

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

SENR000592--Sahel Programme Analyst

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Senegal
Host Institute	United Nations Development Programme
Volunteer Category	International Specialist
Number of Volunteer	1
Duration	24 months
Expected Starting Date	01-10-2021
Duty Station	Dakar [SEN]
Assignment Place	Family Duty Station
Assignment Place Remark	

Living Conditions

The assignment will take place in the nation's capital, Dakar, a family duty station (Hardship classification A) with missions to the region. Dakar is a liveable city. The spontaneous reception and hospitality of the Senegalese is among the characteristic features of this West African country. The living conditions in Dakar are good, as well as the access to health services. The yellow fever vaccine is compulsory and vaccination cards should be presented at the entrance. Vaccinations against Meningococcal Meningitis and Hepatitis A and B are also recommended. The basic drugs are available in pharmacies, but it is recommended to bring specific prescription drugs.

According to ANSD/RGPHAE 2020 official estimates, the population of Dakar metropolitan area reaches over 3,9 million people. The total population of Senegal is 16 705 608 inhabitants (ANSD 2020). Senegal is located on UTC/ GMT. Senegal has warm climate and sunny days throughout the year that make it a comfortable duty station. Daytime temperatures are on average around 30°C. Rainy season is in the northern hemisphere's summer/fall.

The currency used in Senegal is called Franc CFA (XOF). On 1st March 2021 the average exchange rate is 1 USD = 535,913XOF. Many hotels, restaurants and businesses in Senegal accept the main international credit cards (Visa, MasterCard, American Express, etc.). It is also possible to withdraw cash from automatic telling machines found in all the

major cities. The accommodation facilities are in general good and the choice is wide. It is possible to rent unfurnished and furnished accommodations from 450 to 2000 USD. UN Volunteers can also co-rent and share private accommodations, which must comply with Minimum Operating Residential Security Standards (MORSS). Transportation in town can be easily arranged through local taxis.

To enter Senegal, a **valid passport** is required and a **negative COVID-19 test**. ECOWAS (Economic Community of West African States) nationals are not required an entry visa. Nationals of other countries may be required an entry visa or long stay visa. They should contact the closest Senegalese representation. Senegalese Embassies and consulates in various West African countries and in other parts of the world issue visas prior to travel.

Assignment Details

Assignment Title Sahel Programme Analyst

Organizational Context & Project Description

In 2012 the UN Security Council adopted Resolution 2056 that requested the Secretary-General to develop and implement, in consultation with regional organizations, a United Nations integrated strategy for the Sahel (UNISS) region encompassing security, governance, development, human rights and humanitarian issues. Pursuant to the resolution, UNISS was developed and launched in 2013 with the aim of reducing the socio-economic vulnerability of the populations in the Sahel region. In 2017, following an internal review of UNISS, a recalibration of the strategy by the Regional United Nations Sustainable Development Group (R-UNSDG) with UNOWAS resulted in the elaboration of a United Nations Sahel Support Plan (UNSP) to better align UN's collective support to address the needs and priorities of the people and Governments in the region.

The UN Support Plan (UNSP), which covers the period 2018-2030, serves as a vehicle for articulating and operationalizing the commitments of the UN system and partners in the region. It builds on the progress achieved by UNISS to date, while re-aligning its focus with the Sustainable Development Goals (SDGs), the African Union's Agenda 2063 and the core priorities of national and regional partners; especially in the areas of peace, security and development in the region. Through the UNSP, the UN commits to strengthen national and regional initiatives and to provide a platform through which the UN's extensive regional expertise and capacities can be leveraged to deliver on the Secretary General's vision for the Sahel. The Support Plan also represents a commitment to a new way of working in the region through better integration of its political, security, humanitarian and development efforts; stronger focus on inter-agency programming; pooling of technical resources in the region for scaling up UN's support for the Sahel; and prioritizing cross border cooperation to address issues that transcend national boundaries.

