



MONTHLY MEETING MINUTES (JULY 2012)

Dien Bien Phu, July 30th, 2012

I. Purpose

To plan and monitor the monthly activities of Project for Sustainable Forest Management in the Northwest Watershed Area (SUSFORM-NOW) for smooth and effective implementation of the project activities.

The participants reviewed the implemented project activities for July 2012 and the activity plan for August 2012 in this meeting.

II. Participants

- Provincial Project Management Unit (PPMU): Mr. Ky, Ms. Hien, and Ms. Bac;
- Dien Bien District PMU: Ms. Duyen, and Mr. Nguyen;
- Dien Bien Dong District PMU: Mr. Tiep, Mr. Chi and Mr. Minh;
- Dien Bien Phu City PMU: Mr. Sam, Mr. Hung and Mr. Hiep; and
- JICA Experts and Project staff: Mr. Goseki, Mr. Mochida, Mr. Sinh, and Mr. Hien.

III. Major discussions

(for more details, please see the Monthly Plan for Aug.)

3.1 Implemented activities in July 2012

Activity #35:

- Planned Activity: Improve the rocket stoves and monitor and report on the usage of the stoves.
- Progress: Rocket stoves have not been utilized. LDC has been searching for better types of stoves.
- PMU members' opinion: Rocket stove was not effective. So it should not be promoted any more.

3.2 Work plan of August 2012

Activity #36:

- PMU members' opinion: If no results until 10 August 2012, search for better types of stoves will be stopped, and the ordinary Lao-type stoves shall be provided to the villagers.
- Plan: Search for better types of stoves by 10 August 2012.
- Plan: Evaluate the usefulness of the better stoves by 30 August 2012.
- Responsible C/P: Mr. Thai, Mr. Sam, Mr. Vinh and Mr. Chi.
- Responsible Experts: Mr. Mochida, Mr. Trung, Mr. Son and Mr. Thanh.

The next monthly meeting and half-year review will be held from 30 to 31 August 2012.

The Monthly Meeting was closed at 11:10 AM, July 30th, 2012.