Outline (structure) of Policy Recommendation (version of 18 May 2016 after the drafting committee meeting)

Section	What to be written?		What to be referred?
Background	Describe the situation of population aging and growing needs of long-term care, discuss the necessity to address this issue	•	Existing studies and policy documents Discussions among drafting members Data from LTOP (incidence of long-term care needs, opportunity cost of family caregivers)
Guiding principles of	Provide guiding principles of long-term care in		Existing studies and policy documents
long-term care	Thai contexts e.g. dignity of frail persons, support to family caregivers (the government is a supporter), community-based care, team approach, coordinated services by health workers/social workers/volunteers, etc. Identify gaps between the current situation and the desired future state.	•	Discussions among drafting members Data from LTOP (incidence of long-term care needs, opportunity cost of family caregivers)
Analytical framework	Present 6+1 building blocks as an analytical framework and describe how to apply to long-term care system i.e. service delivery, workforce, information, technologies, financing, leadership/governance, community participation	•	Existing policy documents including National Development Plan of the Thai government and Policies of relevant ministries Discussions among drafting members
Learnings from LTOP	Describe model services and systems at 6 sites as well as experiences in Japan, and analyze the learnings by using the 6+1 building blocks framework	•	WHO's 6 building blocks of health system
Recommendations for	Provide recommendations for the implementation	•	Learnings from LTOP
the long-term care service program of Thai Government	of Thai government's long-term care service program. Recommended points will be presented with respect to each of 6+1 building blocks.	•	Discussions among drafting members