To contribute towards the effective implementation of the UNSP priorities, UNDP Africa Bureau in its capacity as the Sustainable Development Goals (SDG) connector and leader of the United Nations Development System (UNDS) in the Sahel region, has recently launched the 'UNDP Enhanced Offer for Regeneration in the Sahel. The Enhanced Offer for the Sahel has four overarching and integrated components: prevention, stabilization, transformation and sustainability. While the development context of each locality will determine the entry point, each offer includes a combination of the four components which respond to the evolving and dynamic socio-economic, political and security landscapes. The offer outlines UNDP's contribution to regenerate the Sahel and change the narrative from one of crises to hope. And it is both set within the background of the complex geopolitics of the Sahel region as well as framed within the context of Humanitarian-Development Nexus with links to resilience and peace consolidation.

The West and Central Africa Sub Regional UNDP Hub (Dakar Hub) provides the overall leadership and oversight in the Sahel region for the implementation of the Enhanced Offer. And this is done through a multifaceted Sahel Programme. The Programme Analyst will actively support the Sahel Programme Manager to operationalise the Enhanced Offer through the design and implementation of wide range of project initiatives aligned to the overarching vision of UNDP Africa Bureau for the Sahel. This includes the management of the two strategic border lands pilot programmes for the Liptako Gourma Region (border area of Burkina, Mali and Niger): (i) UN Joint Programme in the Central Sahel crisis epicentre involving 10 agencies, funds and programmes (ii) Trade for Peace in Africa's Borderlands in the Sahel. These initiatives will be implemented using the programme delivery and management structures of UNDP's Country Offices, its Regional Centre, and Sub Regional Platform for West & Central Africa and its Regional Bureau for Africa.

The Programme Analyst will function under the supervision of the Sahel Programme Manager. He/she will be responsible for the planning, management, implementation oversight, and delivery of results for the two integrated pilot initiatives. The programme manager will also provide day to day managerial leadership to the implementation of Sahel Programme as well as provide strong coordination support to different units of the WACA Dakar Hub as well as HQ/NY, Regional Service Center and the Africa Borderlands Center in Nairobi; in order to foster synergies and alignments of activities collectively implemented towards the achievement of the overall outcomes of the UNDP Africa Bureau Enhanced Offer for the Sahel.

Sustainable Development Goals 16. Peace, Justice and Strong Institutions

Task description

Under the direct supervision of Sahel Programme Manager, the UN Volunteer will undertake the following tasks:

Provide strategic programme and policy analysis in support of the implementation of the following integrated UNDP WACA Sahel programs (i) UN Joint Programme in the Central Sahel crisis epicentre involving 10 agencies, funds and programmes (ii) Trade for Peace in Africa's Borderlands in the Sahel. These initiatives are implemented by the UNDP Dakar Hub coordinating with programme delivery and management structures of UNDP's Country Offices, its Regional Service Centre, and Sub Regional Platform for West & Central Africa and its Regional Bureau for Africa.

Support implementation of the UNDP Sahel Programmes including development of reporting tools to monitor progress, challenges to inform decision making;

Contribute to analysis of regional trends and programmes, maintain datasets, case evidence and research findings to distil relevant lessons learned relative to implementing of the key activities of the programme

Support strategic partnerships, communication, resource mobilization in relation to the effective implementation of the UNDP Sahel programmes.

Assist in the development and design of advocacy and communication materials, including contributing to / drafting power-point presentations, speeches, and press releases as well as developing advocacy strategies for disseminating and raising awareness of key development challenges and opportunities in the Sahel region

Assist in the development and updating of databases of UNDP WACA interventions in the Sahel region.

Support the organization of regional and international events on the Sahel in collaboration with key stakeholders within UNDP and other partners in the Sahel region, HQ and other locations as required.

Assist in the maintenance of a database of institutional partners and mapping of potential donors and partners for the UNDP Sahel programme and in support of the overall UNDP WACA Dakar hub.

Support the development of targeted funding proposals for upscaling key achievements under the UNDP Sahel Programmes especially in relation to Japan's interest in the Sahel region.

Enhances innovation and knowledge management.

Contribute to the development and implementation of new tools to address the challenges and harness opportunities presented by the increasing coverage of the Sahel crisis through social media and technology.

