

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

INDR001645--Sustainable Energy Specialist

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

| | |
|--------------------------------|--------------------------------------|
| Country of Assignment | India |
| Host Institute | United Nations Development Programme |
| Volunteer Category | International Specialist |
| Number of Volunteer | 1 |
| Duration | 24 months |
| Expected Starting Date | 01-10-2021 |
| Duty Station | New Delhi [IND] |
| Assignment Place | Family Duty Station |
| Assignment Place Remark | |

Living Conditions

New Delhi, the capital of India, is a bustling metropolis that has an amazing mix of modernization and carefully preserved antiquity. Delhi features an atypical version of the humid subtropical climate. From April to October the weather is hot. The monsoon arrives at the end of June, along with an increase in humidity. The brief, mild winter starts in late November, peaks in January and heavy fog often occurs. Different kinds of accommodation are available in Delhi, though it is most common to stay in rented apartment or guest houses. The cost will vary depending on individual wishes and requirements as well as location. Transport options include the metro rail, buses, radio cabs, autorickshaws etc. There are different phone networks available (fixed and mobile) and internet access is easy. However, to obtain a phone connection you are required to submit a photo and valid ID proof. The electricity network is 220 volts. Delhi is in security phase zero (0), so there is no security concern at this moment. Although English is generally used for official and business purposes, Hindi is the official language and is spoken by most of the people. Punjabi and Urdu are also commonly spoken.

Assignment Details

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Assignment Title

Sustainable Energy Specialist

Organizational Context & Project Description

UNDP has worked in India since 1951 in almost all areas of human development, from systems and institutional strengthening to inclusive growth and sustainable livelihoods, as well as sustainable energy, environment and resilience. UNDP's programmes continue to fully integrate a global vision for catalytic change with India's national priorities.

With over 30 projects on the ground in almost every state, today UNDP India works to achieve the Sustainable Development Goals by transforming traditional models to do development differently. In a rapidly changing global environment, the work of UNDP and the broader UN family aligns with the Government of India's new national development vision, India 2030, and builds upon the Sustainable Development Goals. UNDP India's country programme for 2018-2022 has three major focus areas: Inclusive growth; Environment and energy; Strengthening systems and institutions.

These are supported by a framework of renewed partnerships and blended finance solutions, a pool of financial and technical resources for greater impact and scale, and South-South expertise.

Sustainable Development Goals

7. Affordable and Clean Energy

Task description

Under the direct supervision of Programme Officer, Climate Change Energy and overall supervisor of Team Leader, Climate Change, Energy and Resilience the UN Volunteer will undertake the following tasks:

Provide inputs for aligning energy portfolio with Government of India strategic priorities and the current Country Programme Document.

Support in preparing Project proposals for Cost sharing with Public/Private Sector and other emerging financial avenues on energy.

Explore and identify issues with government partners and funding institutions which can be further developed into full scale projects under cost sharing with Public and Private Sector.

Facilitate critical discussions with domain experts, government Ministries/ departments/ agencies and financial institutions

Review technical documents, project concepts, proposals and provide technical input to strengthen the documents.

Provide strategic support to all aspects of the energy portfolio through anticipatory action, proactive monitoring, data mining, production of studies and processes supporting the alignment of the portfolio targets with the UNDP Strategic Plan.

Conduct analysis and research of information on partners and donors for the preparation of substantive briefs on possible areas of cooperation and identification of cooperation opportunities.

Contribute to knowledge building and sharing related to the current and emerging trends in the fields of sustainable development, climate change, energy, resource efficiency.

Contribute to the compilation and dissemination of best practices and lessons learned through relevant knowledge platforms including the UNDP Global Community of Practices related to Energy, Climate and Environment.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

High quality analytical reports on various aspects of sustainable energy as outlined in task description produced.

Good quality project proposals on sustainable energy and strategy to reach out to donors aligned with their priorities.

Knowledge management products to position UNDP's work on climate change mitigation in India.

Compilation and dissemination of best practices and lessons learned through relevant knowledge platforms.

• The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of

achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level Master degree or equivalent

Education - Additional Comments

Climate Change Mitigation

Required experience 36 months

Experience Remark

A minimum of 3-5 years of work experience related to energy and/or green financing.
 Demonstrated experience in the areas of project development, planning, implementation, and monitoring

Language

- English (Mandatory) , Level - Fluent

Area of Expertise

- Other energy, environment and climate change related experience Mandatory

Area of Expertise Requirement

| Expertise | Mandatory yes/no |
|--|------------------|
| Energy Efficiency Improvement technologies, global emerging trends, low-cost financing | Yes |
| Renewable energy technologies, low-cost financing, business models | Yes |

Need Driving Licence No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Ethics and Values
- Integrity
- Knowledge Sharing
- Planning and Organizing
- Professionalism
- Respect for Diversity

- Self-Management
- Technological Awareness
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,682. The VLA

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base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers ([Roles and Responsibilities of Host Entity](#))

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;

- Investigate misconduct: sharing reports with the UNV;

- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

Application Code

INDR001645-9516

Application procedure**Prerequisites**

This assignment is funded by JICA, therefore only former Japan Overseas Cooperation Volunteers (JICA-JOCV) who could get recommendation by JICA-JOCV Secretariat are eligible to apply. Please check your application eligibility here: [JICA website](#).

This is a UN Volunteer assignment and eligible candidates must be 25 years of age or older.

Selection process

Only shortlisted candidates will be contacted. The selection will be done by the UN Host Entity at the level of the country of assignment, via competency-based interviews held via skype or telephone.

How to apply

Please apply via the link below. You can then either log in if you already have an account or register via '[Candidate Signup](#)'.

You may apply to a maximum of three assignments per advertisement and indicate your order of preference in the 'Additional Remarks' section of your profile.

Application deadline: 20 June 2021

doa.apply_url<https://vmam.unv.org/candidate/show-doa/SU5EUjAwMTY0NQ==>**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.