



Training of Selection Criteria at Sub-County

Spreading out of selection criteria and necessary sheets to all sub-counties (S/C) including town councils in 4 districts (Amuru, Nwoya, Pader and Kitgum) – this is what Acholi CAP project has been concentrating on since last December as one important phase of capacity development of Local Governments in planning.

Spread out From Pilot Sub-Counties to all Sub-Counties/Town Councils

One of targeted sub-counties for the spreading out is Lapul sub-county, Pader district. Ms. Laker Alice, S/C Community Development Officer facilitated training on "Selection Criteria and Necessary Sheets" under a big tree in front of the S/C office on February 13th Thursday 2014. Participants were members of S/C



Lapul S/C, Pader District

Technical Planning Committee such as parish chiefs, Health Assistant, Centre Head Teacher and so on.



Labongo Akwang S/C, Kitgum District

She started her explanation on selection mechanism of prioritized projects using scoring mechanism against standard criteria and necessary sheets such as Scoring Sheet, Basic Information Sheet, Parish Priority Sheet and Village Proposal Sheet. She emphasized that utilization of the sheets will help Parish Chiefs to collect necessary information for the selection.



Atiak S/C, Amuru District

After group exercises of scoring and prioritizing, Parish Chief, one of the participants mentioned that this method can make their work easier compared to previous system such as pair wise ranking. Another participant said that selection based on indicators will prevent unnecessary argument which could happen due to conflict of interest from the various opinion leaders.

It seemed participants felt one day training was not enough to master and utilize the Mechanism during actual planning process so they already started to discuss necessity of following sessions.

TOT for S/C Chiefs and S/C CDOs

Prior to training to S/Cs, Acholi CAP conducted Training of Trainers (TOT) on the same topic for S/C Chiefs and S/C Community Development Officers in November and December 2013, so that they can become trainers for the training at each S/C and T/C. This TOT was designed based on



Lapul S/C CDO (center) at First TOT in



Anaka S/C, Nwoya District

experience of try-out of the mechanism at 8 pilot sub-counties (two sub counties in each district). District Planners played a role of facilitators during the TOT.

Ms. Laker Alice was one of the participants of the TOT together with other S/C Chiefs and S/C Community Development Officer. She mastered how to utilize the mechanism and successfully explained it to other members of S/C Technical



TOT in Nwoya District

Planning Committee.

Up to the end of March, all 32 Sub-counties and Town Councils including 8 pilot S/Cs already had one day training for the mechanism and the S/C Chief and/or S/C Community Development Officer facilitated the training.

Inventory Sheet and Feed Back Sheet

While selection criteria and necessary sheets were introduced to sub-counties and town councils, District Planners, JICA Expert and pilot sub-county staffs intensively had series of discussion on revision of Inventory Sheet of basic infrastructures. The inventory sheet is to be filled by Parish chief to keep good record of existing facilities and equipment in respective parishes and necessary to



Discussion between Parish Chief and LC I about Feedback at Acholibur S/C



TOT in Amuru District



S/C Chief of Omiya Anyima (pilot S/C) and Planner of Kitgum District explaining the sheets at TOT

identify gaps and to select projects based on indicators. The previous version used A3 paper which was considered difficult to obtain and copy; therefore, a new version uses A4 paper instead of A3. Also, formats were modified so that parish chiefs can easily capture more information. Trials of the revised one have been implemented at pilot sub-counties and additional revision was also completed based on inputs from parish chiefs who filled in the sheet by themselves.

Meantime, a communication tool from sub-county to community as Feedback Sheet was invented to feedback result of activities as well as approved projects to be implemented. This sheet is also to be filled by parish chiefs and to be disseminated to communities through LC II and LC I before starting a village consultative meeting.

Acholi CAP completed distributing the revised inventory sheet and feedback sheet to all sub-counties and town councils in 4 districts and is currently monitoring progress of filling in the inventory sheet.

Staff Introduction

Name: Odong Martine

Area of specialty:

Construction Engineering

Currently working as

Project Engineer.



How has it been working as Project Engineer Acholi CAP?

Basically I have been able to work with a number of experts from Japan especially experts in Procurement and Supervision. This opportunity has enabled me gain rich skills in procurement procedures and also good supervision skills. I also work directly with district officials and I realized a gap in handling responsibilities and the need to maximize supervision in order to realize outcome. The Community has been very supportive in realizing project objectives.

What is your general perception in regards to the Japanese working culture?

Commitment to work, transparency, accountability and above all, good time management.

What is on your mind?

For any project to achieve there is need for proper planning, implementation according to plan and Evaluation in order to identify gaps or challenges for future use.

Japanese Short-Term Experts engaged in Acholi CAP Project last one year

Mr **Minami** was assigned as an expert of **“Community infrastructure – supervision of construction work”** from February to July 2013.

