



## UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

### Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

1. **UNV Assignment Title:** Reintegration Support Officer
2. **Type of Assignment:** International UN Volunteer
3. **UNV Programme Strategy:** Humanitarian Assistance
4. **Project Title:** Reintegration Support to Returnee Migrants
5. **Duration:** 12 months
6. **Location, Country:** Kathmandu, Nepal
7. **Expected Starting Date:** as soon as possible
8. **Brief Project Description:**

The project aims to contribute to the Government of Nepal's initiatives to generate employment opportunities and enabling environment for safer migration through public private partnerships in migration management. In order to pursue the objective, the project will engage with the private sector for mobilization of resources to establish an agricultural training center and to enhance the knowledge and skills of farmers (focused on potential migrants and returnee migrants) on agro processing of plants and herbs, which will seek to improve the agro products and create opportunities for farmers for income generation activities. Furthermore, project aims to impart financial literacy such as saving, investment, household budgeting and financial management skills to Remittance Receiving Households (RRHHs), while facilitating co-ordination among the financial institutions to extend their outreach to the underserved and rural communities in Nepal, particularly in places where labour migration is high. They will further be linked with financial institutions and the RRHHs will be encouraged to participate in establishing enterprise and cooperatives which will help in reducing remigration.

9. **Host Agency/Host Institute:** International Organization for Migration (IOM)

### 10. Organizational Context:

As the leading international organization for migration, IOM works with migrants and governments to provide humane responses to the growing migration challenges of today. IOM Nepal was established in 2006 and has been doing commendable work in various programs with the Government of Nepal. Programme highlights are detailed below. The flagship IOM resettlement program for the Bhutanese Refugees began in 2007 and as of today a total number of 60,000 refugees have departed for resettlement in eight different countries (US, Canada, Australia, New Zealand, The Netherlands, Denmark, Norway and



UK). A total caseload of some 40,000 refugees is predicted before the end of the programme. The IOM Migration Health Department operates a Migration Health Assessment Clinic for immigrants to the US. In close co-ordination with the Ministry of Labour and Transport Management, IOM is providing technical assistance to the Government of Nepal to better manage labour migration - domestic, cross border as well as overseas. With the Ministry of Women Children and Social Welfare, IOM is working on human trafficking issues in prevention, protection and policy formulation. To complement this in partnership with Newcastle University in the UK, IOM is engaged in a multi-year large academic research project on post-trafficking livelihoods. In addition as a contribution to the peace process under a joint project with OHCHR, IOM is providing technical assistance to the Ministry of Peace and Reconstruction in formulation of a reparations policy, implementation tools and guidelines for victims of the ten year armed conflict. IOM is also the responsible agency for supporting displaced communities following natural disasters, as the cluster lead for Camp Coordination and Camp Management (CCCM) in Nepal. Today, IOM Nepal has 380 staff including 26 international staff with Head Office and Transit Center in Kathmandu and Sub Office in Damak to carry out the operational activities for the resettlement of the Bhutanese Refugees.

Nepal is a country in transition from the decade long conflict since it officially ended in 2006 with the signing of a Comprehensive Peace Accord. Rehabilitation of conflict affected communities as well as former/discharged combatants are an urgent need to ensuring the peace process is successful in Nepal. Nepal today is well recognized as the country of origin for labour migrants mainly to the Gulf countries and Malaysia. Around 900 Nepali youths leave the country everyday seeking employment abroad with a total of some three million migrants working abroad; in recent years there has been a significant rise in the numbers of movement of people. The Government of Nepal recognizes the importance of labour migration, but at the same time acknowledges the significant challenges to ensure protection to its migrants and the need to regulate the migration flow from Nepal. In addition, with the increasing mobility to and from Nepal, it has increased the incidents of human trafficking, drugs, arms and goods smuggling, irregular migration and also increase in money laundering. Of particular concern, women and children are being trafficked to India and elsewhere for purposes of forced labour and sexual exploitation.

