

## **Selection Process of the JICA Sudan Office**

### **1. Deadline for Submission of application documents : 16:30 on 29<sup>th</sup> September 2022**

The interested applicants should submit the Application Form (Word file) by 16:30 on 29<sup>th</sup> September 2022, to the following e-mail address; **[jicasu-recruit@jica.go.jp](mailto:jicasu-recruit@jica.go.jp)**. We will not accept Application Form after deadline. Note that the document submitted will **NOT** be given back to the applicant but kept and processed confidentially.

- CV and Essay in English (only Word file will be accepted).
- Please do **NOT** attach any other documents such as cover letter, certificate or letter of Motivation, Recommendation Letter.
- Please write "Application Form; Your Name" as Subject of e-mail

### **2. 1<sup>st</sup> selection : 2<sup>nd</sup> October - 12<sup>th</sup> October**

### **3. Notification of the Result of 1<sup>st</sup> Selection : 13<sup>th</sup> of October**

JICA will inform qualified candidates exact time, date and venue for first selection by e-mail.

**NOTE, only qualified candidates will be informed.**

### **4. 2<sup>nd</sup> selection : 17<sup>th</sup> October – 18<sup>th</sup> October (tentative)**

17<sup>th</sup> October: Written Examination on Math, Essay and Translation (English/Arabic)

18<sup>th</sup> or 19<sup>th</sup> October: Group Discussion, date will be decided according to the number of participants

### **5. Notification of result of 2<sup>nd</sup> selection : 20<sup>th</sup> October (tentative)**

JICA will notify candidates of his/her success by e-mail. **NOTE, only successful candidates will be notified.**

### **6. 3<sup>rd</sup> selection : 24<sup>th</sup> October – 25<sup>th</sup> October (tentative)**

Candidates are requested to come to the office to have an interview in English.

### **7. Negotiation with Successful Candidates: 30<sup>th</sup> to 31<sup>th</sup> October (tentative)**

### **8. Notification of result of 3<sup>rd</sup> Final Selection: 2<sup>nd</sup> November (tentative)**

JICA will notify the results by e-mail. For successful candidates, detailed explanation and negotiation for contracts will be done.

**Any inquiry shall be done by e-mail in English to [jicasu-recruit@jica.go.jp](mailto:jicasu-recruit@jica.go.jp)**

We are looking forward to seeing you!

**JICA SUDAN OFFICE  
5<sup>th</sup> Floor, Building No.20 Block No. T10-9  
Sharg Al-Emtidad, Khartoum, Sudan  
Tel. +249-15-5181075**

Only Office hours: from 08:30 – 16:30 from Sunday to Thursday.