On his arrival in February 2013, pilot projects were in an early stage of procurement. Thus, he first was involved in meetings with District officers for modifying bid document and contract document. Thereafter, he was moving around borehole drilling sites in 4 districts almost every day to give technical advices to district officers involved and also to staff of contractors. He is a very energetic man who is never exhausted with field work.

Mr **Tanaka** just arrived in Uganda at the beginning of February 2014 as an expert of **“Supervision on construction of boreholes and water supply facilities”** and plans to continue until July this year.

Since the second pilot project is in a stage of procurement at this moment, he is now involved in modification of technical specifications and expected to be fully involved in supervision work in the field from April.

He is a sportsman, especially a runner who can run out a full marathon within 4 hours and he has already started running in Gulu.

Mr. **MINAMI Teruaki**

Since 1989 he has been engaging in various civil engineering and construction projects in the East African countries as a Contract Manager or a Resident Engineer.



Mr. **TANAKA Ichiro**

He started working in the field of groundwater development and conservation in 1978. He has working experiences in Tanzania, Morocco, Kenya and Uganda in Africa.



Mr. **KURAIISHI Isato**

As a consultant, he has been engaging in projects since 1977, mainly involved in various road construction projects in Indonesia for 28 years as a Consulting Engineer.



Dr. **WATANABE Keiko**

She is a Ph.D. holder in International Development. Her experience covers actual development activities in Lesotho, Thailand, Sudan, Myanmar, etc. as well as analysis of international aid policy and ODA evaluation.



Mr. **Kuraishi** was assigned as an expert of **“Procurement and Supervision”** from September to December 2013.

He was mainly engaged in modification of bid document and process for the second pilot projects. He recommended adopting Pre-qualification + Technical Compliance Selection method by “One-stage Two-envelops” from “One-stage One-envelop”. Amuru and Kitgum districts adopted this method in their procurement of the second pilot projects. He loves coffee and enjoyed Ugandan coffee here.

Dr. **Watanabe** was assigned as an expert of **“Monitoring”** twice i.e. from June/July 2013 and October/November 2013.

She had a series of discussions with District Planners and Community Development Officers to invent a monitoring sheet on planning process and introduced it to sub-county CDOs in 4 districts through on-the-job training.

She left a simple message to district and sub-county staff *“the sheet should be displayed at sub-county office to keep it in mind all the time”*.

JICA PREDISENT'S VISIT

The President of JICA observed Acholi CAP Project in Amuru. **"You showed me good team work"**-this is



the first words from Dr. Tanaka Akihiko, President of JICA after listening to a presentation made by Acholi CAP Project

team at Pabbo Sub-County Headquarters, Amuru District on the 27th of January 2014.



He visited Acholi Sub-Region together with Mr. Inui Eiji: Director General of Africa

Department, Mr. Tambo Ichiro : Chief Secretary to the President, Mr. Hoshi Hirofumi, Chief Representative of JICA Uganda Office to observe implementation process of JICA projects in the sub region.

First of all, Mr. Oyoo Samson, District Planner of Amuru explained CDRET (Project for community



development for promoting return and resettlement of IDPs), a predecessor of Acholi CAP Project.



After which, Mr. Oishi Tsuneo Project Coordinator made presentation on historical background of the region and main pillars of the

project. Mr. Samson together with Mr. Komakech Michael, Pabbo Sub-County Chief explained capacity development in planning part. They explained working mechanism of selection of prioritized projects based on standard criteria and also showed each format developed through the cooperation such as Inventory Sheet, Basic Information Sheet, Scoring Sheet and so on to these visitors.

Subsequently, Mr. Odong Martine, Engineer of the



project presented on implementation which covered capacity development for procurement and supervision.

He cited several Japanese Short Term Experts who worked together with the project such as Mr. Sugiyama, Mr. Minami and Mr. Kuraishi emphasizing



inputs made by those experts. As a part of implementation process, JB Olum, District Community Development Officer

of Amuru explained importance of community initiatives for sustainability of installed facilities such as boreholes and also how the project made approaches for establishment of water user committee to each sub-county.

Finally, Mr. Oishi presented plans to develop hand books based on lessons learnt and also to spread them out to other districts in Acholi Sub-region as ways forward of the project for the rest of two years.

President of JICA, Dr. Tanaka expressed that the project surely gave good impact to officers of district Local Government and sub-county officers as well as communities through this good team work. He also pointed out importance of community participation to keep sustainability of facilities.

The visitors also visited project sites of Atiabar Bridge constructed by **JICA-INDEP** (Project for Social Infrastructure Development for Promoting Return and Resettlement of Internally Displaced Persons (IDPs) in the Republic of Uganda) and Kulu Opal Primary School constructed by **JICA-REPRE** (Project for Rebuilding Community for Promoting Return and Resettlement of Internally Displaced Persons in Acholi Sub-Region in Northern Uganda).