Draft project reports, minutes of meetings and terms of reference as required.

Support the development / monitoring of the regional initiatives pertaining to the Sahel development challenges.

Support the development of work plans, monitor/report on progress of programmes implementation.

Contribute to building a community of practice through partnership building, communications, and outreach to other practices, Regional Bureau focal points, UN partners and other relevant organizations; develop networks with HQ based UN entities working in the Sahel region and other responsibilities as required to support UNDP's engagement in the Sahel region from HQ perspective

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

Effective support for the overall management of the integrated UNDP Sahel Programmes including for achievements of strong and visible results from implementation of all activities.

- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level

Master degree or equivalent

Education - Additional Comments

T. +49 (0) 228-815 2000

A. PO Box 260111, 53113 Bonn, Germany

F. +49 (0) 228-815 2001

W. www.unv.org

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Advanced University Degree (Master's degree) in Development Studies, Natural Resources Management, Political Science, International Relations, Social Science, Law or related field.

Required experience 24 months

Experience Remark

A minimum of TWO (2) years of progressively responsible experience in supporting the implementation of programmes and projects dealing with one or another aspect of sustainable development;
 Working experience in interagency coordination work on related sustainable development issues required;
 Strong abilities in strategic planning and analysis;
 Working knowledge in designing and/or implementing multi stakeholder, inter agency cross border joint programming with humanitarian-development nexus focus, is an asset.

Language

- English (Mandatory) , Level - Fluent
- AND - French (Optional) , Level - Working Knowledge

Area of Expertise

- Development programme management Mandatory

Area of Expertise Requirement

Expertise	Mandatory yes/no
Academic background in Development Studies, Natural Resources Management, Political Science, International Relations, Social Science, Law or related field	YES
Strong analytical and strategic thinking skills	YES
Strong knowledge in programme management	YES
Knowledge of Africa and Sahel	NO

Need Driving Licence Yes

Competencies & Values

- Adaptability and Flexibility
- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Ethics and Values
- Integrity
- Knowledge Sharing
- Leadership
- Planning and Organizing
- Professionalism
- Respect for Diversity

- Self-Management
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service for International Specialist:

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

In cases where the UN Host Entity partner has requested the UN Volunteer to perform their assignment remotely, the Post Adjustment Multiplier (PAM) and related entitlements to be paid may be adjusted to the temporary duty station from where the UN Volunteer has been requested to work if requested by the UN Host Entity.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) which is composed of the Monthly Living Allowance (MLA) and a Family Allowance (FA) for those with dependents (maximum three).

The Volunteer Living Allowance (VLA) is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$ 1,682. The VLA base rate is a global rate across the world, while the PAM is duty station/country-specific and fluctuates on a monthly basis according to the

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cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for periodic home visit and for the final repatriation travel (if applicable). Resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers ([Roles and Responsibilities of Host Entity](#))

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme;
- Investigate misconduct: sharing reports with the UNV;
- Provide emergency assistance, e.g. the death of volunteer or medical evacuation, in collaboration with UNV. Accept letters of guarantees

or potential liabilities for covering medical costs not claimable under medical insurance in extraordinary situations (e.g. isolation facilities` services during pandemics).

Application Code

SEN000592-9522

Application procedure**Prerequisites**

This assignment is funded by JICA, therefore only former Japan Overseas Cooperation Volunteers (JICA-JOCV) who could get recommendation by JICA-JOCV Secretariat are eligible to apply. Please check your application eligibility here: [JICA website](#).

This is a UN Volunteer assignment and eligible candidates must be 25 years of age or older.

Selection process

Only shortlisted candidates will be contacted. The selection will be done by the UN Host Entity at the level of the country of assignment, via competency-based interviews held via skype or telephone.

How to apply

Please apply via the link below. You can then either log in if you already have an account or register via '[Candidate Signup](#)'.

You may apply to a maximum of three assignments per advertisement and indicate your order of preference in the 'Additional Remarks' section of your profile.

Application deadline: 20 June 2021

doa.apply_url<https://vmam.unv.org/candidate/show-doa/U0VOUjAwMDU5Mg==>**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.