



DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General

Assignment title:	Associate Education Specialist (UNV)
UN Host Entity:	UNESCO Regional Office in Bangkok
Country of assignment:	Thailand
Duty station:	Bangkok
Volunteer category:	International UN Volunteer
Duration:	24 months
Expected starting date:	1 October 2024
Sustainable Development Goal:	4. Quality Education and Lifelong Learning

Details

Organization mission and objectives

The United Nations Educational, Scientific and Cultural Organization (UNESCO) is a specialised agency of UN. It seeks to build peace through international cooperation in education, sciences, and culture. UNESCO's programmes contribute to the achievement of the Sustainable Development Goals defined in the 2030 Agenda,

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adopted by the UN General Assembly in 2015. UNESCO Regional Office in Bangkok oversees Afghanistan, Cambodia, Lao People's Democratic Republic, Myanmar, Singapore, Thailand and Viet Nam.

The vision of Inclusive and Equitable Learning Team in the Education Section is leave no one behind in building inclusive and equitable learning society. Focus is on promotion of inclusion and the right to education particularly for marginalised populations such as children and adults with disabilities.

Assignment context

The UNV will work in the Inclusive and Equitable Learning Team under the Education Section.

The UNV will mainly contribute to plan, implement and monitor the Disability-Inclusive Education in Asia-Pacific Working Group under the UN Learning and Education 2030+ Networking Group in Asia and the Pacific. The working group is co-lead by UNESCO and UNICEF.

The UNV will enhance their understanding of inclusive education development in countries in the Asia-Pacific region and strengthen knowledge and skills in the UN system's programmatic work, including planning, implementation, coordination, and monitoring within the overall framework of equity and inclusion in education. This will contribute to the UNV's career path in international and regional development work, especially in inclusive education whether in the UN or other international organizations.

Task description

Under the direct supervision of Programme Specialist, the UN Volunteer will undertake the following tasks:

1. **Programme support:** assisting in the implementation of inclusive and equitable education team's activities related to children with disabilities and other marginalized and vulnerable groups.
 - Conducting background research, drafting concept notes, briefing notes, and activity reports.
 - Supporting with preparation of knowledge sharing products: presentations, abstracts, web news and advocacy materials.
 - Assisting the team on events, such as webinars, meetings/training workshops, advocacy campaigns and other activities of the team.
 - Providing logistical and administrative support for the team.
2. **Partnership and coordination:** supporting the Disability-Inclusive Education in Asia-Pacific Working Group in terms of strengthening collaboration and partnership with JICA and institutions/experts in Japan and members of the working group.

Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Requirements

Education: Bachelor's degree

Minimum experience: 3 years in education or related development field

Skills and experience description

- Proven coordination, planning and organization skills with ability to establish and follow plans and priorities.
- Excellent oral and written communication skills in English
- Demonstrated ability to work independently in a multicultural environment and to establish good working relationships with internal and external partners.
- Strong computer and IT skills, with proficiency in Microsoft office software packages.
- Willingness to take initiative and to independently problem solve, creativity and innovation.

Language skills

English mandatory ☒ optional ☐
 basic ☐ fair ☐ working knowledge ☒ fluent ☐ mother tongue ☐

Japanese mandatory ☒ optional ☐
 basic ☐ fair ☐ working knowledge ☐ fluent ☒ mother tongue ☐

Thai or Lao mandatory ☐ optional ☒
 basic ☐ fair ☒ working knowledge ☐ fluent ☐ mother tongue ☐

Competencies and Values

- ☒ Accountability
- ☒ Adaptability and Flexibility

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- ☒ Building Trust
- ☒ Client Orientation
- ☒ Commitment and Motivation
- ☒ Commitment to Continuous Learning
- ☒ Communication
- ☒ Creativity
- ☒ Empowering Others
- ☒ Ethics and Values
- ☒ Integrity
- ☐ Judgement and Decision-making
- ☒ Knowledge Sharing
- ☐ Leadership
- ☐ Managing Performance
- ☒ Planning and Organizing
- ☒ Professionalism
- ☒ Respect for Diversity
- ☒ Self-Management
- ☐ Technological Awareness
- ☐ Vision
- ☒ Working in Teams

Driving license needed:

No

Living conditions

Thailand is located in Southeast Asia. The climate is tropical, with the monsoon season running from May/June through October/November. Bangkok is the capital of Thailand, and it is also the most populated city in the country. It is located in the Chao Phraya River delta in the central part of the country. Bangkok has an estimated population of 8.75 million as of 2017 (13% of Thailand's total population), based on data from the 2010 census. Over the past decades, Bangkok has grown rapidly with little urban planning or regulation. This has led to traffic congestion and air pollution, and there is frequent flooding of streets during the rainy season in the City's low-lying areas.

The cost of living in Thailand is relatively low, as compared to many other capitals in Southeast Asia. Housing is widely available in various sizes and at various price points. Many condos are wheelchair accessible. Private healthcare in Thailand is of excellent standard, and there are numerous top hospitals in Bangkok, which fall far below countries like the US in terms of price. There are numerous high-quality international schools available in Bangkok, with English as the language of instruction. Security threat level for most of Thailand has been assessed as minimal or low.