

SUSFORM-NOW

MINUTES of MONTHLY MEETING - JUN 2011

Dien Bien Phu, 01 Jul 2011

I. Purpose & Request

Planning and monitoring monthly activities of the SUSFORM-NOW Project for smooth and effective implementation of the Project Activities.

Request: Having monthly report of implemented project activities and activity plan for next month.

II. Participants

- Provincial PMU: Mr. Ky, Ms. Hien, Mr. Thai and Ms. Bac;
- Dien Bien District PMU: Ms. Duyen, Mr. Hung, Mr. Nguyen and Mr. Hung;
- Dien Bien Dong District PMU: Mr. Tiep, Mr. Tien and Mr. Chi;
- Dien Bien Phu City PMU: Mr. Sam and Mr. Hung;
- SUSFORM-NOW Project: Mr. Goseki, Mr. Tuan and Mr. Minh.

III. Contents

1. Mr. Ky

Some main activities have been implemented in June 2011:

- Project was approved by MARD on 15 June 2011. We have submitted the list of PMU members and some related documents to Dien Bien People's Committee for approval and for getting local contribution budget.
- Decision of Dien Bien PPC leaving the project cars to Dien Bien DARD, was received on 30 June 2011.
- The first TOT and OJT were organized.
- Results of survey report of Ta Leng pilot site.
- Mr. Goseki and Mr. Ky visited Lac village of Hoa Binh province to study establishment of tourist village, combining with traditional brocade weaving products of ethnic minority groups including Na Sang II village of Dien Bien province.
- Prepared some related procedures for participants of Forum in Thailand.

2. Report of Dien Bien Dong district - Mr. Chi

2.1 Results of implementing project activities in June 2011

Members of PMU of Dien Bien Dong district cooperated closely with Forest Protection Unit, Veterinary Station, Plant Protection Station, Agricultural and Forest Extension Station of Dien Bien Dong district and Vietnam Forestry University, Staffs of Dien Bien Sub-DoF. PMU members of SUSFROM-NOW project, connecting with leaders and staffs of Keo Lom and Na Son communes, developed participatory Village Development Plans (VDPs). The detailed activities as below:

- OJT at Tia Ghenh C, Keo Lom commune was implemented from 05 June - 12 June 2011.
- OJTs at Huoi Mua A village, Keo Lom commune and Na Phat A village, Na Son commune were implemented from 15 June - 22 June 2011.

2.2 Difficulties

- Commune staffs and villagers did not received allowance from SUSFORM-NOW project. So they did not participate in project activities with all their enthusiasm.
- OJTs were implemented on Saturdays and Sundays. So, it was difficult to send related staffs to participate in the OJTs.

**Mr. Goseki:*

- We discussed difficulties of implementing project activities on Saturdays and Sundays at the Monthly Meeting of Apr., but finally we agreed on it. Thank all staffs for their working on Saturdays and Sundays last time. However, based on the experiences, we'll try to avoid to work these days in future activities.

- In order to implement project sustainably, project only pay allowances based on the regulation of the Vietnamese side. Because many former projects paid a lot of allowances but after finishing, all the project activities were stopped immediately.

- Project pays allowance to agricultural extension worker of commune based on the distance from their office, not from their house, same as members of PMU.

3. Mr. Goseki

Main contents of discussion:

- 1) Preparation of receiving Monitoring Volunteers (MV) from TBU;
- 2) Most immediate activities will be implemented at the pilot sites;
- 3) Results of survey in Ta Leng pilot site;
- 4) Visiting of JICA mission next week;
- 5) A Livelihood Expert will be dispatched to SUSFORM-NOW project from 17 Jul 2011 to 25 September 2011;
- 6) Participants of Second Regional Forum For People and Forests in Bangkok, Thailand: Mr. Hien, Director of Dien Bien DARD; Mr. Chua, Vice-Director of Dien Bien DARD; Mr. Giang, Head of Hang Tro B village and Mr. Goseki, Chief Advisor of SUSFORM-NOW Project.

** Detailed contents:*

(1) Mr. Minh reported dispatching plan of MVs form TBU. Based on MOU between SUSFORM-NOW project and TBU, the MVs will come to SUSFORM-NOW project on 04 July 2011 and move to stay and work at pilot sites from 05 Jul 2011.

(2) Most immediate activities:

- Mr. Tuan presented results of most immediate activities and got comments of PMU members to decide feasible activities. The selected activities are production models of Luong Phuong chickens (Sai Luong Site), porcupine raising demoplot (Phien Ban Site), setting up cow raising demo-plot (Hang Tro B), commercial crossbred hogs demo-plot (Na Phat A), formulating farrowing sow demoplot (Tia Ghenh C), and French wild goose raising.

**Mr. Goseki:*

Most immediate activities implemented at each Pilot Site should be selected carefully. These activities should be implemented successfully for getting villagers' trust. Some other necessary activities will be added during implementation of the first priority activities.

+ Some selected activities will start to implement from August 2011. Capacity of villagers will be evaluated through the implementation.

+ Discussion with commune staffs and Heads of villages will be done first, for finding out way of implementation, scale of activities, setting up interesting groups, etc.

+ Village meetings will be organized in July 2011 with participation of villagers, commune and district staffs to develop detailed plan.

+ Project will support villagers providing resources villagers don't have such as seed animals, construction materials, etc. Villagers will provide resources they have such as food for raising animals, labor force, etc.

+ Most immediate activities will be selected based on feasibility of the activities and available budget resource of JICA as well.

**Be informed:*

- Mr. Goseki will take a home leave from 19 July 2011 to 16 August 2011.

- Ms. Nonaka will go back to Japan based on her assignment from 17 August to beginning of Sep 2011.

The Monthly Meeting was finished at 10 AM, 01 Jul 2011.