reason:</p> <ul style="list-style-type: none"> At the project initial stage, all the project activities were planned to be conducted in Thailand and therefore, both parties agreed that travel cost for Thai personnel would be borne by Thai side. After commencement of the project, possibility to conduct some of the project activities outside Thailand has been considered. Given the current situation, both parties agreed to cover international travel cost for Thai personnel by the project budget. Both parties also agreed that the number of personnel whose international travel cost covered by JICA is limited to equivalent to other AMS. NIEM, MOPH, and JICA agreed to add the inputs by MOPH since MOPH will enhance its role and involvement in the Project Implementation Structure. 	

5 Project monitoring and discussions.

Before	Amended Version
<p>JICA and/or NIEM were responsible for monitoring and evaluation of the progress of the Project, for taking appropriate measures to make the Project widely known to the people of Thailand, mutual consultation.</p>	<p>In addition to JICA and NIEM, MOPH will be included in the responsible parties for monitoring and evaluation, taking appropriate measures to make the Project widely known to the people of Thailand, mutual consultation, and any other issues arise from the project.</p>
<p>Reason:</p> <p>To ensure more involvement of MOPH in the project management activities and discussions,</p>	

6 PDM

Before	Amended Version
PDM version 1.0	PDM version 2.0
Reason: The capacity development of Thai personnel was added in the indicator of Output 5.	

7 Amendments of RD

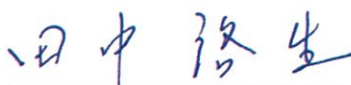
Before	Amended Version
The RD may be amended by the MM between JICA and NIEM.	The RD may be amended by the MM among NIEM, MOPH. and JICA.
Reason: Since the MOPH will be additional signer of RD, MM will also necessary to be signed by MOPH.	

This amendment will become effective as of August, 2017.

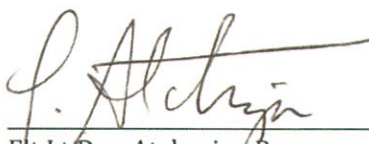
Annex 1 : Record of Discussions (signed on 19th February, 2016)

Annex 2 : PDM (ver. 2.0)

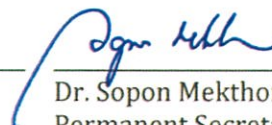
Bangkok, 30 August, 2017



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