The service of the UNV will be to engage in labour migration project focusing on reintegration support to the returnee migrants by overseeing an Agriculture Training Center. The overall goal of this training center is to break free from the forced migration cycle and remigration by creating employment opportunities in agriculture sector for the potential and returnee migrants. The UNV will be encouraged and will be given opportunities to interact with the local communities, NGOs and private sector for development and implementation of various activities.

During the tenure of their service, in addition to contributing to IOM's ongoing work in Nepal, the UNV will be exposed to various issues related to trafficking, displaced communities, border management, refugees and disaster risk management which will benefit to shape their career in the future.

#### **11. Type of Assignment Place: assignment family**

#### **12. Description of tasks:**

IOM in partnership with the Everest Bank Ltd and members of Federation of Nepalese Chamber of Commerce and Industries (FNCCI) is establishing an Agriculture Training Center to train the potential and returnee migrants in improved agriculture practices, hence encouraging them to have gainful engagement in the agriculture sector. This intervention would result in enhanced agricultural productivity, reducing food insecurity as well as preventing undesired/forced migration from rural areas. Under the direct supervision of IOM Chief of Mission the UN Volunteer will undertake the following tasks:

- Assist in the management of the Agriculture Training Center
- Overseeing the training curriculum of Agriculture sector for the returnee migrants
- Encourage Private Business houses for partnership in the project as a part of their Corporate Social Responsibility (CSR)
- Assist the successful trainees in development of suitable business plans

#### **United Nations Volunteers**

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- Following up the reintegration support to the returnee migrants
- Establish contacts with Commercial Banks and Financial Organizations for credit link ups
- Provide market linkage support for the produces of the project beneficiaries
- Represent IOM in different meetings and seminars as required
- Assist in developing project proposals and concept notes for timely submission, ensuring close coordination with relevant stakeholders
- Carry out other duties as may be deemed necessary by the supervisor

Furthermore, UN Volunteers are encouraged to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark IVD);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible;
- Networking and building relationships with local organizations, groups or individuals and supporting and/or participating in local volunteering initiatives.

### 13. Results/Expected Output:

- Gain in-depth knowledge on labour migration issues in Nepal
- Gain experience in organization, management and international cooperation activities in the post-conflict transition phase of Nepal
- Be able to prepare documents using the IOM logical framework
- Participate in the development of programs and projects related to different migration issues
- Gain experience in cooperation with governmental, non governmental institutions and private sector in Nepal
- A final statement of achievements towards volunteerism for development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed.

### 14. Qualifications/Requirements:

Education: Completed university degree from accredited academic institutions, preferably in Development, Management, International Relations, Social Science, Agriculture or similar/higher degree. University Degree in Business Administration with a specialization in marketing and entrepreneurship development will be an advantage.

Experience: Strong knowledge/experience in result oriented approach to project implementation. Exposure to Public Private Partnership will be an advantage.

Skills: Excellent interpersonal skills and ability to work effectively with others in the workplace.

Competences: Result driven, ability to work under pressure and to meet deadlines. Ability to perform effectively in a culturally diverse work environment.

Languages: Excellent communication skills in English (verbal and written).

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**15. Living Conditions:**

The Placement will be in Kathmandu where there are adequate living conditions. Kathmandu, the capital of Nepal, is in Phase 1 of the UN Security classification, but may change depending on the development of the security situation. Living conditions in Kathmandu are good. Accommodation, food and other basic materials are easily available in Kathmandu.

**16. Conditions of Service**

A 12-month contract; monthly volunteer living allowance (VLA) intended to cover housing, basic needs and utilities, equivalent to US\$ 1760 for single person, US\$ 2010 for person with one dependant, and US\$ 2210 for person with two or more recognized dependants; settling-in-grant (if applicable); life, health, and permanent disability insurance; return airfares (if applicable); resettlement allowance for satisfactory service.

**Description of Assignment prepared by the UNV Field Unit/UN Agency:**

Rita Rana, HR Assistant, IOM Kathmandu

**Date: 22/11/2012**

**Description of Assignment approved by UNDP/RR/CD or UNV Field Unit:**

Jung Yuen Park, Associate Programme Officer, UNV Nepal

**Date: 22/11/2012**